

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 6

DATE: FRIDAY 8 FEBRUARY 2013

The Members' Information Service produced in the Customer, Community & Democratic Services Unit by Joanne Wildsmith has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to JOANNE WILDSMITH (Local Democracy Officer) and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		<p>Cabinet - 4 February</p> <p>The following decisions were taken:-</p> <p>Community Right to Bid (CRtB)</p> <p>DECISIONS:</p> <p>The Cabinet:</p> <p>(1) Approved the final version of the CRtB policy (Appendix B), for the determination of nominations.</p> <p>(2) Approved the proposed responses to the representations received, (Appendix C).</p> <p>Housing & Social Care Scrutiny Panel - "The Impact on the Rented Housing Market of Welfare Reform Proposals" - Progress Report (Information Item)</p> <p>The Cabinet noted the progress made against the scrutiny panel report and recommendations.</p> <p>Shaping the Future of Portsmouth's Regeneration Strategy - Review of the Delivery of the 19 point Action Plan and the Delivery of Future Activities that Support our Businesses, Employment and Workforce Skill Needs</p> <p>DECISIONS: The Cabinet</p> <p>(1) noted the achievements and progress made to implement the 19 Point Action Plan;</p> <p>(2) agreed the development, in consultation with partners and stakeholders, of a new 2013-15 Action Plan. Any changes to be made will be in consultation with the Cabinet Member for PRED;</p> <p>(3) agreed to continue to support the Shaping the Future of Portsmouth Business Leaders Group;</p> <p>(4) agreed that all Portfolio Holders be regularly briefed on the Shaping the Future of Portsmouth activities and an annual progress report is prepared for Cabinet.</p>	<p>Joanne Wildsmith Customer, Community & Democratic Services Tel: 9283 4057</p>

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1	(Cont'd)	<p data-bbox="398 180 1176 220">Quarter 3 Treasury Management Monitoring Report</p> <p data-bbox="398 260 586 292">DECISIONS:</p> <p data-bbox="398 331 1747 403">That the following actual Treasury Management indicators for the second quarter of 2012/13 be noted:</p> <p data-bbox="398 443 1209 483">(a) The Council's net debt at 30 September 2012 was:</p> <table border="1" data-bbox="398 515 1787 707"> <thead> <tr> <th></th> <th>Limit £m</th> <th>Actual £m</th> </tr> </thead> <tbody> <tr> <td>Gross Debt - Maximum</td> <td>484</td> <td>463</td> </tr> <tr> <td>Investments - Minimum</td> <td>(212)</td> <td>(258)</td> </tr> <tr> <td>Net Debt</td> <td>272</td> <td>205</td> </tr> </tbody> </table> <p data-bbox="398 746 1220 786">(b) The Council's debt at 31 December was as follows:</p> <table border="1" data-bbox="398 818 1787 970"> <thead> <tr> <th>Prudential Indicator 2012/13</th> <th>Limit £m</th> <th>Position at 30/9/12 £m</th> </tr> </thead> <tbody> <tr> <td>Authorised Limit</td> <td>508</td> <td>463</td> </tr> <tr> <td>Operational Boundary</td> <td>484</td> <td>463</td> </tr> </tbody> </table> <p data-bbox="398 1010 1254 1050">(c) The maturity structure of the Council's borrowing was:</p> <table border="1" data-bbox="398 1082 1787 1340"> <thead> <tr> <th></th> <th>Under 1 year</th> <th>1 to 2 years</th> <th>3 to 5 years</th> <th>6 to 10 years</th> <th>11 to 20 years</th> <th>21 to 30 years</th> <th>31 to 40 years</th> <th>41 to 50 years</th> </tr> </thead> <tbody> <tr> <td>Lower Limit</td> <td>0%</td> <td>0%</td> <td>0%</td> <td>0%</td> <td>0%</td> <td>0%</td> <td>0%</td> <td>0%</td> </tr> <tr> <td>Upper Limit</td> <td>6%</td> <td>6%</td> <td>18%</td> <td>30%</td> <td>60%</td> <td>60%</td> <td>60%</td> <td>80%</td> </tr> <tr> <td>Actual</td> <td>1%</td> <td>4%</td> <td>3%</td> <td>5%</td> <td>9%</td> <td>12%</td> <td>8%</td> <td>58%</td> </tr> </tbody> </table>		Limit £m	Actual £m	Gross Debt - Maximum	484	463	Investments - Minimum	(212)	(258)	Net Debt	272	205	Prudential Indicator 2012/13	Limit £m	Position at 30/9/12 £m	Authorised Limit	508	463	Operational Boundary	484	463		Under 1 year	1 to 2 years	3 to 5 years	6 to 10 years	11 to 20 years	21 to 30 years	31 to 40 years	41 to 50 years	Lower Limit	0%	0%	0%	0%	0%	0%	0%	0%	Upper Limit	6%	6%	18%	30%	60%	60%	60%	80%	Actual	1%	4%	3%	5%	9%	12%	8%	58%	
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1	(Cont'd)	(d) The Council's sums invested for periods longer than 364 days at 31 December 2012 were:		
			Prudential Limit £m	Quarter 3 Actual £m
		Maturing after 31/3/2013	150	96
		Maturing after 31/3/2014	90	35
		Maturing after 31/3/2015	80	15
		<p>(e) The Council's fixed interest rate exposure at 31 December 2012 was £261m, ie. the Council had net fixed interest rate borrowing of £261m;</p> <p>(f) The Council's variable interest rate exposure at 31 December 2012 was (£160m), ie. the Council had net variable interest rate investments of £160m.</p> <p>Standing Order 58 - Urgent Decision by the Chief Executive relating to the Disposal of Wymering Manor (Information Item)</p> <p>This decision had been taken by the Chief Executive under Standing Order 58 and therefore is not subject to call-in.</p> <p>Forward Plan Omission (Information Item)</p> <p>The action taken regarding the omission from the forward plan relating to the item ensuring enough primary school places was noted.</p> <p>Ensuring Enough Primary School Places 2013-2016</p> <p>DECISION:</p> <p>That the Administration recognises the need to expand primary school places at a cost of circa £5 million and makes this a priority in formulating their capital investment proposals as part of the forthcoming capital programme.</p> <p>It was also requested that a report be brought to Cabinet on the provision for Special Needs Education in the city.</p>		

