City of Portsmouth MEMBERS' INFORMATION SERVICE

<u>NO 42</u>

DATE: FRIDAY 19 OCTOBER 2012

The Members' Information Service produced in the Customer, Community & Democratic Services Unit by Joanne Wildsmith has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. <u>The call-in request must be made to JOANNE WILDSMITH (Local Democracy Officer) and must be received by not later than 5 pm on the date shown in the item</u>.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		Cabinet – 15 October	Joanne Wildsmith
		The Cabinet took the following decisions:-	Customer, Community & Democratic Services
		Pyramids Centre – Financial Support	Tel: 9283 4057
		The Cabinet passed the recommendations to Council for approval with Option B, as outlined within the report, being supported.	
		(As this item was referred to full Council on 16 October for approval it is not subject to call-in.)	

	WARD	DECISION	OFFICER CONTACT
2		The Cabinet Member for Culture Leisure & Sport's decision meeting - 12 October 2012 Councillor Lee Hunt made decisions on the following items:	Karen Martin Customer, Community & Democratic Services Tel: 9283 4052
	All	 Allotment Charges from November 2013 DECISIONS: (1) That approval be given to set allotment charges due in November 2013 as detailed in Option 1 (section 4.1) of the report. (2) That approval be given to investigate the transfer of allotment management to the allotment associations, as detailed in Option 2 (section 4.2) of the report. 	David Moorman, Assistant Parks Manager Tel: 9268 8461
	AII	 Designation of a number of Open Spaces as Local Nature Reserves (LNRs) DECISIONS: (1) The Cabinet Minister approved the designation of the land listed below as local nature reserves: Portsdown Hill Farlington Triangle Hilsea Lines Milton Common and delegated authority for the formal act of designation to the Head of City Development and Culture/Head of Culture, in consultation with the Head of Legal Services and the Head of Asset Management in relation to the Council's land holding powers. (2) The Cabinet Member approved the recommendation of the report to designate the land named above as Local Nature Reserves, subject to diligence work being undertaken by the Council's Asset Management and Legal Services teams to ensure that there would be no incompatibility between land holding powers and designation. 	Peter Roberts, Hilsea Lines Ranger Tel: 07958 353152

WARD	DECISION	OFFICER CONTACT
AII	 Portsmouth Cultural Trust Annual Update Report DECISIONS: The update report on the work of Portsmouth Cultural Trust 2011/12 was noted including the delivery against key performance and reorganisation targets. The success of the initial transition year was noted and that formal thanks were given to Portsmouth Cultural Trust for the delivery of a successful transfer. That further effective monitoring of the Partnership Agreement with Portsmouth City Council and the provision of information by the Portsmouth Cultural Trust supported future reports being brought to this meeting on an annual basis. 	Claire Looney, Partnership & Commissioning Manager Tel: 9283 4185
AII	 D-Day+70 DECISIONS that the report be approved and the general principles set out for D-Day+70 are welcomed and: That the Cabinet Member notes the bid to the Heritage Lottery Fund (HLF) has been submitted That a capital bid be submitted for £100,000 to match-fund the scheme. HLF funding, if secured, will be at a ratio of 40:1. In the event that the capital bid is unsuccessful, funds would need to be identified from another source and a further report detailing the options brought to Members. 	Jane Mee, Museums & Records Service Manager Tel: 9282 7261
All	 Portsmouth City Council Leisure Card DECISIONS that the Cabinet Member: noted the contents of the report. agreed to continue to support the Leisure Card within existing budgets. agreed to the current rationale for the Leisure Card. agreed to widen non sporting activities expanding the existing scheme and making it more attractive to potential users. 	Josie Dalling, Business Support Manager Tel: 9283 4106
All	Community Centres Policy DECISION that the Community Centre purpose and policy statement be formally approved.	Rob McLean, Community Support Officer Tel: 9268 8238

