

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 11

DATE: FRIDAY 15 MARCH 2013

The Members' Information Service produced in the Customer, Community & Democratic Services Unit by Joanne Wildsmith has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to JOANNE WILDSMITH (Local Democracy Officer) and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		<p>Cabinet Member for Housing's Decision Meeting - 12 March</p> <p>Councillor Wylie as Cabinet Member has made the following decisions:-</p> <p>Birmingham Blocks External Refurbishment</p> <p>DECISIONS:</p> <p>(1) Approval was given to tender the works based on a budget estimate of £775,000 including a £70,000 allowance for contingencies/unforeseen works and £78,000 of fees.</p> <p>(2) That following a full tender evaluation authority to enter into contract with the preferred bidder be delegated to the Head of Housing and Property Services.</p> <p>(3) The financial appraisal was approved.</p> <p>Gerard and Loring House External Refurbishment</p> <p>DECISIONS:</p> <p>(1) Approval was given to tender the works based on a budget estimate of £333,400 including a £30,000 allowance for contingencies/unforeseen works and £36,000 of fees.</p> <p>(2) That following a full tender evaluation authority to enter into contract with the preferred bidder was delegated to the Head of Housing and Property Services.</p> <p>(3) That the financial appraisal was approved.</p> <p>Eastern Road Fire Doors</p> <p>DECISIONS:</p> <p>(1) Approval was given to tender the works based on a budget estimate of £572,000 including a £40,000 allowance for contingencies/unforeseen works and £56,000 of fees.</p> <p>(2) That following a full tender evaluation authority to enter into contract with the preferred bidder be delegated to the Head of Housing and Property Services.</p> <p style="text-align: right;">/Cont'd ...</p>	<p>Joanne Wildsmith Democratic Support Officer Tel: 9283 4057</p>

WARD	DECISION	OFFICER CONTACT
cont'd	<p>Lakes Blocks Area Fire Doors and Belney House Windows</p> <p>DECISIONS:</p> <ol style="list-style-type: none"> (1) Approval was given to tender the works based on a budget estimate of £391,000 including a £28,500 allowance for contingencies/unforeseen works and £31,000 of fees; (2) That following a full tender evaluation authority to enter into contract with the preferred bidder be delegated to the head of housing and property services; (3) That the financial appraisal was approved. <p>Council Housing Maintenance & Improvements and Housing IT business software 2013/14</p> <p>DECISIONS:</p> <ol style="list-style-type: none"> (1) The area programmes and allocation of finance for the funding of the Revenue Budgets for repairs and maintenance of dwellings was noted; (2) The capital budgets listed in Appendix B, Appendix C and Appendix D commencing in 2013/2014 was approved and the Local Authority Housing Manager was authorised under Financial Rules, Section B14 to proceed with schemes within the sums approved; (3) The Head of Financial Services & Section 151 Officer's financial appraisal was approved for the capital programme - global provision. <p>Delivering Replacement Homes</p> <p>The recommendations as per the report are referred to council on 19 March for approval and are therefore not subject to call-in.</p> <p>NB Call-in date: 20 March 2013</p>	

