

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 12

DATE: FRIDAY 22 MARCH 2013

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		<p>The Cabinet Member for Health & Social Care's Decision Meeting - 21 March 2013</p> <p>Councillor Leo Madden made the following decisions:</p> <p>Public Health Business Planning</p> <ul style="list-style-type: none"> • The Public Health staff who are transferring from the NHS be formally welcomed into Portsmouth City Council. • The outline Public Health Business Planning proposals for 2013/14 be approved. • The integration principles set out in paragraph 5 be approved and authority to finalise the Public Health Portsmouth budget and determine the appropriate use of Public Health Grant be delegated to the Director of Public Health and Head of Financial Services and Section 151 Officer. • Authority to incur expenditure against the Public Health Portsmouth budget be delegated to the Director of Public Health. <p>New and Improved Models of Care (Closure of Care Homes)</p> <ul style="list-style-type: none"> • The closure of Edinburgh House and Hilsea Lodge and the transfer of residents following the successful procurement and completion of a new residential care home on the East Lodge site be approved. • Residents will only be moved to the new care home following detailed assessments of their needs that will inform the action plan for the moving of that individual. <p>Fees and Charges 2013/14 Adult Social Care</p> <ul style="list-style-type: none"> • Authority to vary the charges to other bodies be delegated to the Head of Adult Social Care in consultation with the Head of Financial Services. • The fees and charges set out in the report's appendices be approved. • Authority to set the charges for Help in the Home be delegated to the Head of Adult Social Care in consultation with the Head of Financial Services and Section 151 Officer. <p>NB Call in date - Tuesday 2 April 2013</p>	<p>Jane Di Dino Customer, Community & Democratic Services Tel: 9283 4060</p>

	WARD	DECISION	OFFICER CONTACT
2		<p>The Cabinet Member for Children & Education's Decision Meeting - 21 March 2013</p> <p>Councillor Rob Wood made the following decisions:</p> <p>Admissions Consultation 2014/15</p> <ul style="list-style-type: none"> • The Primary and Secondary School Admissions Policies for the 2014/15 Academic Year as set out in appendix 1 of the report be approved. • The co-ordinated admission scheme for 2013/14 as set out in appendix 2 be approved. <p>Lyndhurst Junior School - Academy Transfer</p> <p>The commercial arrangements relating to the transfer of Lyndhurst Junior School from Portsmouth City Council to the Academy Trust to enable the school to become an academy on 1 April 2013 be approved (subject to the approval of the Director of Children's Services, in consultation with the City Solicitor and s151 officer).</p> <p>Home to School Transfer Policy</p> <ul style="list-style-type: none"> • The progress made on moving responsibility for transport costs for Alternative Provision be noted. • The proposed change to the Home to School Transport Policy so that assistance on the grounds of religious and philosophical belief is ceased for all new applicants, be approved. <p>NB Call in date - Tuesday 2 April 2013</p>	<p>Jane Di Dino Customer, Community & Democratic Services Tel: 9283 4060</p>

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on Tuesday 2 April 2013.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: RESOURCES

FRIDAY 22 MARCH 2013

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3		<p>Landlords Maintenance Revenue Transfer of Budget to Capital</p> <p>Proposal: that following the relatively mild winter, and the benefits of the new Measured Term Contracts for Mechanical and Electrical servicing, the revenue surplus held in the current financial year be transferred to Landlords Maintenance Capital budget to ensure the delivery of the following necessary capital projects:</p> <p>Civic Ductwork</p> <p>Project 1: A Revenue Contribution to Capital of £35,000 be made from Landlords Maintenance Revenue to Capital project 'Civic Offices Plant Upgrade and Replacement' to address the problems outlined below.</p> <p>There are continuing problems with heating and air distribution through the ductwork at the Civic. This may be a consequence of the dampers sticking and ductwork requiring redirecting. This project was part of the 2013/14 LLM capital bid but prioritised below the funding threshold.</p> <p>Waterproofing Yellow Kite Café</p> <p>Project 2: A Revenue Contribution to Capital of £45,000 be made from Landlords Maintenance Revenue to Capital project 'Waterproofing to walls and roof at Southsea Castle' to address the problems outlined below.</p> <p>The Yellow Kite Café was refurbished directly by Yellow Kite in 2011/12 without provision for water-proofing of the roof and walls. The lease requires PCC to retain liability for the external structure. During the winter of 2012 there have been constant problems with water penetration running over electrical fittings. The required works would take place after the summer season.</p>	<p>John Bean Head of Buildings Maintenance Tel 9283 4651</p>

