

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 1

DATE: FRIDAY 4 JANUARY 2013

The Members' Information Service produced in the Customer, Community & Democratic Services Unit by Joanne Wildsmith has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to JOANNE WILDSMITH (Local Democracy Officer) and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

NB: THERE ARE NO PART ONE ITEMS THIS WEEK

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to JOANNE WILDSMITH (Local Democracy Officer) and must be received by not later than 5 pm on Friday 11 January 2013.**
An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: RESOURCES

FRIDAY 4 JANUARY 2013

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
1	St Thomas	<p>Square Tower – Roofing Repairs and Associated Works</p> <p>Proposal: For the repairs and associated works, as outlined below, to proceed at the Square Tower.</p> <p>A contract has been entered into for the sum of £136,636.42 with Vale Builders Southern Ltd for the above project at the Square Tower, Broad Street, Portsmouth. The Square Tower is a Schedule Ancient Monument.</p> <p>The works generally comprise:</p> <ul style="list-style-type: none"> ▪ Scaffolding and access equipment ▪ Design and erection of temporary roof ▪ Repairs and repointing to stonework ▪ Injection of lime based grout to parapet walls to infill voids within structure ▪ Lifting and replacement of stone pavings and screed ▪ New waterproofing layer, provision of higher perimeter upstand and flashing details ▪ Associated sundry works to reduce water ingress into the building. <p>This contract was awarded in line with the City Council’s Contract Procedure Rules, however due to the tendered sum being significantly under the available works budget of £185,000 it is proposed to expend a further £35,000 (from this budget) on additional repair and maintenance works to further conserve this important historic building.</p> <p>This additional work may adversely affect the completion date of the project. Any such amendment will be agreed with both the Head of Culture and the tenant of the Square Tower.</p> <p>There are no financial implications as these costs are still within the overall approved budget for this scheme.</p>	<p>Debbie Scarrow Asset Management Service Tel: 9283 4687</p>

MEMBERS' INFORMATION SERVICE

TRAFFIC REGULATION ORDER DECISION TO BE DETERMINED BY THE HEAD OF TRANSPORT & ENVIRONMENT

The Head of Transport & Environment will exercise his powers to proceed with the following Traffic Regulation Order in accordance with the proposed action unless a Councillor requests the proposal to be referred to the Cabinet Member for Traffic & Transportation for decision.

Your request should be made to the **Head of Transport & Environment** by telephoning **Nikki Musson** (☎ 9283 44461) or **Anna Balogh** (☎ 9283 4922) and must be received by not later than **5 pm on 11 January 2013**. You can also make contact by letter, or by email to engineers@portsmouthcc.gov.uk. If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Ward	Traffic Regulation Order	Case Officer & Tel No	Head of Transport & Environment's Comments	Proposed Action
2	ALL	THE PORTSMOUTH CITY COUNCIL (VARIOUS ROADS) (DISABLED PERSONS' PARKING PLACES AND AMENDMENTS) (NO. 43) ORDER 2012	Amanda Clayton 023 9268 8275	Formal consultation on the proposals took place between 14 th November – 5 th December 2012. No objections were received to this order. REASON FOR THE ORDER To install disabled bays for qualifying residents on the public highway, to be enforced by the city council's Civil Enforcement Officers. The aim is to allow these parking bays to be used by the intended residents and reduce the potential for their abuse by non-authorized drivers.	That the Order is made as advertised

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 11 January 2013**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
3	12/01249/FUL Charles Dickens	60 Queen Street Portsmouth Installation of new extract duct to side elevation to replace existing (Amended scheme 12/00973/PLAREG)	<p>One objection has been received on the grounds that: (a) this is a retrospective application; (b) the extraction system is an eyesore; (c) the extraction system has not been installed properly; (d) the extractor is too large and reduces space between 60 and 61 Queen Street; (e) the installation has not been checked by Council, poor planning and follow through; and (f) grease drips from the extractor which is likely to attract rats.</p> <p>It is not clear whether the above comments relate to the current unauthorised flue and extraction system or that which is proposed by this application. Planning permission was granted in February 2012 for a change of use from shop (Class A1) to hot food takeaway (Class A5) and the installation of extract flue to side elevation. Following this permission two extract flues were installed neither of which were in accordance with that previously permitted. This application has been submitted following discussions between the applicant, Planning Officers and Public Protection and relates to a modified flue and extraction system. It is considered that the proposed flue and extraction system are acceptable in design and heritage terms and would not give rise to a significant impact on the occupiers of neighbouring properties.</p>	<p>Peter George Tel: 023 9283 4326</p> <p>Conditional Permission</p>

