

# City of Portsmouth MEMBERS' INFORMATION SERVICE

**NO 49**

**DATE: FRIDAY 6 DECEMBER 2013**

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

## **Part 1 - Decisions by the Cabinet**

**The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

	WARD	DECISION	OFFICER CONTACT
1		<p><b>Cabinet Decision Meeting - 2 December</b></p> <p>The cabinet made the following decisions:</p> <p><b>Review of the Portsmouth Youth Offending Team Three Year Youth Justice Strategic Plan 2012-15</b></p> <p>DECISION:</p> <p>The Cabinet noted the achievements made by the Youth Offending Team, the progress made thus far in relation to eight key objectives and approves the revised objectives for the remainder of the plan.</p> <p><b>Equality &amp; Diversity Strategy 2014-17</b></p> <p>DECISION:</p> <p>The Cabinet approved the Equality &amp; Diversity Strategy 2014-17 (Appendix B) and the accompanying Equality &amp; Diversity Action Plan (Appendix A).</p> <p><b>Under Occupation - response to Notice of Motion</b></p> <p>DECISION:</p> <p>The Cabinet noted the actions taken and the on-going work necessary to mitigate hardship and manage the issues arising from Welfare Benefit reform.</p> <p><b>Portsmouth Parking Strategy</b></p> <p>DECISIONS:</p> <p>(1) the Cabinet approved and adopted the Portsmouth Parking Strategy as set out in Appendix A, with amendments to the text on page 21 relating to residents parking (these included deletion of reference to charging for a first permit).</p> <p>(2) delegated authority was given to the Cabinet Member for Traffic and Transportation and the Head of Transport and Environment to review and amend the Parking Strategy when appropriate.</p> <p style="text-align: right;">/cont'd ...</p>	<p><b>Joanne Wildsmith</b> Local Democracy Officer Tel: 9283 4057</p> <p><b>Stephen Kitchman</b> Head of Children's Social Care &amp; Safeguarding</p> <p><b>Louise Wilders</b> Head of Customer, Community and Democratic Services</p> <p><b>Nigel Selley</b> Housing Manager</p> <p><b>Pam Turton</b> Assistant Head of Transport and Environment</p>

WARD	DECISION	OFFICER CONTACT
	<p><b>Textile Banks - Allocation of Income</b></p> <p>DECISION:</p> <p>Consideration of this item was deferred to the next Cabinet meeting.</p> <p><b>Budget Performance Monitoring 2013/14 (2nd Quarter) to end September 2013</b></p> <p>DECISIONS:</p> <p>The recommendations, as contained within the report, were forwarded to Council for approval and are not therefore subject to call-in.</p> <p><b>Quarter 2 Treasury Management Mid Year Review 2013/14</b></p> <p>DECISIONS:</p> <p>The recommendations, as contained within the report, were forwarded to Council for approval and are not therefore subject to call-in.</p> <p><b>Partnership for Urban South Hampshire Overview &amp; Scrutiny Committee Appointment</b></p> <p>DECISION:</p> <p>That Councillor David Fuller be appointed to serve on the Partnership for Urban South Hampshire Overview &amp; Scrutiny Committee for the period 2 December 2013 to 30 April 2015 (subject to remaining an elected member of Portsmouth City Council).</p> <p><b>NB: Call-in date - Tuesday 10 December.</b></p>	<p><b>Paul Fielding</b> Assistant Head of Service Environment</p> <p><b>Julian Pike</b> Deputy Head of Finance &amp; S151 Officer</p> <p><b>Chris Ward</b> Head of Finance and S151 Officer</p>

	WARD	DECISION	OFFICER CONTACT
2	Nelson	<p><b>Cabinet Member for Traffic &amp; Transportation Special Decision meeting held on Tuesday 3 December 2013 at 2.00pm in the Executive Meeting Room, The Guildhall, Portsmouth</b></p> <p>Councillor Darren Sanders made decisions on behalf of the Cabinet Member for Traffic and Transportation on the following item:</p> <p><b>Traffic Regulation Order: The Portsmouth City Council (FG Stamshaw Residents' Parking Scheme) (Amendments) (No.44) Order 2013</b></p> <p>DECISION: Councillor Sanders agreed that the proposals within this order are approved as formally advertised and that residents of Western Terrace (pedestrian access only from end of Newcomen Road) are entitled to apply for permits.</p> <p><b>NB: Call-in date - Wednesday 11 December.</b></p>	<p><b>Lucy Wingham</b>  <b>Local Democracy Officer</b>  <b>Tel: 9283 4662</b></p> <p><b>Nikki Musson</b>  <b>Tel: 9283 4461</b></p>
3		<p><b>The Cabinet Member for Resources held his Decision Meeting on Thursday 5 December 2013 at 9am in the Executive Meeting Room, the Guildhall, Portsmouth</b></p> <p>The Cabinet Member for Resources, Councillor Hugh Mason, received information on the following items:</p> <p><b>Monitoring of the First Quarter 2013/14 Revenue Cash Limits and Capital Programme Portsmouth Compact - Update Report</b></p> <p>Decisions were not taken on these items and they are not therefore subject to call-in.</p>	<p><b>Vicki Plytas</b>  <b>Senior Local Democracy Officer</b>  <b>Tel: 9283 4058</b></p>

