# City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 9 DATE: FRIDAY 1 MARCH 2013

The Members' Information Service produced in the Customer, Community & Democratic Services Unit by Joanne Wildsmith has been prepared in three parts -

- Part 1 Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.
- Part 2 Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and
- Part 3 Items of general information and news.

# Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to JOANNE WILDSMITH (Local Democracy Officer) and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		Special Cabinet - 27 February	Joanne Wildsmith Customer, Community
		At this special cabinet meeting the following item was discussed and agreed:	& Democratic Services Tel: 9283 4057
		Portsmouth Football Club - financial loan to the Portsmouth Supporters Trust (PST)	1011 0200 1001
		DECISION:	
		(1) That the loan facility agreement be entered into on the terms referred to in the report at appendix A (the Heads of Terms) but subject to the following:	
		a) Satisfactory assurances from both the Football League and the Administrator of Portsmouth Football Club (2010) Limited that no other commercial alternative is being considered *	
		b) Satisfactory proof that the following are deposited in the Escrow Account under the agreed Escrow Agreement:	
		<ul> <li>£1m of investments from the Portsmouth Supporters Trust</li> <li>The agreed funding from the Trust's development partner</li> </ul>	
		c) The appointment of a suitably skilled Chief Executive by the Club	
		d) That in the opinion of the S151 Officer, any changes to the current Business Plan, up to the execution of the Loan Facility Agreement, do not materially increase the risk to the Council and public funds	
		(2) that the Chief Executive and the S151 Officer, in consultation with the Leader of the Council, be given delegated authority to make minor amendments to the conditions of the loan facility, so long as they do not materially affect the risk to public funds.	
		*Note: condition 1a was confirmed as being satisfied by the Head of Finance & Section 151 Officer.	
		Due to the reasons for urgency as set out in Paragraph 4.2 of the report these decisions are not subject to call-in.	

**DATE: FRIDAY 1 MARCH 2013** 

WARD	DECISION	OFFICER CONTACT
2	Cabinet Member for Environment & Community Safety's Decision Meeting - 27 February	Jane Di Dino Customer, Community
	Councillor Scott made the following decisions:	& Democratic Services Tel: 9283 5060
	Cemetery Fees and Charges 2013/14 -2015/16 Agreed the fees charged by the city council for burials, rights of ownership and memorial applications increase as per appendix 1 in the report.	101. 3203 3000
	<ol> <li>Tattooing Registration - A Consultation With the Industry</li> <li>Approved a six-week consultation on the proposals for an amended Portsmouth City Council Tattooist Registration Scheme and the delivery of a new Charter of Good Practice.</li> <li>Agreed to review the outcome of the consultation and make the appropriate decision relating to the possible implementation of the scheme.</li> </ol>	
	<ol> <li>Dog Kennel Fees and Charges for 2013 - 2015</li> <li>Agreed to introduce an administration fee for the return of a stray dog collected from the city council's Dog Kennels service. This would be introduced from 1 April 2013.</li> <li>Agreed to increase the current charge per night fee which is made when returning a stray which has been temporarily homed by the city council's Dog Kennels service. This would be introduced from 1 April 2013.</li> <li>Agreed that all specific charges be inflated for financial years 2014/15 and 2015/16.</li> <li>Agreed that the Assistant Head of Service for Environment be given delegated authority to approve variable charging principles for non-specific kennel services</li> <li>Portsmouth Alcohol Needs Assessment and Response to the Government's Alcohol Consultation</li> </ol>	
	<ol> <li>Endorsed the recommendations of the Alcohol Needs Assessment.</li> <li>Noted the response from Portsmouth City Council to the government's recent alcohol consultation.</li> <li>Update on Department for Communities and Local Government (DCLG) Grant and Retention of Weekly Waste Collections</li> <li>Agreed that up to £45,000 of the DCLG grant be spent on project management, development and market research of the proposed recycling incentive and communication scheme.</li> <li>Agreed that responsibility of this budget be passed to the Head of Transport and Environment to be spent in consultation with officers from the council's corporate communications team and the S151 officer.</li> </ol>	
	NB Call-in date: Friday 8 March	

# Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. Your request must be made to JOANNE WILDSMITH (Local Democracy Officer) and must be received by not later than 5 pm on Friday 8 March 2013. An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

#### **PORTFOLIO: TRAFFIC & TRANSPORTATION**

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3	Copnor	New Traffic Regulation Order: The Portsmouth City Council (Anchorage Road) (7.5 Tonne Weight Restriction Except for Loading) (No.8) Order 2013	Terri Crook Transport & Environment
		<b>Proposal:</b> to advertise a traffic regulation order to implement a timed 7.5 tonne weight restriction on Anchorage Road between the roundabout at Robinson Way and Sywell Crescent and the roundabout at Williams Road and Norway Road.	Tel: 9284 1063
		A survey has confirmed that an unacceptable number of HGVs are traversing this section of Anchorage Road causing noise and vibration issues for the local residents. Whilst it is acknowledged that Anchorage Road services a large number of industrial and business units, and that these play a crucial part in the economy of Portsmouth, residents' quality of life is also important. In an effort to balance these two principal needs, a timed weight restriction is being proposed.	
		The timed weight restriction will help improve the quality of life for local residents. Full access for the businesses will be retained during normal working hours between Monday to Friday. Access will be maintained for deliveries (loading and unloading) to properties and business in this part of Anchorage Road.	

PORTFOLIOS: HOUSING FRIDAY 1 MARCH 2013

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
4	AII	Telecare Prices for year 2013-14 (from 1 April 2013)  Proposal: to implement the following charges for the Telecare service to take effect from 1 April 2013 as follows:	Caroline Elder Corporate Assets, Business and Standards Tel 023 9284 1996
		<ul> <li>Existing customers paying £3.90 per week to pay £4.15 per week.</li> <li>New and existing customers paying £5.40 to continue to pay £5.40 per week.</li> <li>New and existing customers paying £7.50 per week (Telecare Plus) to pay £7.59 per week.</li> </ul>	
		The rationale for the new price structure is as follows:	
		<ul> <li>The Cabinet Members for Health and Social Care and for Housing, on 2 February and 8         February 2010 respectively, approved the current price structure, and agreed that future         increases would reflect increases in the Retail Price Index.</li> </ul>	
		• The increase on the lower charge is above the rate of inflation in order to reduce inequality in the cost for customers taking up the service before and after 2010. The rise for customers taking up the service after 2010 is minimal to reduce the gap, and the overall rise in charges is below the rate of inflation.	
		These prices include a free key safe and any extra Telecare equipment needed to help people to live independently.	

#### PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Head of Planning Services** by telephoning **Julie Watson** (23 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm** on **8 March 2013**. You can also make contact by letter or by e-mail to planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	13/00053/FUL Nelson	27 Havant Road Portsmouth  Construction of two-storey building comprising 2 flats fronting Basin Street and two-storey building to form single dwelling house fronting Havant Road with associated amenity areas, bin & cycle storage, after demolition of existing buildings (Re-submission of 12/00249/FUL)	Four representations have been received from local residents raising objection on the following grounds: development out of character with area; inappropriate relationship with adjacent properties; increased noise and disturbance; inadequate parking and exacerbation of existing parking problems; inadequate drainage infrastructure; and impact of construction works.  The application site comprises an irregularly shaped parcel of land with a narrow frontage to Havant Road and a much larger frontage to Basin Street at the rear. A workshop for the repair of vehicles occupies the entire site, which has a two-storey scale/massing to the rear. The proposal would involve the redevelopment of the site for residential purposes with an infill terraced house being built fronting Havant Road and a two-storey building comprising two flats to the rear fronting Basin Street. Having regard to the nature of the existing industrial use and the scale of the existing building it is considered that the proposal would reduce the potential for noise and disturbance to neighbours and not have any greater impact on amenity. It is considered that the proposal is appropriate in design terms and would not appear at odds with the character of the area. Whilst the proposed redevelopment would not include any parking, regard must be had to the level of demand for parking associated with the existing use and that an additional on-street space could be provided in Havant Road following the removal of the existing dropped kerb. Having regard also to the location of the site within 100m of the Kingston Road Local Centre and proximity to a high frequency bus corridor it is considered a refusal on parking grounds could not be justified. It is accepted that building works can lead to temporary issues with noise and disturbance; however this in itself could not be a reason to withhold planning permission.	Simon Barnett Tel: 023 9284 1281 Conditional Permission