WARD	DECISION	OFFICER CONTACT
Baffins	 Milton Common Memorial (also known as the 'People's Memorial') DECISIONS: The retrospective permission granted on 20 October 2011 was approved and confirmed. This permission allows the memorial to remain on Milton Common and Langstone Harbour foreshore provided the extent of works and their boundary do not exceed those recorded on Drawing MCM-02 dated 26 October 2011. The city council is to survey the site on an annual basis to ensure the conditions of approval are adhered to. The city council is to monitor the site to ensure vermin are not encouraged by irresponsible feeding of other wildlife (birds). The city council and Coastal Defence Partnership continue to monitor the site and maintain the city council's duty of care to the general public. Should the memorial structure show signs of risk of collapse at any time in the future, that authority be given to take all reasonable steps to maintain that duty of care. 	Adrian Rozier, Technical Support Officer Tel: 9283 4686
AII	Portsmouth 2013: Home of Great Writing	Dominic Kippin, Literature Officer Tel: 9284 1667
AII	Visitor numbers for Libraries, Museums and Records and Recreation Services NB: Call-in date for decision items - Monday 22 October	Josie Dalling, Business Support Manager Tel: 9283 4106

	WARD	DECISION	OFFICER CONTACT
3		Cabinet Member for Planning, Regeneration and Economic Development (PRED) decision meeting - 16 October 2012	Lucy Wingham Customer,
		The following decisions were taken by Councillor Mike Hancock CBE MP:	Community & Democratic Services Tel: 9283 4662
		MMD (Shipping Services) Ltd and Portsmouth International Port Trading Results and Capital Outturn Report 2011/12	Martin Putman Tel: 9285 5911
		DECISION: The Cabinet Member noted the report.	
		Neighbourhood Planning	Vicky Piper Tel: 9268 8458
		DECISION: The Cabinet member for Planning, Regeneration and Economic Development approved the Guide to Neighbourhood Planning.	161. 9200 0430
		Sustainable Design and Construction Draft Supplementary Planning Document	Vicky Piper Tel: 9268 8458
		DECISION: (1) The Cabinet Member approved the Sustainable Design and Construction Draft	
		 Supplementary Planning Document for consultation. (2) The Cabinet Member authorised the Assistant Head of Planning Services to make editorial amendments to the draft SPD prior to consultation, in consultation with the Cabinet Member for Planning, Regeneration and Economic Development. These changes will not alter the meaning of the document and will be restricted to grammatical and typographical errors. 	
		Houses in Multiple Occupation (HMOs) – Draft Supplementary Planning Document	Beverley Lucas- Christiansen
		An amendment to the wording of paragraph 1.2 of Appendix 1 was circulated by the planning officer and agreed by Councillor Mike Hancock.	Tel: 9283 4322
		 DECISION: (1) The Cabinet Member agreed that the SPD be adopted, as amended. (2) The Cabinet Member noted the detailed summary of consultation responses and approved the proposed city council response and justification to each of the issues raised. 	

WA	D DECISION	OFFICER CONTACT
	(3) The Cabinet Member authorised the Assistant Head of Planning to make any necessary editorial amendments to the SPD prior to publication, in consultation with the Cabinet Member for Planning, Regeneration and Economic Development. These amendments shall be restricted to correcting errors and formatting and shall not alter the meaning of the document.	
	Housing Standards SPD	Vicky Piper Tel: 9268 8458
	DECISIONS:	
	 The Cabinet Member approved the draft Housing Standards SPD for public consultation. The Cabinet Member authorised the Assistant Head of Planning to make editorial amendments to the SPD prior to publication, in consultation with the Cabinet Member for Planning, Regeneration and Economic Development. These amendments shall be restricted to correcting errors and formatting text and shall not alter the meaning of the statement. 	
	NB: Call-in date – Tuesday 23 October.	

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. <u>Your request must be made</u> to JOANNE WILDSMITH (Local Democracy Officer) and must be received by not later than 5 pm on Friday 26 October 2012. An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: HOUSING

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
4	St Thomas	1, 6, 24 and 25 Grosvenor House, Grosvenor Street, Southsea	Sophie Naëssens Leasehold and
		Proposal: To re-purchase no. 1, 6, 24 and 25 Grosvenor House, Grosvenor Street, Southsea.	Commercial Services Tel: 9283 4262
		These properties are subject to a Section 20 for major works to the block. As Leaseholders, the current owners have to contribute towards the cost estimated between £11,149.27 and £13,598.25 each for Stage 1. Stage 2 has still to be confirmed but is likely to exceed the contributions towards Stage 1.	
		Stage 1 works include structural repairs, emergency lighting installation, communal and external decoration and replacement of the stairwell screens. The cost of Stage 1 has been estimated at £643,500.	
		Stage 2 has not yet been costed but is estimated to be higher than the cost of Stage 1. These works will include the installation of a new lift shaft and connecting balconies for the block.	
		In light of this, it is proposed to repurchase numbers 1, 6 and 25 Grosvenor House from the Leaseholders at a cost of £110,000 each and to re-purchase number 24 Grosvenor House at a cost of £100,000 to avoid causing financial difficulty to the Leaseholders prior to the works commencing.	
		Commonoling.	

