

City of Portsmouth

MEMBERS' INFORMATION SERVICE

NO 26

DATE: FRIDAY 29 JUNE 2012

The Members' Information Service produced in the Customer, Community & Democratic Services Unit by Joanne Wildsmith has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. **The call-in request must be made to JOANNE WILDSMITH (Local Democracy Officer) and must be received by not later than 5 pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

NB: There are no Part One items this week.

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to JOANNE WILDSMITH (Local Democracy Officer) and must be received by not later than 5 pm on Friday 6 July 2012.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: EDUCATION & CHILDREN

FRIDAY 6 JULY 2012

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
1	Hilsea	<p>Works at Cliffdale Primary School</p> <p>Proposal: that there be a re-allocation of Approved Education Capital Expenditure to replace the boilers and heating system at Cliffdale Primary School as outlined below.</p> <p>On 21 March 2012 the Elected Member for Children and Education approved the allocation of £607,500 for the replacement boilers and heating at Wimborne Junior School as part of the School Modernisation Programme 2012/13. Following a detailed survey the project engineers have reported that the project can be delivered for £450,000.</p> <p>Approval is therefore sought to reallocate £140,000 from this capital scheme to another related priority scheme at Cliffdale Primary School. The 2011/12 School Modernisation Programme allocated £150,000 for the removal of the existing oil store and asbestos within the plant room and to replace the existing boilers with energy efficient gas boilers, inclusive of new controls and pumps. Following a detailed examination of the heating system, the distribution pipe work and heaters were found to be corroded and in need of replacement. The project brief was amended and tenders sought for replacing the whole heating system. To complete these works an additional £140,000 is required to allow this project to commence in July 2012 and be completed during the Autumn 2012.</p>	<p>Mike Stoneman Strategic Commissioning Manager Tel: 9284 1712</p>

MEMBERS' INFORMATION SERVICE
PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 6 July 2012**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
2	12/00435/FUL Hilsea	6 Walberant Buildings Copnor Road Portsmouth Change of use from offices (B1) to dog grooming parlour	One representation has been received from another occupier of Walberant Buildings raising concerns relating to the possible use of the communal garden, noise from barking dogs and the method of waste disposal. The application site is a former office within a building comprising commercial uses to the ground floor and residential units above. The principle of the proposed use is considered acceptable. The Council's Public Protection consider that the restricted size of the site would limit the potential for noise disturbance, subject to the imposition of suitably worded planning conditions. The application site does not extend to the use of the rear garden and the application details how any waste will be disposed of.	Simon Barnett Tel: 023 9284 1281 Conditional Permission
3	12/00548/FUL Central Southsea	The Gravediggers 97 Highland Road Southsea Conversion from public house (Class A4) to dwellinghouse and double garage after demolition of existing single garage and toilets; external alterations to include	One letter of objection has been received from a resident of Southsea. The grounds of objection relate to; (a) the loss of another valuable community facility and consequential loss of heritage value, (b) no consultation with the local community regarding the future use of the building, (c) there has been no serious attempt to market the public house as a going concern, (d) some building works have already	Ian Parkinson Tel: 023 9283 4301 Conditional Permission