Part 3 - Information and News Items

FRID	AY 1	MAR	CH	2013
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WARD		OFFICER CONTACT
	Shadow Health and Wellbeing Board Wednesday 6 March 2013 at 9am in Conference Room A, Civic Offices, Portsmouth	Vicki Plytas Customer, Community &
	The following items are on the agenda:	Democratic Services Tel: 9283 4058
	Health and Wellbeing Board Constitution.	
	<ul> <li>Portsmouth Clinical Commissioning Group 2013/14 Commissioning Intentions (to include a presentation from Dr Jim Hogan, Clinical Lead for the CCG on its role)</li> </ul>	
	<ul> <li>Presentation on behalf of Dr A Mortimore to inform the development of the Public Health Annual Report.</li> </ul>	
	Licensing Sub Committee - Wednesday 6 March 2013 at 9.30am in the Executive Meeting Room, floor 3 of The Guildhall, Portsmouth	Lucy Wingham Customer, Community &
	The committee will consider the following applications:	Democratic Services Tel: 9283 4662
	<ul> <li>Licensing Act 2003 - Application for the grant of a premises licence - Former Devonshire Arms, 29 Devonshire Avenue, Portsmouth, PO4 9EA</li> </ul>	
	<ul> <li>Licensing Act 2003 - Application for the grant of a premises licence - Tesco Store,</li> <li>106A Eastney Road, Portsmouth, PO4 9HZ</li> </ul>	
	Twinning Advisory Group - Wednesday 6 March 2013	Peter Smith-Parkyn Customer,
	The Twinning Advisory Group will meet on Wednesday 6 March 2013 at 11.00 am in Conference Room A to consider the following items:	Community & Democratic Services Tel: 9268 8361
	Updates from the twinning representatives.	3200 000.
	Grant proposals for submission to Resources portfolio.	
		Conference Room A, Civic Offices, Portsmouth  The following items are on the agenda:  • Health and Wellbeing Board Constitution.  • Portsmouth Clinical Commissioning Group 2013/14 Commissioning Intentions (to include a presentation from Dr Jim Hogan, Clinical Lead for the CCG on its role)  • Presentation on behalf of Dr A Mortimore to inform the development of the Public Health Annual Report.  Licensing Sub Committee - Wednesday 6 March 2013 at 9.30am in the Executive Meeting Room, floor 3 of The Guildhall, Portsmouth  The committee will consider the following applications:  • Licensing Act 2003 - Application for the grant of a premises licence - Former Devonshire Arms, 29 Devonshire Avenue, Portsmouth, PO4 9EA  • Licensing Act 2003 - Application for the grant of a premises licence - Tesco Store, 106A Eastney Road, Portsmouth, PO4 9HZ  Twinning Advisory Group - Wednesday 6 March 2013  The Twinning Advisory Group will meet on Wednesday 6 March 2013 at 11.00 am in Conference Room A to consider the following items:  • Updates from the twinning representatives.

Part 3 - Information and News Items (cont'd)