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PORTFOLIO: RESOURCES

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	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
	cont'd	<p>Civic Electric Distribution Boards</p> <p>Project 3: A Revenue Contribution to Capital of £50,000 be made from Landlords Maintenance Revenue to Capital project 'Civic Electrical Distribution System' to address the problems outlined below.</p> <p>The electricity closedown on the 2 and 3 February associated with the IT Server Room project confirmed the risks associated with the 1978 Electrical Distribution Boards. The required works will be undertaken following completion of the IT Server Room in Summer 2013.</p>	

PORTFOLIO: RESOURCES

FRIDAY 22 MARCH 2013

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
4		<p>Landlords Maintenance - Guildhall Works: 2012/13 and 2013/14</p> <p>Proposal: that a capital scheme for Guildhall Works be included within the Resources Landlord Maintenance Capital Programme, funded by Revenue Contribution from the 2012/13 Revenue Budget and a release from the Guildhall Maintenance Reserve established to enable back log repairs to the Guildhall to be undertaken, as outlined below.</p> <p>Significant capital works have been undertaken during 2012/13 with regards to the fabric of the Guildhall. These works have included:</p> <ul style="list-style-type: none"> • Cold Water Storage Tanks and Pipe work refurbishment • Refurbishment of Front of House Toilets • Main House Theatre Lighting • Entrance Steps Repairs • Boiler Replacement • Redecoration of North & South windows • Security Project 	<p>Nick Haverly Finance Manager Tel: 9268 8233</p>

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	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
	cont'd	<p>Originally, it was anticipated that the cost of these works would be treated as revenue expenditure and funded from the approved 2012/13 General Fund Revenue Budget. However due to the nature of the works undertaken it is more appropriate for these works to be treated as capital expenditure within the Councils accounts as they either extend the life or enhance the use of the Guildhall.</p> <p>The total cost of the schemes in 2012/13 will be £744,740 and a Revenue Contribution to Capital to meet the cost of these works is proposed.</p> <p>It should be noted that the proposed spend in 2013/14 on Guildhall Repairs was also anticipated to be revenue in nature. However, an analysis of the planned expenditure indicates that it is more appropriate for these works to be treated as capital expenditure and it is proposed that these works also be capitalised and funded once again by a Revenue Contribution to capital met from the 2013/14 approved budget.</p>	