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2	<p>Cabinet Member for Traffic & Transportation's Decision Meeting - 14 March</p> <p>Councillor Fazackarley made the following decisions at his meeting:</p> <ul style="list-style-type: none"> • Traffic Regulation Order: The Portsmouth City Council (University of Portsmouth car parks) (Off-Street Parking Places) (No.2) Order 2013. The proposals contained within the order were approved as advertised. • Traffic Regulation Order: The Portsmouth City Council (Various Roads) (Disabled Persons' Parking Places) (Amendments) (No.4) Order 2013. The order be made as advertised with the exception of Romsey Avenue (outside No 10) which is no longer required. • Tendered Bus Routes - New Contracts from 9 June 2013. Councillor Fazackarley approved the award of contracts for supported bus services to operate for 3 years from 9 June 2012 at a net annual cost to the City Council of £504,207. Contracts to be funded from the existing Transport and Environment Service revenue cash limits. He agreed not to support the following individual sections of services: <table border="1" data-bbox="562 842 1697 1385"> <thead> <tr> <th data-bbox="568 847 707 882">Service</th> <th data-bbox="714 847 1691 882"></th> </tr> </thead> <tbody> <tr> <td data-bbox="568 887 707 938">1</td> <td data-bbox="714 887 1691 938">City circular Sunday and Bank Holiday after 21:00</td> </tr> <tr> <td data-bbox="568 943 707 994">2C</td> <td data-bbox="714 943 1691 994">Cosham to Cosham via Hillsley Road 5 evening journeys</td> </tr> <tr> <td data-bbox="568 999 707 1078">12</td> <td data-bbox="714 999 1691 1078">Between Cosham and Port Solent via Queen Alexandra hospital and Tesco. (Clement Atlee Way)</td> </tr> <tr> <td data-bbox="568 1083 707 1134">12</td> <td data-bbox="714 1083 1691 1134">Highbury to Cosham Monday to Saturday after 21:00 at night</td> </tr> <tr> <td data-bbox="568 1139 707 1206">22</td> <td data-bbox="714 1139 1691 1206">Paulsgrove to Farlington Monday to Saturday not before 08:00.</td> </tr> <tr> <td data-bbox="568 1211 707 1262">43</td> <td data-bbox="714 1211 1691 1262">Between South Parade Pier and DSTL via Cosham</td> </tr> <tr> <td data-bbox="568 1267 707 1380">649</td> <td data-bbox="714 1267 1691 1380">Between King Richard School and Sevenoakes Road via Ludlow Road, Washbrook Road, Harleston Road, Mablethorpe Road and Peterborough Road</td> </tr> </tbody> </table>	Service		1	City circular Sunday and Bank Holiday after 21:00	2C	Cosham to Cosham via Hillsley Road 5 evening journeys	12	Between Cosham and Port Solent via Queen Alexandra hospital and Tesco. (Clement Atlee Way)	12	Highbury to Cosham Monday to Saturday after 21:00 at night	22	Paulsgrove to Farlington Monday to Saturday not before 08:00.	43	Between South Parade Pier and DSTL via Cosham	649	Between King Richard School and Sevenoakes Road via Ludlow Road, Washbrook Road, Harleston Road, Mablethorpe Road and Peterborough Road	<p>Lucy Wingham Democratic Support Officer Tel: 9283 4662</p>
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	cont'd	<p>Councillor Fazackarley also granted delegated authority to the Head of Transport and Environment to make any necessary adjustments in consultation with the Cabinet Member for Traffic and Transportation for any variations to the contract award within procurement rules and overall approved budget total.</p> <ul style="list-style-type: none"> • Local Sustainable Transport Fund. Councillor Fazackarley approved the revised LSTF delivery programme and granted delegated authority to the Head of Transport and Environment in consultation with the Cabinet Member for Traffic and Transportation and the Head of Finance to agree any minor amendments to the LSTF delivery programme that may be required. <p>The following item was for information only:</p> <ul style="list-style-type: none"> • Anchorage Road Weight Restrictions <p>NB Call-in date: Friday 22 March 2013</p>	