POP	RTFOLIO: HO	OUSING FRIE	DAY 19 OCTOBER 2012	
	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT	
5	All	Housing Area Office Network and Telephony Replacement	Graham Fairbrother IS Business Partner	
			Proposal: for the replacement telephony system to be implemented at Housing Area Offices as outlined below.	Tel: 9284 1787
		The current ageing telephony system at Housing Area Offices is not fit for purpose. The functionality provided is too limited and reliability has become an issue. Implementing the IP Telephony system currently used in the Civic Offices will bring great improvements, as well as reduced telephony revenue costs. The new system will produce a saving of over £30,000 over the 5 year period. Replacing office network connections is also proposed to introduce resilience. The capital expenditure required is £150,600 and will be taken from the existing pre-approved capital scheme "Review of Business Hardware" within the Housing Revenue Account (HRA). This was approved as part of the HRA Housing Investment Programme by full council in February 2012.		

PORTFOLIO: EDUCATION & CHILDREN

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
6	Fratton, Milton,	Works at Harbour School @ Fratton, Manor Infants School, Meon Junior School, Springfield School	Mike Stoneman Strategic
	Drayton & Farlington	Proposal: to re-allocate Approved Education Capital Expenditure in order to replace doors at Harbour School, install compliant fire alarms and emergency lighting at three schools and increase the CERA (Capital Expenditure Revenue Account) budget for emergency repairs.	Commissioning Manager 023 9284 1712
		On 4 March 2011 the Cabinet Member for Education approved the allocation of £100,000 for a range of condition issues at Arundel Court Schools (Federation) as part of the School Modernisation Programme 2011/12. These works have now been completed and is £83,500 under budget.	
		On 21 March 2012 the Cabinet Member for Children and Education approved the allocation of £287,500 for roof repairs at Arundel Court Schools as part of the School Modernisation Programme 2012/13. The School has contributed £25,400 to the cost of this scheme. Detailed surveys have indicated that one of the two roofs has not deteriorated to a level that warrants replacement, and should have a life of at least five years. The replacement of the roofs and other condition works are now estimated to cost £160,000, leaving a balance of £152,900.	

PORTFOLIO: EDUCATION & CHILDREN

WARD	SUBJECT AND PROPOSAL	OFFICER CONTAC
Contd/	These works will commence in December 2012 and be completed in early 2013.	
	Approval is therefore sought to reallocate the total remaining balance of £236,400 from this capital scheme to four other priority capital schemes and CERA as follows:	
	 (i) Harbour School @ Fratton, Door Replacement - to replace five doors with 'heavy duty' steel doors to prevent continuous damage caused by the pupils. Total cost of £28,500. (ii) Manor Infant School, Fire alarms and Emergency lighting - to install compliant fire alarms and emergency lighting as recommended by the Fire Risk Assessment. Total cost of £70,000. (iii) Meon Junior School, Emergency Lighting - to install compliant emergency lighting as recommended by the Fire Risk Assessment. Total cost of £44,750 (iv) Springfield School, Fire Alarms - to install compliant emergency fire alarms as recommended by the Fire Risk Assessment. Total cost of £85,000 (v) CERA (Capital Revenue Account Expenditure) - £8,150 to the CER A budget for school emergency repairs as this budget is currently 90% committed. 	

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the Assistant Head of Planning Services by telephoning Julie Watson (2023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than 5 pm on Friday 26 October 2012. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item	Application No	Location	Planning Officer's Comments	Case Officer
No	Ward	Description of Development		Proposed Decision
7	12/00909/FUL Milton	33 Teddington Road Southsea Change of use from dwelling house (Class C3) to purposes falling within Class C3 (dwelling house) or Class C4 (house in multiple occupation)	One letter of representation has been received from the residents of the adjoining property. Their objections can be summarised as follows: (a) impact on parking; (b) impact on the local community and (c) a permission would set a precedent for similar proposals. This application seeks a planning permission that will enable the use of the property to interchange between a Class C3 dwellinghouse and a Class 4 HMO. The lawful use of the property is currently Class C3 (dwellinghouse). Having regard to the aims and objectives of policy PCS20 and the Houses in Multiple Occupation (HMOs) SPD that seek to support mixed and balanced communities, the use of the property as a HMO would not result in an imbalance of such uses, falling below the 10% threshold (8.75% if permission was granted), and would not adversely affect the living conditions of the occupiers of the adjoining or nearby properties. It is also considered that an objection on car parking standards could not be sustained. In reference to point (c), each application is determined on its individual merits against the relevant planning policies. Policy PCS20 will only support proposals for HMOs if it is considered that the community is not already imbalanced by a concentration of such uses or where the development would not create an imbalance.	Gary Christie Tel: 023 9268 8592 Conditional Permission