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Tuesday 2 April 2013**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	13/00032/MMA Cosham	<p>Park Mansions Magdala Road Portsmouth</p> <p>Application for minor material amendment to planning permission 11/00990/FUL to include alterations to internal layout, fenestration and external detailing</p>	<p>Two letters of objection have been received on the following grounds; a) the proposal would have a negative impact on parking and would give rise to an increased amount of vehicles using the site; b) the authorised one bedroom flats have already been laid out as two bedroom flats and are being marketed as such; c) the proposal would set a precedent that would affect the flats planned for the rear of the site; d) loss of privacy as what were to be obscured glazed bathroom windows are now clear glazed bedroom windows; and e) a contribution to local infrastructure is necessary as families would now be attracted to the proposed two bedroom flats.</p> <p>It is considered that the proposal would not result in a significant harmful impact on the local highway system or give rise to a significant increased demand for parking spaces.</p> <p>The marketing of the flats would not be a reason to refuse planning permission nor is the possible precedent that may be set in regard to the proposed development at the rear of the site. It is considered that as the bathroom and bedroom windows are located on the same elevation there would not be a loss of privacy. The developers have already made a Section 106 payment towards local infrastructure and further contributions would not be necessary or appropriate.</p>	<p>Peter George</p> <p>Tel: 023 9283 4326</p> <p>Conditional Permission</p>
6	13/00059/FUL St Thomas	<p>15 Landport Terrace Portsmouth PO1 2QS</p> <p>Change of use from offices (Class A2) to 10 study/bedroom halls of residence for student use (Class C1) with communal facilities</p>	<p>Representations have been received from the occupiers of three neighbouring properties raising the following objections: loss of offices to provide additional student accommodation; increased noise and disturbance from student occupiers; inappropriate refuse storage/collection facilities; and no parking.</p> <p>Landport Terrace is characterised by a mix of uses including a substantial proportion of residential uses in flats and maisonettes. In land-use terms the proposed use of the building as halls of residence</p>	<p>Simon Barnett</p> <p>Tel: 023 9284 1281</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
7	13/00093/PLAR EG Eastney & Craneswater	Abbeville 26 Nettlecombe Avenue Southsea Retention of existing garage/home office with dormer window to side roof slope	<p>would represent an appropriate use in this locality and considered to preserve the character of 'The Terraces' Conservation Area. The applicant is proposing to address the concerns of the occupiers of the adjoining building by actively managing the occupation of the building and providing neighbours with contact details should any issues arise. In these circumstances it is not considered that the proposed use would have a significant impact on the residential amenities of the occupiers of the adjoining building. The proposed refuse storage arrangements are not considered appropriate; however more suitable arrangements can be secured through the imposition of a suitably worded planning condition. Having regard to the nature of the proposed use and the location of the site, it is considered that a car free development is acceptable.</p> <p>This application was reported to the MIS on the 15 March 2013. 2 further representations have been received in support of this application, stating that the outbuilding is of good architectural design and is sympathetic to the style of the Conservation Area.</p> <p>A planning application for a very similar outbuilding was refused in September 2003 on the grounds its excessive size and relationship to the neighbouring property to the west would result in an un-neighbourly form of development that would be detrimental to the residential amenities of the occupiers of the neighbouring property.</p> <p>In design and heritage terms (the site is located within the Craneswater and Eastern Parade Conservation Area) the appearance of the garage, which is substantially complete, is considered appropriate. However the excessive scale and inappropriate siting and massing close to the common boundary with the adjacent property to the west is such that it has an overbearing and un-neighbourly relationship with that property and has an unacceptable impact on the residential amenities of the occupiers. The current proposal is very similar to that refused in 2003 and it is considered that the reason or the refusal of that application is still valid and the same harm results from the development to which this application relates.</p>	<p>James Roberts Tel: 023 9283 4344 Refuse</p>

Part 3 - Information and News Items

FRIDAY 22 MARCH 2013

	WARD		OFFICER CONTACT
8		<p>Planning Committee - Wednesday 27 March 2013 at 2.00pm in the Executive Meeting Room, floor 3 of The Guildhall, Portsmouth</p> <p>There is one main agenda item for noting:</p> <ul style="list-style-type: none"> • 'The Range' at Units E1-E6 (ex-MFI), Airport Service Road update <p>The committee will then consider the following planning applications:</p> <ul style="list-style-type: none"> • 12/00207/PLAREG - 5 Freestone Road, Southsea - Retention of rear infill extensions to ground, first and second floors with dormer window to side roofslope (resubmission of 11/00516/HOU) • 12/01215/FUL - Little Acorns Nursery School, Land Adjacent 1 Portsdown Avenue, Portsmouth - Construction of two detached dwellings after demolition of existing nursery building • 12/01376/FUL - The Surgery, Salisbury Road, Southsea - Construction of two storey side extension after demolition of existing garage • 13/00031/CON - The Surgery, Salisbury Road, Southsea - Demolition of existing garage • 13/00062/FUL - 175-177 Copnor Road, Portsmouth - Change of use from shop (Class A1) to restaurant/hot food takeaway (Class A3/A5); installation of extract flue to rear elevation and installation of replacement windows • 13/00106/FULR - 1 Brankesmere Terrace, Queens Crescent, Southsea - Application to renew planning permission 09/00276/FUL to extend period of implementation for construction of part 2/part single storey side extension • 13/00125/PLAREG - 82 North End Avenue, Portsmouth - Retention of single storey rear extension • 13/00127/FUL - Museum & Art Gallery, Museum Road, Portsmouth - Installation of temporary pavilion for use as a multi-purpose theatre and events space until 31 December 2014 • 13/000086/FUL - Guest House, 16 Victoria Road South, Southsea - Partial demolition of garden wall and formation of dropped kerb to provide vehicle access and hardstanding 	<p>Lucy Wingham Customer, Community & Democratic Services Tel: 9283 4662</p>