Part 2 - Proposals from Managers for Implementation

APART FROM THE PLANNING APPLICATIONS, THERE ARE NO PART 2 ITEMS THIS WEEK

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 22 March 2013**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
3	13/00066/FUL Nelson	2-3 St Saviours Terrace Strode Road Portsmouth Conversion of two dwellings to form single dwelling	<p>Four letters of representation have been received from local residents. Their objections can be summarised as follows: (a) That they have not been consulted on the use of the two buildings; (b) inappropriate location for this particular use; (c) increased noise and disturbance and (d) anti-social behaviour.</p> <p>Planning permission is sought for the conversion of Nos. 2 and 3 St Saviours Terrace to form a single dwelling. The only physical alteration to the buildings would be the installation of a single doorway at first floor level linking the two properties. Currently each property can be occupied by up to six people living together as a single household where some form of basic care is provided. This is considered to be a Class C3(b) use, and as such no material change of use has taken place at either property in the past, and the use would remain unchanged should the properties become connected. This would explain why consultation in respect of the use has not taken place and would address points a and b. The minimal connection would allow staff to manage the two properties effectively without having to leave either building.</p> <p>Whilst issues in respect of increased noise, disturbance and anti-social behaviour at the site is acknowledged, this is considered to be a result of the occupants at the property and not necessarily from the nature of the use. In addition and as pointed out above, the nature of the use does not form part of this application and should permission be withheld, the properties could continue to operate within Class C3(b) as they do at present. Other legislation beyond the planning system is available to address these concerns.</p>	<p>Gary Christie</p> <p>Tel: 023 9268 8592</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	13/00093/ PLAREG Eastney & Craneswater	Abbeville 26 Nettlecombe Avenue Southsea Retention of existing garage/home office with dormer window to side roofslope	<p>10 representations have been received from neighbouring occupiers and Ward Councillors Hall and Winnington raising objections to the outbuilding on the grounds that it is overbearing, too high, too bulky, a disproportionate scale, negatively impacts upon the amenities of the neighbouring occupiers, causes a loss of light, loss of sunlight, loss of outlook, an increased sense of enclosure, is too close to the adjoining properties, represents an increased flood risk, is overdevelopment of the site, does not respect the Conservation Area, is contrary to policy PCS23 of The Portsmouth Plan and is similar to a previously refused planning application (ref. A*10707/AB).</p> <p>3 representations in support of the application have been received stating the outbuilding is of good visual design, in keeping with the Conservation Area and will reduce the number of cars parked on street.</p> <p>A planning application for a very similar outbuilding was refused in September 2003 on the grounds its excessive size and relationship to the neighbouring property to the west would result in an unneighbourly form of development that would be detrimental to the residential amenities of the occupiers of the neighbouring property.</p> <p>In design and heritage terms (the site is located within the Craneswater and Eastern Parade Conservation Area) the appearance of the garage, which is substantially complete, is considered appropriate. However the excessive scale and inappropriate siting and massing close to the common boundary with the adjacent property to the west is such that it has an overbearing and unneighbourly relationship with that property and has an unacceptable impact on the residential amenities of the occupiers. The current proposal is very similar to that refused in 2003 and it is considered that the reason or the refusal of that application are still valid and the same harm results from the development to which this application relates.</p>	James Roberts Tel: 023 9283 4344 Refuse

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	13/00115/FUL St Jude	<p data-bbox="443 172 824 228">New Kwiki Mart 80 Clarendon Road Southsea</p> <p data-bbox="443 264 797 320">Installation of ATM to existing shopfront</p>	<p data-bbox="916 172 1749 320">One letter of objection has been received from the owner of 84-86 Clarendon Road. This is based on the grounds that; a) There are already enough ATMs in the local area, and b) The property is within a Conservation Area and alterations to its exterior should not be permitted.</p> <p data-bbox="916 357 1711 414">This proposal seeks permission for the installation of an ATM to the existing shopfront.</p> <p data-bbox="916 451 1756 600">The proposed ATM would be suitable for the recipient property and would not give rise to any significant disruption to pedestrian movements along St Catherine Street. In the context of the elevation to St Catherine Street the proposed alteration would preserve the appearance of the conservation area.</p>	<p data-bbox="1845 172 2040 197">Laura Grimason</p> <p data-bbox="1823 234 2063 260">Tel: 023 9284 1470</p> <p data-bbox="1794 296 2092 322">Conditional Permission</p>