	WARD	DECISION	OFFICER CONTACT
4		<p>The Cabinet Member for Resources made the following decisions:</p> <p><b>Twinning Matters</b></p> <p><b>DECISION: That the portfolio holder</b></p> <p>(1) considered the grant applications received taking into account the views of the Twinning Advisory Group and;</p> <p>(2) approved the value of each grant application</p> <ol style="list-style-type: none"> <li>i. to the Caen Committee £1800 for the Caen a l'International weekend</li> <li>ii. to the Caen Committee £750 for the Great South Run 2014</li> <li>iii. to the Caen Committee £700 for the Courants de la Liberte 2014</li> <li>iv. to the Caen Committee £100 for the Westlake Brothers Commemoration</li> <li>v. to the Caen Committee £400 for Education /school links</li> <li>vi. to the Caen Committee £100 to provide 2014 calendars to Sister City links.</li> </ol> <p><b>NB: Call-in date for this item: 13 December 2013</b></p> <p><b>The Cabinet Member for Children &amp; Education - 5 December.</b></p> <p>Councillor Rob Wood made the following decisions:</p> <p><b>Proposed amalgamation of Milton Park Infant and Junior Schools</b></p> <p>DECISION</p> <ul style="list-style-type: none"> <li>• that the responses set out in the report to the consultation carried out on the proposal to amalgamate Milton Park Infant and Junior Schools were considered;</li> <li>• that the Director for Children's and Adult's Services be authorised to proceed to the representation stage by publishing statutory proposals to amalgamate Milton Park Infant and Junior Schools by closing both Schools and opening a new all through Community Primary School from September 2014 on the same site;</li> <li>• that the outcome of the statutory proposals be submitted to the Schools Adjudicator, who will consider and make the final decision on this proposed reorganisation.</li> </ul>	<p><b>Lisa Gallacher</b>  <b>Local Democracy</b>  <b>Officer</b>  <b>Tel: 9283 4056</b></p>

	WARD	DECISION	OFFICER CONTACT
		<p><b>Expansion of Westover Primary School</b></p> <p>DECISION</p> <p>that the recommended option be approved and undertaken in three phases:</p> <p>Phase 1 (to be completed for September 2014)</p> <ul style="list-style-type: none"> <li>• Purchase the existing double unit</li> <li>• Provide covered link between both Year R classrooms</li> <li>• Manage and bring back into the use the southern wild area by installing new trim trail equipment and safety surface</li> <li>• Remove existing equipment in preparation for the next stage</li> </ul> <p>Phase 2 (to be completed for September 2015)</p> <ul style="list-style-type: none"> <li>• Provide 1 additional temporary classroom on a hire for 24 months between September 2015 and September 2017</li> <li>• Provide new tarmac play-court on site of under-used play structure</li> </ul> <p>Phase 3 (to be completed for September 2017)</p> <ul style="list-style-type: none"> <li>• Remove the additional temporary classroom</li> </ul> <p>Relocate the double unit at Goldsmith to Westover</p> <p><b>Annual Complaints Report for Children's Social Care &amp; Safeguarding 2012/13</b></p> <p>DECISION</p> <p>The Annual Complaints Report for Children's Social Care &amp; Safeguarding was noted and the publication of the report was approved.</p> <p><b>The Independent Reviewing Officers Annual Report 2012/13</b></p> <p>DECISION</p> <p>The Annual Independent Reviewing Officers Report 2012/13 and associated proposals were noted.</p> <p><b>NB: Call-in date - Friday 13 December</b></p>	

## **Part 2 - Proposals from Managers for Implementation**

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on Friday 13 December 2013.**

**An email or handwritten letter will suffice.**

If you want to know more about a proposal, please contact the officer indicated.