ltem	Application No	Location	Planning Officer's Comments	Case Officer
No	Ward	Description of Development		Proposed Decision
8	12/00994/FUL Charles Dickens	St Edmunds Roman Catholic School Arundel Street Portsmouth Construction of new sports hall	One objection has been received raising concern about the proximity to their property and loss of light, noise and disturbance from users as well as the potential of impact of construction works. 61 representations in support of the application have been received from local residents, parents and members of staff at this and other schools on the basis that the proposal will improve sporting facilities for pupils of the school and for the wider community, improve health and contribute to the legacy of the London 2012 Olympics. The proposed sports hall would be sited such that the taller element of the building would be sited furthest from the closest residential properties off Cottage View. Whilst the building would be sited approximately 2.0 metres from the boundary of the school, the height of the building at this point would be approximately 7 metres with the 11 metre high part of the building would not have a significant effect on the occupiers of neighbouring residential properties. The principle of the construction of additional sporting facilities at the school is considered appropriate for the site.	Simon Barnett Tel: 023 9284 1281 Conditional Permission

Part 3 - Information and News Items

	WARD		OFFICER CONTACT
9		 Portsmouth International Port Performance The following items update Members on the performance of Portsmouth International Port. Copies of items and reports are deposited in the Members' Room where indicated. Traffic Throughout 	Mark Webb Group Port Accountant Tel: 9285 5944
		For the year ending 31 March 2012, compared to the previous financial year, the Port saw a reduction in passenger numbers of 5.43%, an increase in passenger vehicles of 1.45%, a 4.20% reduction in freight and a 5.55% reduction in the number of ships using the ferry port.	
		The Port has seen a reduction in port throughout for the 3 months ending 30 June 2012. Compared to the 3 months ending 30 June 2011 passenger numbers were down 5.30%, passenger vehicle numbers were down 5.28%, freight was down 4.97% and the number of ships using the port was down 10.31%.	
		Port Marine Safety Code This report fulfils the Port's obligation under the Port Marine Safety Code of keeping the Duty Holders advised of indicants in the Harbour.	
		The report covering the 01 January 2012 to 31 March 2012 period identifies that there were 2 incidents, which are detailed and noted in the main report.	
		The report covering the 01 April 2012 to 30 June 2012 period identifies that there were 5 incidents, which are detailed and noted in the main report.	
		A full copy of the report is deposited in the Members' Room.	
10		Education, Children & Young People Scrutiny Panel – 29 October	Teresa Deasy
		The panel will meet on Monday, 29 October to continue its review into how well we care for looked after children. The theme for this meeting is care planning and the following officers have been invited to attend to provide information to the panel:	Customer, Community & Democratic Services Tel: 9283 4056
		 Debbie Price, Fostering Team Manager Mary Brimson, Safeguarding Monitoring Commissioning Manager Kate Freeman, Looked After Children Service Commissioning Manager 	