	WARD		OFFICER CONTACT
9		<p>Governance and Audit and Standards (Assessment) sub-committee – Tuesday 26 March 2013 at 11.00am in Executive Meeting Room, Third Floor, The Guildhall, Portsmouth</p> <p>An (Assessment) sub-committee of the Governance and Audit and Standards Committee will meet to consider a complaint against a Councillor. The complaint will be held in exempt session.</p>	<p>Vicki Plytas Customer, Community & Democratic Services Tel: 9283 4058</p>
10	St Jude	<p>Experimental Traffic Regulation Order: The Portsmouth City Council (Lennox Road South and Villiers Road) (Road Closure) (No.11) Order 2013</p> <p>Following agreement with Ward Councillors and the Cabinet Member for Traffic and Transportation, an experimental traffic regulation order will come into effect from 22 April 2013, which will prohibit traffic:</p> <ul style="list-style-type: none"> • northbound on Lennox Road South past the junction of Auckland Road East • southbound on Lennox Road South past the junction of Auckland Road East • eastbound on Villiers Road past No.3 to access Palmerston Road • westbound on Villiers Road past No.1 to access Lennox Road South <p><u>Council's reasons for the Order</u></p> <p>The Experimental Order is required to prevent vehicles exiting the seafront via Lennox Road South, which is a minor road and unsuitable for a large volume of two-way traffic. The Order aims to address road and pedestrian safety concerns raised by residents. Following consultation on a number of proposals, this option was chosen by the majority of residents and therefore is to be trialled for a minimum of 6 months.</p> <p><u>Ward</u> <u>Roads</u> St Jude: Villiers Road, Lennox Road South</p>	<p>Jo Eldridge Transport and Environment Tel: 9284 1759</p>
11		<p>New High Sheriff of Hampshire</p> <p>The Chief Executive has been informed that on 13 March Her Majesty the Queen was pleased to appoint Rupert Edward Alexander Younger Esq to be the High Sheriff of the County of Hampshire.</p>	<p>High Sheriff's Office County of Hampshire Tel: 01279 842225</p>

	WARD		OFFICER CONTACT
12	Nelson	<p>16 Harbour Way Portsmouth PO2 8RJ Appeal Ref: 12/00092/ENF</p> <p>An appeal has been lodged against the serving of an Enforcement Notice that alleges that without planning permission the construction of an outbuilding in front garden and decking in rear garden.</p> <p>This appeal will now be heard at an Informal Hearing on Tuesday 23 April 2013 starting at 10.00am in Room J, 2nd Floor, Civic Offices, the Informal Hearing will last for 1 day.</p>	<p>Simon Barnett Planning Services Tel: 9284 1281</p>
13		<p>Land South of Marine Keep Road, Port Solent</p> <p>Further to the application by Residents Association of Port Solent and Mr John Tilling for registration of land South of Marine Keep Road as town or village green, the City Solicitor has had regard to the report of the Inspector appointed by the Council to consider the matter, Mr Vivian Chapman, Q.C., and to further information received following the report. In exercising his delegated powers, the City Solicitor has determined that the application land should not be registered as town or village green for the reasons given in Mr Chapman's report. Members may obtain a copy of the report made to the City Solicitor by the Commons Registration Authority Administrator, and of Mr Chapman's report, from Sara Whitmarsh, in the Legal Services Section.</p>	<p>Sara Whitmarsh Planning Solicitor Tel: 9268 8316</p>