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
3	(Cont'd)	glazed veranda to rear and side elevation, installation of replacement windows to side/rear elevations; installation of 1.2m high metal railings and 2.3m high timber fencing	<p>started, (e) the "gentrification" of the exterior is out-of-keeping with the current open aspect of the building, and (f) will set a precedent.</p> <p>It is considered that this proposal will, in the context of the National Planning Policy Framework, lead to less than substantial harm to a heritage asset, and in such circumstances should be weighed against the public benefits of the proposal, including securing its optimum viable use. The proposed external alterations and enlargement of the garage are considered acceptable, and its use as a single house would represent an appropriate alternative use in land use terms and ensure that the building, with sensitive modifications, would preserve the character and appearance of the conservation area. The loss of the use of the building as a public house would not be sufficient to justify withholding permission. There would be no requirement for the owners of the building to carry out community consultation.</p>	
4	12/00549/LBC Central Southsea	<p>The Gravediggers 97 Highland Road Southsea</p> <p>External & internal alterations to facilitate conversion of public house to single dwellinghouse and double garage after demolition of existing single garage and toilets</p>	<p>One letter of objection has been received from a resident of Southsea. The grounds of objection relate to; (a) the loss of the public house as one of the key distinctive characteristics of the area, (b) its historic significance and listing is intrinsically linked to its use as a public house, and (c) the external alterations will alter its historic relationship to the street scene, no longer having an active and open frontage.</p> <p>It is considered that this proposal will, in the context of the National Planning Policy Framework, lead to less than substantial harm to a heritage asset, and in such circumstances should be weighed against the public benefits of the proposal, including securing its</p>	<p>Ian Parkinson</p> <p>Tel: 023 9283 4301</p> <p>Conditional Consent</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	(Cont'd)		<p>optimum viable use. Whilst the original part of the building dates from the mid 19th Century, it has been extended to the rear. The listing dates from 1972 and is confined to a description of the main facade to Highland Road and the roof form/chimneys. It is considered that the later additions detract from the architectural interest of the property and diminish its heritage value. Whilst the architectural detailing of the building reflects its use a public house, the latter would not necessarily preclude an appropriate alternative use. The proposed alterations have been the subject of pre-application discussions with the applicant's architect and historic buildings advisor. It is not considered that the proposed works or boundary treatment would adversely affect the appearance of the building or its relationship to the street scene.</p>	

Part 3 - Information and News Items

FRIDAY 29 JUNE 2012

	WARD		OFFICER CONTACT
5		<p>Shadow Health and Wellbeing Board Friday 22 June</p> <p>The Shadow Health and Wellbeing Board met on 22 June and considered the following items:</p> <ul style="list-style-type: none"> • Constitution for the Shadow Health and Wellbeing Board • Joint Health and Wellbeing Strategy 	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>
6		<p>Governance & Audit Committee – 28 June</p> <p>A meeting of Governance & Audit Committee was held on Thursday 28 June when the following items were considered:-</p> <ul style="list-style-type: none"> • Update report from the District Auditor • Annual Internal Audit Report for the 2011/12 Financial Year • RIPA (Regulation of Investigatory Powers Act) • Annual Governance Statement 2011/12 I • Update on the Council's Compliance with its Equality Duty and Equality Impact Assessment Process • Information Commissioner's Office Data Protection Audit • Procurement Management Information (exempt appendices) • Summer report on Suspended Staff (exempt appendix) 	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>
7		<p>Employment Committee – 3 July</p> <p>A meeting of the Employment Committee will be held on Tuesday 3 July 2012 in the Executive Meeting Room , Floor 3, The Guildhall when the following items will be considered:-</p> <ul style="list-style-type: none"> • NJC Letter from UNISON and response • Equal Pay Audit • Health and Safety Annual Report • PCC Driving at Work Policy • Review of Leadership and Management Programme • Sickness, Wellbeing and Occupational Health Report (Quarter 4 – 1 Jan to 31 March 2012) • Employment Law Update • Report from the Chief Executive on proposals for changes to senior management structure (with exempt appendix) 	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>

Part 3 - Information and News Items (cont'd)

FRIDAY 29 JUNE 2012

	WARD		OFFICER CONTACT
8		<p>The Cabinet Member for Environment's Decision Meeting – Wednesday 4 July 2012 at 10am in Conference Room A, 2nd Floor, The Civic Offices</p> <p>Councillor Eleanor Scott will consider the following items:</p> <ul style="list-style-type: none"> • The Green Deal • Project Integra Action Plan 2012 • Carbon Reduction Commitment Annual Report 	<p>Jane Di Dino Customer, Community & Democratic Services Tel: 9283 4060</p>
9		<p>Twinning Advisory Group – Wednesday 4 July at 11am in the Executive Meeting Room , The Guildhall</p> <p>The Twinning Advisory Group will meet to consider reports and updates from the twinning representatives and grant proposals.</p>	<p>Peter Smith-Parkyn Customer, Community & Democratic Services Tel: 9268 8361</p>
10		<p>Housing & Social Care Scrutiny Panel – 5 July</p> <p>The panel will be meeting on Thursday 5 July at 2pm in the Executive Meeting Room, Guildhall, to discuss potential topics for review.</p>	<p>Joanne Wildsmith Customer, Community & Democratic Services Tel: 9283 4057</p>
11		<p>Standards Committee – 9 and 16 July</p> <p>The meeting of Standards Committee that was to be held on 9 July will be postponed to 16 July at 4pm in Conference Room A. The items to be considered will be communicated in a later MIS item.</p>	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>
12		<p>House of Commons Select Committee - Have Your Say</p> <p>MPs on the Committee are particularly keen to hear from:</p> <ul style="list-style-type: none"> • People who serve their communities in other ways (for instance through involvement in voluntary, community or faith groups) but have consciously decided not to run for election to their local council; the reasons behind such a decision and what would need to change before such a person might consider standing in future. • People who have wanted to stand to be a councillor but have encountered specific barriers to becoming a candidate. 	<p>Clare Seek Customer, Community & Democratic Services Tel: 9268 8636</p>