Part 3 - Information and News Items

FRIDAY 15 MARCH 2013

	WARD		OFFICER CONTACT
6		<p>Health Overview & Scrutiny Panel - 14 March</p> <p>The panel considered the following items:</p> <ol style="list-style-type: none">1. Information update - Exbury ward closure (minute numbers 2012/22, 2012/41, 2013/ 06) RESOLVED that the update be noted and that the final report be provided to HOSP in June 2013.2. Portsmouth Hospitals' NHS Trust Update RESOLVED that the update be noted.3. Public Health in Portsmouth and Portsmouth's Joint Strategic Needs Assessment and the Joint Health and Wellbeing Strategy RESOLVED that the report be noted.4. Southampton, Hampshire, Isle of Wight and Portsmouth (SHIP) PCTs Cluster's Update. RESOLVED that the final update from SHIP be noted.5. Addressing alcohol misuse amongst older people and students RESOLVED that the information provided be noted.6. Healthwatch RESOLVED that the verbal update on the role, remit and plans for the first few months of Healthwatch be noted.7. Proposal for themed meetings in 2013/14 RESOLVED that this proposal be given further consideration.	<p>Karen Martin Customer, Community & Democratic Services Tel: 9283 4052</p>

	WARD		OFFICER CONTACT
7		<p>Governance & Audit & Standards Committee - 14 March</p> <ul style="list-style-type: none"> • External Audit Progress report • External Audit Plan 2012/2013 • Treasury Management Policy for 2013/14 - (information only) • Audit Performance Status Report to 15 February 2013 for Audit Plan 2012/13 and Proposed Audit Coverage update for 2013/14 • Regulation of Investigatory Powers Act 2000 (RIPA) • Whistleblowing Policy Changes Report • Health and Wellbeing Board Constitution • Annual Governance Progress • The appointment of Independent Persons for the Municipal Years 2013 to 2016 • Exempt report - Outcome of Investigation into a complaint against a Member 	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>
8		<p>Postponement of Culture, Leisure & Sport Decision Meeting</p> <p>The Culture, Leisure & Sport Decision meeting scheduled for 22 March 2013 at 1pm in the Executive Meeting Room, The Guildhall has been postponed as decisions are not required at this time. The meeting will be rescheduled when necessary.</p>	<p>Karen Martin Customer, Community & Democratic Services Tel: 9283 4052</p>
9		<p>Health and Social Care Portfolio - Decision Meeting - Thursday 21 March 2013 at 10.00am in the Executive Meeting Room, floor 3 of The Guildhall, Portsmouth</p> <p>Councillor Leo Madden will make decisions on the following items:</p> <ul style="list-style-type: none"> • Public Health Business Planning • New and Improved Models of Care (Closure of Care Homes) • Fees and Charges 2013/14 Adult Social Care (supplementary item) 	<p>Lucy Wingham/ Jane Di Dino Democratic Support Officer Tel: 9283 4662/4060</p>

	WARD		OFFICER CONTACT
10		<p>Scrutiny Management Panel - 21 March</p> <p>A meeting of the Scrutiny Management Panel will be held on Thursday 21 March 2013 at 3pm in Executive Meeting Room, Floor 3, The Guildhall, Portsmouth.</p> <p>The Panel will consider the following items</p> <ul style="list-style-type: none"> • Update on actions following the Disability Discrimination Act review carried out in 2004 • Discussion to agree a report format for use in future reviews <p>Please note the earlier start time.</p>	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>
11		<p>Cabinet Member for Children & Education – Meeting on Thursday, 21 March 2013 at 4:30pm in the Executive Meeting Room, Floor 3, in The Guildhall</p> <p>Please note that the meeting which will start 30 minutes later than usual at the request of the Cabinet Member.</p> <p>The following items will be considered by the Cabinet Member for Children & Education:</p> <ol style="list-style-type: none"> 1. Admissions Consultation 2014/15 <p>Report seeking approval for Portsmouth City Council's Admissions policies and schemes for the 2014/15 academic year (Appendix 1 and 2). The policies and schemes have been subject to statutory consultation which ended on 1st March 2013 and have to be determined (published) by 15th April 2013 in accordance with the School Admissions Code.</p> <ol style="list-style-type: none"> 2. Lyndhurst Junior School – Academy Transfer <p>Report seeking approval for the transfer of land and commercial arrangements relating to Lyndhurst Junior School from Portsmouth City Council to the new Academy Trust in order for the school to open as an Academy on 1 April 2013.</p> <ol style="list-style-type: none"> 3. Home to School Transport Policy <p>Report to inform the Cabinet Member of the outcome of the consultation on changes to the home to school transport policy and seeking approval to the proposed changes.</p>	<p>Teresa Deasy Customer, Community & Democratic Services Tel: 9283 4056</p>