	WARD	DECISION	OFFICER CONTACT
1	(Cont'd)	<p>Early Years Provision</p> <p>DECISIONS:</p> <p>The Cabinet noted the resources to support the pre-birth to 5 strategy and the change in emphasis towards the support for the most vulnerable and disadvantaged.</p> <p>Cosham Library</p> <p>DECISIONS:</p> <p>(1) that the outcome of the consultation be noted, that is 56.76% of all consultation responses were in favour of option 1 "leave the library where it is and try to improve it";</p> <p>(2) that the action be agreed to leave Cosham Library on its current site in Spur Road and explore options for improvement.</p> <p>Dates of forthcoming Cabinet meetings</p> <p>These were agreed as 11 February (budget) and 8 April 2013.</p> <p>QinetiQ Claim for Costs</p> <p>This was an exempt information report on the urgent decision taken by the Chief Executive under Standing order 58, and which is not subject to call-in. A further urgent decision was taken at the meeting (due to a meeting taking place the following day with legal representatives) which the City Solicitor would relay to the Opposition Party Group Leaders.</p> <p>NB Call-in date: Tuesday 12 February 2013</p>	

	WARD	DECISION	OFFICER CONTACT
2		<p>Cabinet Member for Traffic and Transportation - Decision Meeting - 7 February</p> <p>Councillor Jason Fazackarley made the following decisions:</p> <p>Traffic Regulation Order: The Portsmouth City Council (Various Roads) (Prohibition of Waiting and Amendments to Waiting Restrictions) (No.42) Order 2012.</p> <p>DECISION - The proposals were approved within this order as formally advertised with the exceptions of:</p> <p>Item H relating to the proposed Limited Waiting for Forbury Street, Omega Street, Raglan Street and Blackfriars Road to increase the parking period to 3 hours (from the advertised 2 hours) and the deferral of Item E2 relating to the proposed No Waiting parking restriction in Winterbourne Road to enable the proposal to be explored further before a decision is made.</p> <p>Councillor Fazackarley did not agree to the proposed No Waiting restriction in parts of Fernhurst Road and Chestnut Avenue which was to reduce the operation time to Wednesdays only (from the advertised Monday-Friday). The Head of Transport and Environment agreed to look into some alternative options.</p> <p>Traffic Regulation Order: The Portsmouth City Council (Various Roads) (Disabled Persons' Parking Places) (Amendments) (No.44) Order 2012</p> <p>DECISION - That the order be made as advertised with the exception of Meyrick Road (outside No 63) which is no longer required.</p> <p>NB Call-in date: Friday 15 February 2013</p>	<p>Lucy Wingham Customer, Community & Democratic Services Tel: 9283 4662</p>