	WARD		OFFICER CONTACT			
12	(Cont'd)	<ul style="list-style-type: none">• Former councillors who chose not to seek re-election (within the past three years); the reasons for this and whether (or not) they would recommend being a council to others.• Councillors elected within the last three years; what made them stand; whether the experience has so far live up to expectations and whether (or not) they intend to stand for re-election. <p>Within all of these categories, the Committee is especially keen to hear from those sections of society currently under-represented on some local authorities – for example: women, young people (including young business people), people from black and minority ethnic communities and disabled people.</p>	Richard Lee Environment & Public Protection Tel: 9283 4857			
13		<p>Changes to Pest Control Delivery from 1st August 2012 under delegated powers</p> <p>(1) Rats – changes to treatment delivery</p> <p>When a customer is not in receipt of a benefit, a single treatment[#] (#a maximum number of 6 visits provided within any rolling 12 month period from the date of the first treatment) will be provided free of charge. Should a further treatment be requested within the same 12 month period a cost will be introduced matching that currently charged for mice. Where a customer is in receipt of a qualifying benefit the service will remain free ad-indefinitum.</p> <p>(2) Same Day Treatments – the introduction of a new service</p> <p>A unit based time system for booking pest control treatments is employed to maximise treatment scheduling. In periods of high demand customers occasionally wait several days for the next available treatment day. In order to provide a higher level of service a new service for those customers requiring a <i>same day appointment</i> is being introduced. The charge for this service is £40. This charge will be introduced when a customer requests a treatment to begin immediately or if a customer has, for example, a trapped rodent which they wished to be disposed of straight away.</p> <p>Example 1. Mice - Same day appointment:</p> <table><tr><td>Full cost</td><td>£40.00 + £42.00 treatment = £82.00</td></tr><tr><td>Benefits</td><td>£40.00 + £12.00 treatment = £52.00</td></tr></table>		Full cost	£40.00 + £42.00 treatment = £82.00	Benefits
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	WARD	OFFICER CONTACT
13	<p>(Cont'd)</p> <p>Example 2. Rats - Same day appointment: Full cost £40.00 + £0.00[#] treatment = £40.00 Benefits £40.00 + £0.00 treatment = £40.00</p> <p>Example 3. Wasps - Same day appointment: Full cost £40.00 call out charge (up-front payment*) plus £39.00 if the treatment is carried out = £79.00 Benefit £40.00 call out charge (up-front payment*) plus £16.00 if the treatment is carried out = £56.00</p> <p>(3) Wasps – changes to the charging mechanism*</p> <p>The Pest Control Service frequently receives requests for wasp treatments when the insects are in fact bees. Bees are a beneficial species and are not treated. The behaviour of bees and wasps is different and this behaviour is often the most effective method of identification. Such identification is usually possible through the City Helpdesk handling protocols. It is proposed that all wasp treatment payments are made up-front and the following charging mechanism employed:</p> <p>Example 1. Standard Operation Full cost (£39) £20.00 (up-front payment) non refundable with £19.00 to pay the operator if the treatment is carried out Benefits (£16) £10.00 (up-front payment) non refundable with £6.00 to pay the operator if the treatment is carried out</p> <p>Example 2. Same day appointment Full cost (£79) £60.00 (up-front payment) non refundable with £19.00 to pay the operator if the treatment is carried out Benefits (£56) £50.00 (up-front payment) non refundable with £6.00 to pay the operator if the treatment is carried out</p>	