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Part 3 - Information and News Items

FRIDAY 4 JANUARY 2013

	WARD		OFFICER CONTACT
5		<p>Planning Committee - Wednesday 9 January 2013 at 3pm in the Executive Meeting Room, Guildhall</p> <p>The committee will be considering an item to consider confirmation of a Tree Preservation Order at 55 Dysart Avenue, Farlington.</p> <p>Plus the following planning applications:</p> <ul style="list-style-type: none"> • 12/01093/FUL - Farlington Marshes Car Park Eastern Road Portsmouth - Change of use of part of car park to allow for the siting of a mobile catering trailer, for the period March to October • 12/01105/FUL - The Point Broad Street Portsmouth - Installation of memorial • 12/01123/HOU- Bourn Lodge 20 Outram Road Southsea PO5 1QY - Installation of new boundary gate and brick piers up to 1.8m high fronting Outram Road • 12/01144/PLAREG - 61 St Pauls Road Southsea Hampshire PO5 4AB - Change of use from House in Multiple Occupation (within Class C4) to a House in Multiple Occupation occupied by seven persons (sui generis) • 12/01196/PLAREG - Land At Trafalgar Wharf Hamilton Road Portsmouth PO6 4PX - Retrospective application for change of use of land from private residential gardens to car parking and trailer storage in association with the existing marine business use of the land, for a temporary period of 2 years • 12/01209/HOU - 87 Havant Road Cosham Portsmouth PO6 2JD - Construction of 2 storey rear extension (following removal of existing conservatory) and detached single garage with store to rear garden (to replace the existing) • 12/01217/FUL - 59 Edmund Road Southsea PO4 0HZ - Change of use from house in multiple occupation (Class C4) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house) • 12/01220/FUL - 240 Fratton Road Portsmouth PO1 5HH - Construction of a new roof to form 2 flats and extension of existing stairwell (resubmission of 12/00982/FUL) 	<p>Joanne Wildsmith/ Lucy Wingham Customer, Community & Democratic Services Tel: 9283 4057/4662</p>

	WARD		OFFICER CONTACT
6		<p>The Licensing Sub Committee – 9 January</p> <p>Licensing Act 2003 – Application for the grant of a premises licence to 32, Queen Street, Portsmouth PO1 3HN.</p> <p>For further details please contact Richard Chalmers, Deputy Licensing Manager on 023 9268 8462.</p>	<p>Jane Di Dino Customer, Community & Democratic Services Tel: 9283 4060</p>
7		<p>Transfer of Landlords Capital budgets to refurbish Civic Lifts</p> <p>The Landlords Maintenance capital budget in 2011/12 had provision of £300,000 to refurbish 2 of the 4 lifts within core 3 of the Civic Offices. The specification/tender was prepared with the option to refurbish the two remaining lifts as a second phase.</p> <p>The contract for the first 2 lifts has progressed satisfactorily and the second phase inclusive of fees is anticipated to total £184,385, the saving mainly due to all associated plant and equipment remaining on site rather than being removed and re-assembled. In order to plan/programme the 2nd phase, the lift contractor requires notification by early January 2013.</p> <p>The additional scheme cost of £184,385 will be funded from existing unallocated Landlords Maintenance resources.</p>	<p>John Bean Head of Building Maintenance Tel: 9284 4651</p>
8		<p>Scrutiny Management Panel – Postponement</p> <p>The meeting of Scrutiny Management Panel that was scheduled for 17 January 2013 has been postponed. The meeting will now take place on Thursday 7 February at 4pm in the Executive Meeting Room, third floor, Guildhall when it is expected to receive a presentation on the budget proposals.</p>	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>