	WARD		OFFICER CONTACT
11	Hilsea &	Project/Scheme Name: Mayfield School – Temporary Heating Connections	Mike Keating
	Copnor	A contract has been entered into for the sum of £8,291.00 with Simer Environmental Services Ltd for the Mayfield School temporary heating connections project. The project consists of the removal of asbestos pipework insulation, and the provision of new heating connections on to the existing heating flow and return headers.	Asset Management Service Tel: 9283 4692
		This contract was awarded in line with the City Council's contract procedure rules however due to the need for additional asbestos removal and encapsulation works it has been necessary to increase the value of the contract to £11,747.00. There are no financial implications as these costs are still within the overall approved budget for this scheme which is funded from Education Capital Expenditure Revenue Allocation (CERA).	
12		Consultation on Supplementary Planning Documents	David Hayward
		The draft Supplementary Planning Documents (SPDs) on Housing Standards and Sustainable Design and Construction are now being consulted on with stakeholders. These were approved for consultation at the Cabinet Member for Planning, Regeneration & Economic Development's decision meeting on 16th October. The SPDs set out how the Portsmouth Plan policies on housing (PCS19 and 21) and sustainable design and construction (PCS15) will be implemented. They are available online at http://www.portsmouth.gov.uk/living/23686.html, at the ground floor reception of the Civic Offices and at city council libraries.	Senior Planning Policy Officer Tel: 9284 1275
13		Licensing Sub Committee – 17 October 2012	Lucy Wingham Customer,
		Licensing Act 2003 – Application for the grant of a premises licence – Chambers, 27 Landport Terrace, Portsmouth, PO1 2RG	Community & Democratic Services Tel: 9283 4662
		The committee granted the licence as amended by the applicant at the hearing, so as to permit the playing of any recorded music from Monday to Saturday from 0800-2300 hours and on Sunday from 0900-2300 hours, and the supply of alcohol daily from 1100-2300 hours for consumption on and off the premises, and agreed the following conditions relating to staff training, and documentation of same, proxy sales, age verification policy – Challenge 25 and CCTV, as agreed between the applicant and Police and with Trading Standards.	

	WARD		OFFICER CONTACT
14		The Licensing Policy Committee – 12 October	Nickii Humphreys HIDS, Community
		Sex Establishment Licensing – Consideration of responses to public consultation and determination of final policy in respect of sex establishments. Schedule 3 Local Government (Miscellaneous Provisions) Act 1982 as amended by section 27 of the Policing and Crime Act 2009.	Safety & Licensing Tel: 9283 4604
		The Committee took the following DECISION:	
		Option 2 – The policy be amended to include an additional paragraph, numbered 7.10a, as follows:	
		Notwithstanding the provisions of paragraph 7.10 (relating to the numerical control on the number of sex establishments in a particular locality), the presumption to refuse shall not apply to:	
		 The renewal, transfer or variation of an existing sex establishment licence; or The grant of a new sex establishment licence, whereby an application was made during the transitional period 1 November 2011 until 31 October 2012 to those premises that can demonstrate to the satisfaction of the Licensing Authority that during the 12 months prior to the commencement of the transitional period they have been regularly providing sexual entertainment that previously was only regulated under the Licensing Act 2003 	
15		The Traffic, Environment & Community Safety Scrutiny Panel – 23 October	Jane Di Dino Customer,
		The Panel will meet on Tuesday 23 October at 4pm in Conference Room K, 2 nd floor, the Civic Offices to continue its review of air quality in Portsmouth.	Community & Democratic Services Tel: 9283 4060

	WARD		OFFICER CONTACT
16		 Health Overview & Scrutiny Panel meeting will take place on Thursday 25 October 2012 at 9:30am in Conference Room A, 2nd Floor Civic Offices, Portsmouth Diabetes care and prevention work Solent NHS Trust Update Bus service provision and access to medical services Any Qualified Provider Admission and discharge statistics Alcohol-related hospital admissions 	Karen Martin, Customer, Community & Democratic Services Tel: 9283 4052
17	St Jude	 129 Albert Road Southsea – Appeal Appeal Ref: 12/00020/REF Appeal Decision: Dismissed Appeal Decision Date: 4TH October 2012 An appeal was lodged against the refusal of an application for a change of use from shop (Class A1) to hot food take-away (Class A5). The appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal. 	Nicola Clayton Planning Services Tel: 9283 4305
18	Eastney & Craneswater	 12 Beatrice Road Southsea – Appeal Appeal Ref: 12/00187/FUL Appeal Decision: Allowed Appeal Decision Date: 11th October 2012 An appeal was lodged against the refusal of an application for change of use from house in multiple occupation (C4) to a sui generis use (house in multiple occupation for more than 6 persons). The appeal was dealt with by the written representation procedure and the Inspector decided to allow the appeal. The appeal for award of costs was also allowed. 	Nicola Clayton Planning Services Tel: 9283 4305

Part 3 - Information and News Items (cont'd)

	WARD		OFFICER CONTACT
19	Drayton & Farlington	Perrys Motor Sales Ltd Walton Road Portsmouth – Appeal Appeal Ref: 12/00132/ADV Appeal Decision: Dismissed Appeal Decision Date: 17 th October 2012	Nicola Clayton Planning Services Tel: 9283 4305
		An appeal was lodged against the refusal of an application for the display of a free standing internally illuminated flag sign and 1 set of 3 non-illuminated fabric flags. The appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.	