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	WARD		OFFICER CONTACT
9		Cabinet Member for Resources – Decision Meeting  The Cabinet Member for Resources' Decision Meeting will take place at 9am on Thursday 7 March 2013 in Executive Meeting Room, Third Floor, Guildhall, Portsmouth and will consider the following items	Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058
		<ul> <li>Twinning Matters</li> <li>Report on Extension of Ceremony Hours</li> <li>Support for the Voluntary and Community Sector 2013/2014</li> <li>Monitoring of the Third Quarter 2012/13 Revenue Cash Limits and Capital Programme</li> </ul>	
10		Housing & Social Care Scrutiny Panel - Thursday 7 March at 2pm in Conference Room M, Civic Offices	Joanne Wildsmith Customer,
		The panel will meet to continue its review "Advancing the use of technology in Adult Social Care (Telecare & Telehealth)". Witnesses have been invited from Southern NHS Trust, Age UK Portsmouth and a PCC occupational therapist.	Community & Democratic Services Tel: 9283 4057
11		Cancellation of Planning, Regeneration and Economic Development Portfolio Decision Meeting - 8 March 2013	Lucy Wingham Customer,
		In consultation with officers, Councillor Mike Hancock CBE MP has agreed to cancel his PRED decision meeting scheduled for Friday 8 March due to a lack of business which requires a decision at this time.	Community & Democratic Services Tel: 9283 4662
12		Revised time for Cabinet Member for Children & Education Decision Meeting 21 March 2013	Teresa Deasy Customer,
		The Cabinet Member for Children & Education has made a minor change to the time of his decision meeting on 21 March. The meeting will now commence at the slightly later time of 4:30pm.	Community & Democratic Services Tel: 9283 4056

	WARD		OFFICER CONTACT
13		Planning Committee - 27 February 2013	Lucy Wingham Customer,
		The committee made the following decisions:	Community & Democratic Services
		<ul> <li>Main agenda items for information only relating to Planning Enforcement Update and Planning Appeals Update were noted.</li> <li>Planning applications:</li> <li>12/01169/PLAREG - Unit 9, Mitchell Way, Portsmouth - the change of use to landscape contractors yard was granted conditional permission subject to the conditions outlined within the Assistant Head of Planning Services report, and subject to an amended condition relating to the materials of the proposed timber fence being acoustically treated.</li> <li>12/01321/HOU - 13 Marion Road, Southsea - the construction of single storey side/rear extension (following demolition of existing lean to (resubmission of 12/01117/HOU) was refused.</li> <li>12/01335/HOU - 37 Rugby Road, Southsea - the construction of a part single, part two-storey rear extension was refused.</li> <li>12/00001/HOU - 4 Highbury Street, Portsmouth - the construction of mansard roof extension to include balcony with balustrading to front after raising of existing parapet wall; new front bay window at 2<sup>nd</sup> floor level; alterations to front elevation at ground floor level and construction of single storey rear extension was granted conditional permission subject to the conditions outlined within the Assistant Head of Planning Services report.</li> <li>13/0015/FUL - 54 Vernon Road, Portsmouth - the change of use from dwelling house (Class C3) to purposes falling within Class C3 (dwelling house) or Class C4 (house in multiple occupation was granted conditional permission subject to the conditions outlined within the Assistant Head of Planning Services report, and subject to the construction of 4-storey building to form 11 flats (following demolition of existing building) with associated parking and external works including new access onto Fratton Road (resubmission of 12/00611/FUL) was granted conditional permission subject to thee prior completion of legal agreements pursuant to S106 of the TCPA to secure the provision of three units of affordable housing and</li></ul>	Tel: 9283 4662

	WARD		OFFICER CONTACT
	cont'd	<ul> <li>12/01383/CON - Public House, 249 Fratton Road, Portsmouth - the demolition of the building was granted conditional consent.</li> <li>13/00021/FUL - Goose At The V&amp;A, Albert Road, Southsea - the removal of existing boundary fence and installation of new replacement painted metal railings and gate up to 2.1 metres above ground level was refused.</li> <li>12/01310/FUL - Former Hilsea Bus Depot Site, London Road, Portsmouth - the construction of part 5/6-storey building for health centre use (Class D1) at ground floor level with 59 flats above and single-storey building for pharmacy use (Class A1) with associated landscaping, car parking, refuse/recyclables and cycle storage, following demolition of former bus depot was granted conditional permission subject to the applicant first entering into S106 Agreement, and subject to the conditions (to be updated/amended to reflect the late representations of the Highways Authority/Natural England) and completion of a S278 Agreement (post-permission). Delegated authority was also granted to the Assistant Head of Planning Services to add/amend conditions (after consideration of the views of the Highways Authority/Natural England) and to refuse planning permission if the legal agreements have not been completed within three months of the date of the resolution.</li> </ul>	
14	Central Southsea	122 St Augustine Road, Southsea, PO4 9AD Ref No:12/00906/FUL Appeal Start Date: 19 <sup>th</sup> February 2013  An appeal has been lodged against the refusal of planning permission for the construction of 2-	Simon Barnett Planning Services Tel: 9284 1281
		storey building (with accommodation in roof) to form 2 maisonettes to include 4 integral garages and associated refuse/cycle storage (after demolition of existing ground floor extension) (resubmission of 12/00407/FUL).  This appeal will be dealt with by the written representation procedure.	