	WARD		OFFICER CONTACT
12		<p>Special Housing Cabinet Decision Meeting - 9 April</p> <p>Councillor Wylie will be making a decision on the Housing Allocations Policy at this special meeting at 4pm on Tuesday 9 April in the Executive Meeting Room.</p>	<p>Joanne Wildsmith Customer, Community & Democratic Services Tel: 9283 4057</p>
13		<p>Change of date of April Cabinet Meeting</p> <p>The Cabinet meeting originally scheduled for Monday 8 April at 12 noon has been changed to Wednesday 10 April at 9.30am at the request of the Leader of the Council. Please note in diaries.</p>	<p>Joanne Wildsmith Customer, Community & Democratic Services Tel: 9283 4057</p>
14		<p>Costs Application: 38 Kent Road, Southsea PO5 3ET</p> <p>Following on from a finding by the Planning Inspector that, in relation to a decision to decline a planning application relating to 38 Kent Road, Southsea, the Council's planning committee acted unreasonably resulting in unnecessary or wasted expense, a costs order made under section 250(5) of the Local Government Act 1972 in the sum of £3550.75 (excluding VAT) was issued to the Council.</p> <p>The City Solicitor in conjunction with the Head of Finance and section 151 officer has approved a payment out of the Council's contingency fund.</p> <p>The application had been recommended for approval but this recommendation was overturned by the Planning Committee and the application was refused. The reason for refusal alleged that the over intensive use of the upper floors would be harmful to the special architectural and historic interest of the listed building and the size of the flats proposed would be too small.</p> <p>To support the reason for refusal the Council would have needed to show such a scheme to be viable with the benefits of re-use being secured in a less harmful way, or explain why the upper floors of the building would be better left in their existing, unoccupied and vulnerable state. The Council at appeal failed to show that they had reasonable planning grounds for taking decisions contrary to the recommendations of officers and therefore the Inspector concluded that the Council had acted unreasonably and made an award of costs to the appellant.</p>	<p>Claire Upton-Brown Assistant Head of Planning Services Tel: 9283 4299</p>

	WARD		OFFICER CONTACT
15	Fratton	<p>240 Fratton Road, Portsmouth, PO1 5HH</p> <p>Appeal Ref: 12/01220/FUL Appeal Start Date: 7th March 2013</p> <p>An appeal has been lodged against the refusal of planning permission for construction of a new roof to form 2 flats and extension of existing stairwell (resubmission of 12/00982/FUL).</p> <p>The appeal will be dealt with by the written representation procedure.</p>	<p>Simon Barnett Planning Services Tel: 9284 1281</p>
16		<p>Planning Consultations on Site Allocations</p> <p>During March - June the City Development Team will be consulting on the Site Allocations Plan. This plan identified sites within the city for development, such as housing, or for protection from development, such as open spaces. It also includes three development management policies on a presumption in favour of sustainable development, contaminated land and coastal areas.</p> <p>As part of the consultation there will be exhibitions in libraries and drop in sessions to discuss the plan at:</p> <ul style="list-style-type: none"> • Tuesday 9 April - Southsea Library 3pm - 5pm • Friday 19 April - Cosham High Street 10am - 1pm • Wednesday 24 April - Beddow Library 4pm -6pm • Tuesday 7 May - Civic Offices reception, Guildhall Square 11am - 1pm • Saturday 11 May - Hilsea Lido 11am - 2pm • Thursday 16 May - Civic Offices reception, Guildhall Square 3pm - 5pm • Friday 14 June - Commercial Road 10am - 4pm • Tuesday 18 June - Drayton Institute 9:30am - 11:30am <p>The plan can be seen on the planning webpage and copies can be provided upon request.</p>	<p>Vicky Piper Planning Service Tel: 9268 8458</p>