	WARD	DECISION	OFFICER CONTACT
3		<p>Cabinet Member for Health & Social Care's decision meeting - 7 February</p> <p>Councillor Leo Madden took the following decisions:</p> <p>Safeguarding Vulnerable Adults - Annual Update He noted the report.</p> <p>Public Health Services for Children and Young People aged 5-19 (including Healthy Child Programme 5-19)</p> <p>The Cabinet Member:</p> <ul style="list-style-type: none"> • Approved the transfer of the commissioning function from the Public Health team to the Adult Social Care's Integrated Commissioning Unit for Public Health services for children and young people aged 5-19 (including the Healthy Child Programme 5-19), school nursing service, youth offending and the child health measurement programme. • Delegated authority to the Director of Public Health, the Strategic Director responsible for Adult Social Care and the Head of Financial Services and Section 151 Officer to agree the transfer of the necessary resources from the Public Health Grant to the Adult Social Care budget to enable these functions to be carried out. • Will receive an updated report on these arrangements after the conclusions and recommendations from the People Commissioning work stream are known. <p>Healthwatch Development Update He noted the report.</p> <p>NB Call-in date: Friday 15 February 2013</p>	<p>Jane Di Dino Customer, Community & Democratic Services Tel: 9283 4060</p>

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

APART FROM THE PLANNING APPLICATIONS, THERE ARE NO PART TWO ITEMS THIS WEEK.

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 15 February 2013**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No.	Application No. Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	12/01284/HOU St Thomas	<p>4 Barrington Terrace Green Road Southsea</p> <p>Construction of mansard roof (to form additional living accommodation) with roof terrace</p>	<p>Two letters of representation have been received. The first sent on behalf of the owners of an adjoining property raises objections on the grounds of: (a) Design; (b) Impact on the character and appearance of the conservation area; (c) Loss of light; (d) Loss of privacy; and (e) Increased noise and disturbance. The second representation, sent in support of the proposal, has been received from the Portsmouth Society. They considered that the proposal represents "a thoughtful and creative development which provides useful additional indoor and outdoor living space with little impact on neighbouring properties".</p> <p>Permission is sought for the construction of a mansard roof to form an additional level of accommodation with a roof terrace. The existing building has an unusual relationship with the adjoining dwellings fronting King Street backing directly onto their rear gardens. As such the proposed alterations</p>	<p>Gary Christie</p> <p>Tel: 023 92688592</p> <p>Refuse</p>

Item No.	Application No. Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	(Cont'd)		<p>would be positioned extremely close to the rear windows of these adjoining dwellings resulting in a significant impact on the residential amenity of the occupiers in terms of loss of light, outlook, increased sense of enclosure and overbearing impact.</p> <p>In design terms and notwithstanding the comments of the Portsmouth Society, it is considered that the mansard roof and the proposed use of materials would appear incongruous within the street scene, failing to relate in an appropriate manner to both the recipient building and the adjoining properties. As a result it cannot be considered that the proposal would either preserve or enhance the character and appearance of the 'King Street' Conservation Area. It is also considered that the proposal could result in a loss of privacy, although the impact of the roof terrace is reduced due to the placement of the existing windows and an external staircase. It is not considered that the proposal would result in a significant increase in activity at the site.</p>	
5	12/01353/FUL St Thomas	<p>26 Stratford House Sackville Street Southsea</p> <p>Change of use from C3 dwelling to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house)</p>	<p>One representation has been received from the Council's Housing Service, Leasehold and Commercial Services as freehold owner of the building. Objections are raised on the following grounds; (a) six other properties within block already sublet by owners and a proportion of these flats are already being let</p>	<p>Peter George Tel: 023 9283 4326</p> <p>Conditional Permission</p>