WARD		OFFICER CONTACT
15	Proposed Fees and Charges for 2013 – Citywide Sports Pitches, Great Salterns Golf Course and Seafront Management Charges	Louise Bunker Recreation Facilities Officer
	Fees and charges for citywide sports pitches, golf at Great Salterns and Seafront Management charges are reviewed annually, the last price increase being 1 <sup>st</sup> April 2012.	Tel: 9283 4832
	Revised maximum core prices for the following sports and leisure activities will be introduced to take effect from 1 <sup>st</sup> April 2013.	
	In accordance with delegations to officers, the revised maximum prices for citywide sports pitches and golf at Great Salterns will be increased in line with inflation by Retail Price Index 3%.	
	All proposed fees are subject to roundings.	
	The Leisure Card will still be available for use with some of these activities by residents on low incomes. Leisure card holders may obtain up to 40% discount on identified activities.	
	Copies of the schedule of revised charges for these sports pitches and other activities have been placed in the Members' Rooms.	
	The increased charges for allotments have already been agreed at the Cabinet Member for Culture, Leisure & Sport's decision meeting on 12th October 2012.	
	The Seafront Management charges will not be increased for 2013.	
	The Seafront Management charges will not be increased for 2013.	

Part 3 - Information and News Items (cont'd)

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	WARD				OFFICER CONTACT
16		Revised Fees for Parking	Michael Robinson Transport &		
		Non statutory fees for parl permit and parking susper and new charges are set of	parking <b>Environment</b>		
		Туре	Old Price	New Price	
		Permits	20	21	
		Market traders	24	25	
		Disabled Permits	15	17.50	
		Seafront Trader	180	210	
		Parking Suspension	28.11	30.50	
		Daily Check*	1.12	1.35	
		*The daily check for a non reduce residents costs as reduce fly tipping.			

#### LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or other persons may make representations.

Members should be aware that representations may only be made on the grounds of one or more of the licensing objectives. These are: "the prevention of crime and disorder", "the prevention of public nuisance", "public safety" and "the protection of children from harm". Any representation must be in writing and should, where possible, include evidence to support the licensing objectives. Representations should not be frivolous or vexatious.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
17	St Thomas	13/02322/ LAPREM	Eldon Building University of Portsmouth Winston Churchill Avenue Southsea PO1 2DJ	Application for a Premises Licence  Sale of Alcohol: Monday to Sunday from 17:30 until 23:30  Regulated Entertainment: Monday to Sunday from 10:00 until 23:00  Late Night refreshment: Monday to Sunday from 23:00 until 23:59	14 March 2013
18	Hilsea	13/02350/ LAPREM	Co-op 55-73 London Road Hilsea PO2 0BH	Application to Vary a Premises Licence  Sale of Alcohol: Monday to Saturday from 06:00 until 23:00	15 March 2013
19	St Thomas	13/02354/ LAPREM	Co-op 36-37 High Street Old Portsmouth PO1 2LS	Application to Vary a Premises Licence Sale of Alcohol: Monday to Sunday from 07:00 until 23:00	15 March 2013

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
20	St Thomas	13/02345/ LAPREM	Co-op Unit 2 Student Union Cambridge Road Portsmouth PO1 2EF	Application to Vary a Premises Licence Sale of Alcohol: Monday to Sunday from 07:00 until 23:00	15 March 2013