Part 3 - Information and News Items (cont'd)

FRIDAY 29 JUNE 2012

	WARD		OFFICER CONTACT
14	St Thomas	<p>Hot Walls – ARTches Catering Kiosk</p> <p>The City Council received a grant of £200,000 from the Department for Communities and Local Government for seaside developments for the most deprived seaside local authorities. This has been awarded specifically for development to increase the Gross Value Added (GVA), regenerate the area and improve employment opportunities.</p> <p>In consultation with the portfolio holder for Culture and Sport it has been agreed to allocate £40,000 (including contingency) of this grant for the fitting out and installation of services to create a catering the kiosk in Point Battery, Old Portsmouth.</p> <p>Planning approval was recently granted for the change of use of this building from a store to A1 use sandwich bar.</p> <p>This is part of the development of the ARTches project that complements the use of the Round Tower as an exhibition hall.</p> <p>The ongoing financial implications of this proposal can be contained within the approved Culture and Sport revenue budget.</p>	<p>David Evans Seafront Manager Tel: 9282 8112</p>
15		<p>Alteration to publication date of 2013 Register of Electors</p> <p>Due to directions made by the Secretary of State, the publication of the Register of Electors for 2013 is to be brought forward to 16th October 2012. The revised register would normally be published on or by 1st December. This alteration is to accommodate the Police & Crime Commissioner elections to be held on 15th November.</p> <p>Consequently the annual canvass (audit) of the electoral register has commenced earlier than usual. Voter registration forms will be distributed by Royal Mail to each property in the city over the next few days. This exercise would typically have been undertaken from August.</p>	<p>Ian Fitchett Election Services Team Leader 023 9283 4217</p>

Part 3 - Information and News Items (cont'd)

FRIDAY 29 JUNE 2012

	WARD		OFFICER CONTACT
16		<p>The Health Overview & Scrutiny Panel - 28 June</p> <p>The Health Overview & Scrutiny Panel met on 28 June and resolved that:</p> <ol style="list-style-type: none"> 1. The report on the podiatry service be noted and that an update be brought to a future meeting. 2. The re-modelling of substance misuse services 2012/13 be noted and an update be brought to the panel in 12 months time. 3. The plans for Exbury Ward be noted. 4. The report on discharge procedures at Queen Alexandra Hospital be noted. 5. The results of the audit on admissions to the Emergency Department be brought to a future meeting. 6. The report on the remodelling of community mental health services in Portsmouth be noted. 7. Portsmouth Hospitals NHS Trust's Update be noted. 8. Portsmouth Hospitals NHS Trust be commended for its programme of bed cleansing. 	<p>Jane Di Dino Customer, Community & Democratic Services Tel: 9283 4060</p>
17		<p>Economic Development, Culture & Leisure Scrutiny Panel - 21 June</p> <p>The panel considered the following items:</p> <ul style="list-style-type: none"> • Discussion of future topics for the Economic Development, Culture & Leisure Scrutiny Panel (EDCL) <p>It was agreed that the following prioritised list of review topics to be undertaken by the EDCL scrutiny panel be put forward to the Scrutiny Management Panel for consideration:</p>	<p>Karen Martin Customer, Community & Democratic Services Tel: 9283 4052</p>

Part 3 - Information and News Items (cont'd)**FRIDAY 29 JUNE 2012**

	WARD		OFFICER CONTACT
		<ol style="list-style-type: none">1. Community Ownership2. Youth Unemployment3. Neighbourhood Planning <p>In addition, the topic of the Management of PCC-owned trees be referred to the Scrutiny Management Panel for consideration and possible allocation to a panel.</p> <ul style="list-style-type: none">• Frequency, timing and format of EDCL scrutiny panel meetings <p>It was agreed that the EDCL Scrutiny Panel meets every fourth Thursday at 7pm and that supplementary meetings take place according to the availability of witnesses if necessary.</p>	