Item No.	Application No. Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	(Cont'd)		<p>as HMOs; (b) increase in noise and disruption resulting in increased work for Estate Management Teams; (c) increased noise from foot traffic on communal walk ways and internal stairwells; (d) increased wear and tear to communal areas and properties resulting in higher service charges to leaseholders and repairs costs to the Council's Housing Service; (e) greater pressure on residential parking; (f) increased levels of refuse resulting in increased costs to service and; (g) the property is already being advertised to let in the student market.</p> <p>This application seeks a planning permission that will enable the use of the property to interchange between a Class C3 dwellinghouse and a Class 4 HMO should the applicant wish to let the property to a family/related group of individuals for a period of time. The lawful use of the property is currently Class C3 (dwellinghouse). Having regard to the aims and objectives of policy PCS20 and the draft Houses in Multiple Occupation (HMOs) SPD, the use of the property as a HMO would not result in an imbalance of uses within the community, falling below the 10% threshold. The property has three bedrooms and therefore it is possible that a family of four to six members could currently occupy the property, the potential use therefore of the property within Class C4 for between three and six unrelated</p>	

Item No.	Application No. Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	(Cont'd)		<p>people is not considered to adversely affect the living conditions of the occupiers of the other flats within Stratford House. Whilst there may be existing issues associated with parking in the vicinity of the application site it considered that the proposal would be unlikely to result in a significant increase in the demand for parking. Issues associated with building maintenance and management are not considered relevant to the determination of this planning application. Whilst not a planning consideration relevant to the determination of this application the applicant has refuted the assertion that the property is currently advertised as available to rent.</p>	
6	<p>12/01375/FULR St Jude</p>	<p>3 Burlington Lodge 89 Victoria Road South Southsea</p> <p>Application to renew planning permission 09/01417/FUL to extend period of implementation for construction of first floor extension to form an additional floor of accommodation to rear annex (re-submission of 09/00726/FUL)</p>	<p>Seven letters of representation have been received from six individuals living within or representing occupiers of the adjoining properties. Their objections can be summarised as follows: (a) Design; (b) Loss of light; (c) Loss of outlook; (d) Loss of Privacy; (e) Parking; (f) Construction logistics; (g) Loss of housing stock for the elderly; (h) Proposed use of the building; and (i) Discrepancies in the drawing numbers. A number of the representations relate to alternative proposals suggested by the applicant. However, whilst the applicant may have longer term aspirations for the site, only the application as submitted can be considered.</p>	<p>Gary Christie Tel: 023 92688592</p> <p>Conditional Permission</p>

Item No.	Application No. Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	(Cont'd)		<p>Conditional planning permission was granted in January 2010 for the construction of a first floor extension to form an additional floor of accommodation to the rear annex. This application seeks to extend the period in which the development can be commenced. The determining issue is whether any circumstances have changed to warrant withholding permission for the development as previously approved. Since the time of permission in 2010 there have been a number of policy changes, the main two being the introduction of the National Planning Policy Framework and the adoption of the Portsmouth Plan.</p> <p>Having regard to the issues considered previously (which would have included points a-f), it is considered that the changes in policy are such that a decision other than to grant planning permission could not be justified. It is not considered that the other issues raised would justify a reason for refusal. In respect of drawing numbers, it is noted that the previous permission (09/01417/FUL) incorrectly identifies the approved drawings. However, this is considered to be a typographical error and there is no doubt as to which drawings have previously been approved. This error would not invalidate the previous permission and would be corrected as part of a new consent.</p>	

Part 3 - Information and News Items

FRIDAY 8 FEBRUARY 2013

	WARD		OFFICER CONTACT
7		<p>Licensing Sub Committee - 6 February 2013</p> <p>The sub-committee made the following decision:</p> <ul style="list-style-type: none"> • Licensing Act 2003 - Application for the grant of a premises licence - 69 Festing Road, Southsea, Portsmouth, PO4 0NQ. The licence was granted as applied for so as to permit the following licensable activities: <ul style="list-style-type: none"> ○ Late night refreshment - indoors for hotel guests only, daily from 2300 to 0500 hours ○ Supply of alcohol from Monday to Saturday 1200 hours to 0100 hours and Sunday 1200 hours to 2359 hours for guests of residents and for residents until 0300 hours, for consumption on the premises only. 	<p>Lucy Wingham Customer, Community & Democratic Services Tel: 9283 4662</p>
8		<p>Housing & Social Care Scrutiny Panel - Thursday 14 February at 3pm in Conference Room L, Floor 2 of Civic Offices</p> <p>The panel will be continuing its review of Telecare and Telehealth and will have representatives attending from Solent NHS Trust and Tunstall.</p>	<p>Joanne Wildsmith Customer, Community & Democratic Services Tel: 9283 4057</p>
9		<p>Cabinet Member for Children & Education – Meeting on Thursday, 14 February 2013 at 4:00pm In The Executive Meeting Room, Floor 3, In The Guildhall</p> <p>The following items will be considered by the Cabinet Member for Children & Education:</p> <ol style="list-style-type: none"> 1. School Modernisation Capital Programme 2013/14 <p>Report seeking approval to the allocation of £1,800,000 capital funding for schools modernisation (condition) subject to approval by Council on 12 February 2013. Additional funding from schools will be used to increase the value of the overall programme of the schools modernisation programme to £2,086,076.</p> 2. School Sufficiency Programme <p>Report seeking approval to the allocation of £4,960,000 for school sufficiency subject to approval by Council on 12 February 2013</p> 	<p>Teresa Deasy Customer, Community & Democratic Services Tel: 9283 4056</p>

	WARD		OFFICER CONTACT
10	Charles Dickens	<p>Supporting People – Award of Young Persons Hostel Services Contract</p> <p>This contract is a retender of an existing accommodation based hostel for young people aged 16-25 who are at risk of homelessness, abuse or other factors impacting on their own health and wellbeing. The service will be provided within a purpose built hostel situated in Portsmouth and will retain 24 hour cover with waking night staff.</p> <p>The support will focus on recovery with the aim of helping them to increase their independence, and so reducing the risk of homelessness or increased intervention from health and/or care agencies.</p> <p>The total value of the contract is £321,756 per annum and will be for an initial period of 3 years.</p> <p>This contract was awarded in line with the City Council's contract procedure rules, and the successful bidder was The Society of St James.</p> <p>There are no financial implications as the new costs are under the current budget and approximately £18k per annum savings were achieved.</p> <p>The new contract will commence on 15th March 2013.</p>	<p>Louise Pilgrim, Contract Officer, Integrated Commissioning Unit, Tel: 9284 1743</p>
11	Central Southsea	<p>25 Highland Road Southsea PO4 9DA Ref No:12/00540//FUL Appeal Start Date: 4th February 2013</p> <p>An appeal has been lodged against the refusal of planning permission for the Change of use from chiropodist's surgery and maisonette to single dwelling house (Class C3); external alterations to include removal of shopfront.</p> <p>This appeal will be dealt with by the written representation procedure.</p>	<p>Nicola Clayton Planning Services Tel: 9283 4305</p>

	WARD		OFFICER CONTACT
12		<p>Portsmouth's Local Welfare Assistance Scheme commences 2nd April 2013</p> <p>Changes in the Welfare Reform Act 2012 mean that the Community Care Grants and Crisis Loans elements of the Department for Work and Pensions' Social Fund will be abolished in April 2013, and local welfare assistance provision, based on local need, will instead be delivered by Local Authorities in England. As approved by Special Cabinet on the 23rd July 2012, Portsmouth City Council has now successfully commissioned a provider to deliver its Local Welfare Assistance Scheme.</p> <p>Northgate will be delivering this service, in partnership with the Family Fund (a registered charity who are experienced in grants allocations for vulnerable families), on behalf of Portsmouth City Council. A full end to end service will be provided. Applications will be made either online or by phone by the person themselves or by their representative. An eligibility checker will be built into the early stages of the process, to establish whether they will meet the criteria for an application. Eligibility criteria are being designed which will broadly follow the current DWP criteria in the first year, until we have established some local learning about priority of need.</p> <p>For those applications that are successful, provision will for the most part be through vouchers, not cash. The Family Fund already has corporate procurement deals in place with organisations, giving better value for money than cash payments to applicants for items.</p> <p>Information will be going up on the PCC website next month, and will form part of wider advice and support information for people who are in financial crisis.</p>	<p>Kate Kennard Tackling Poverty Tel: 9268 8826</p>