**PORTFOLIO: : HOUSING**

**FRIDAY 6 DECEMBER 2013**

	<b>WARD</b>	<b>SUBJECT AND PROPOSAL</b>	<b>OFFICER CONTACT</b>
<b>5</b>	<b>Leigh Park</b>	<p><b>Land to the Rear of High Lawn Way, Leigh Park</b></p> <p><b>Proposals:</b></p> <p>(i) That the Council grant Mr Carter a 99 year lease at a peppercorn rent of the land shown on Land Registry Plan SH36001 on full repairing terms and conditions;</p> <p>(ii) That the Head of Corporate Assets, Business and Standards and Head of Legal services be given delegated authority to complete the lease.</p> <p><b>Background:</b> The land shown edged red on Plan No 183/x/11/1 was leased to Havant Borough Council for 21 years from the 20<sup>th</sup> September 1958 for allotment purposes. The lease expired in 1981 but Havant continued to occupy the land however the lease was not terminated until recently. During the period that Havant held the lease Mr Carter occupied 576 sq metres of land behind 33-47 High Lawn Way for a 'small holding' where he has kept livestock including chickens, goats and bees. He has been in occupation of this land, which is only accessible from a public footpath, since 1984. He has now made a formal claim for adverse possession and has applied to the Land Registry to register the land under the Land Registration Act 2002</p> <p>Following negotiations with Mr Carter it has been provisionally agreed that he will not pursue his claim for adverse possession if the Council grants him a 99 year lease of the land at a peppercorn rent. The lease will contain a clause that will only permit Mr Carter and his immediate family to use the land for only the purposes of a small holding. Such an agreement will give the Council some control over the use of the land, which is important as it is adjacent to a number of Council houses.</p> <p>Authority is sought to conclude the grant of a lease to Mr Carter otherwise the land will transfer to Mr Carter by way of adverse possession.</p> <p>Copies of the plans have been placed in members' group rooms.</p>	<p><b>Jeff Hutchins</b>  <b>Corporate Assets,</b>  <b>Business and</b>  <b>Standards</b>  <b>Tel: 9283 4288</b></p>

## PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **City Development Manager** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5pm on Friday 13 December 2013**. You can also make contact by letter or by e-mail to - [planningreps@portsmouthcc.gov.uk](mailto:planningreps@portsmouthcc.gov.uk) - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	13/01200/FUL  Drayton & Farlington	Land Site Of 7 Karen Avenue Portsmouth  Construction of single storey building to form Community Hydrotherapy Centre comprising 4 pools with associated parking accessed from Karen Avenue (re-submission of 13/00837/FUL)	<p>Two letters, one on behalf of eight households, have been received from local residents objecting to the proposal on the grounds of; (a) noise and disturbance, (b) traffic and parking, (c) excessive hours of operation, and if permission is granted would wish to ensure the premises are not used for the sale of alcohol or staging of outdoor functions, and private hiring adheres to the stated operating hours. Three letters of support have been received, including one from Penny Mordaunt MP who considered that the proposed facility would not only benefit the immediate community but also Portsmouth more generally.</p> <p>It is proposed to construct a hydrotherapy centre comprising four pools on the site of the former site of Highgrove Lodge. The proposed building would be single-storey situated on the northern part of the site with an area of car parking accommodating twenty-four vehicles to the south using the existing vehicular access. Provision would also be made for mini-bus parking. The proposed operating hours would be 7am until 9pm daily. In a previously withdrawn application the operating hours were until 11pm during the week.</p> <p>The level of on-site car parking is considered appropriate for the proposed use and the likely number of traffic movements could be accommodated on the local highway network without detriment to capacity or highway safety. Safeguarding conditions would be applied in relation to any external plant and operating hours to ensure that its operation would not affect residential amenity. Having regard to the location and nature of the site it is considered that the proposal would amount to an acceptable form of development in accordance with policy PCS23 of the Portsmouth Plan.</p>	<p>Ian Parkinson</p> <p>Tel: 023 9283 4301</p> <p><b>Conditional Permission</b></p>



Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
7	13/01131/ PLAREG  Baffins	51 Milton Road Portsmouth  Retention of single storey rear extension	<p>One letter of objection has been received together with three letters in support. The objections are on the grounds that a) extension exceeds government guidelines; b) extension is too large for the recipient property; c) the extension dominates views from surrounding properties; d) extension over shadows neighbouring gardens; and e) extension overbearing on surrounding properties. The letters of support come from immediately adjoining properties and indicate that these neighbours consider, the extension to be in keeping with the recipient property and contributes to an improved outlook, when viewed from their properties.</p> <p>The extension has replaced an existing structure of similar height, albeit of less depth. Whilst the extension, by reason of its size, has the potential to harm the living conditions of the occupiers of neighbouring properties, having regard to the scale of the previous extension and the fall back position available under the provisions of Permitted development it is considered that a refusal of amenity grounds could not be sustained. The extension whilst large, is considered acceptable in design terms and would not appear at odds with the recipient building or the wider terrace.</p>	<p>Peter George  Tel: 023 9283 4326  <b>Conditional Permission</b></p>
8	13/01141/FUL  St Thomas	Tower House Tower Street Portsmouth  Construction of 3-storey side extension to form internal staircase with balcony at 3rd floor level after demolition of existing external staircase and masonry support wall	<p>One letter of objection has been received from the Friends of Old Portsmouth. This is based on the grounds that; a) the proposed extension should match the original property in terms of design, materials and detail; and b) a recent proposal for an extension in the surrounding area was refused due to its unsympathetic relationship with the recipient building.</p> <p>This proposal seeks permission for the construction of a three storey side extension to form an internal staircase with balcony at third floor level after demolition of the existing external staircase and masonry support wall.</p> <p>The proposed extension would be of a suitable style and scale in relation to both the recipient building and the wider street scene. It would not give rise to any adverse impacts upon the residential amenities of any adjoining occupiers. Subject to a condition relating to the proposed facing materials this proposal would be considered acceptable in design terms in accordance with policy PCS23 of the Portsmouth Plan.</p>	<p>Laura Grimason  Tel: 023 9284 1470  <b>Conditional Permission</b></p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
9	13/01166/FUL  St Thomas	Pavement Outside Golden Horseshoe Amusements Clarence Pier Pavilion  Replacement of existing telephone kiosk with telephone and ATM kiosk	<p>One representation from the proprietors of the nearby amusement centre objecting to the proposed kiosk on the grounds that; (a) there are sufficient ATM's in the immediate area, (b) it will pose a security and safety risk, and (c) it would be a target for ram raiders. It is suggested that the kiosk could be placed some distance further east, and if the application is approved the operators provide sufficient indemnity to cover against damage to their buildings.</p> <p>This proposal must be considered on its individual merits. Whilst the replacement ATM/payphone has a more solid appearance than the former telephone kiosk, it is viewed in the context of a wide walkway and other street furniture including a bus shelter and litter bin. Consequently the replacement kiosk is considered visually acceptable. The pavement in this location is sufficiently wide to prevent obstruction of the public footway and nearby active ground floor uses offer passive surveillance.</p>	<p>Ian Parkinson  Tel: 023 9283 4301  <b>Conditional Permission</b></p>
10	13/01171/FUL  Hilsea	138-140 London Road Portsmouth PO2 9DE  Change of use from shop (Class A1) to cafe (Class A3); external alterations to include installation of extract flue to rear elevation (resubmission of 13/00879/FUL)	<p>Three representations have been received from local residents and one from the proprietor of nearby premises objecting to the proposed use on the grounds that; (a) it would result in noise, odours and disturbance, (b) there is no need for an additional A3 use in this locality, (c) it will exacerbate parking difficulties and obstruction of the bus lane, and (d) it would affect drainage.</p> <p>The ground floor of this building is occupied by a Tesco Express and a furniture shop, and is located within the secondary retail area of the North End District Centre . The applicant seeks permission for the use of the furniture shop as a coffee shop within Class A3 and the installation of an extract system to the rear of the building.</p> <p>The secondary area north of Stubbington Avenue is characterised by Class A2 uses interspersed with Class A1 shops and three Class A3 uses. The proposed use of the premises as a coffee shop would not significantly affect the balance of non-shopping uses within that area and would therefore be considered acceptable in principle. The proposed extraction system would be located to the rear of the building within a light well and be fitted with anti-vibration mountings. A safeguarding condition would be imposed to protect the amenity of the occupiers of the living accommodation above the premises. In these circumstances the application is considered to be capable of support.</p>	<p>Ian Parkinson  Tel: 023 9283 4301  <b>Conditional Permission</b></p>

	WARD		OFFICER CONTACT
11		<p><b>Planning Committee - Wednesday 4 December 2013.</b></p> <p>The committee made the following decisions:</p> <ul style="list-style-type: none"> <li>• Planning appeal decision at Southsea Leisure Park, Melville Road, Southsea, Portsmouth - the report was noted.</li> <li>• Planning applications:</li> <li>• 13/01017/FUL - <b>Point Battery, Broad Street, Portsmouth</b> - the conversion of arches to 13 artist studios (Class B1) with 2 X ancillary store/management office, 1 X retail unit (Class A1), 3 X café (Class A3), 2 X community meeting room/display area (Class D1), public toilets, new frontage to sub-station, the installation of pergola to Grade 1 Listed Arches and associated landscaping was granted conditional permission subject to the conditions outlined within the City Development Manager's report.</li> <li>• 13/01018/LBC - <b>Point Battery, Broad Street, Portsmouth</b> - External and internal alterations to allow the conversion of arches to 13 artist studios (Class B1) with 2 X ancillary store/management office, 1 X retail unit (Class A1), 3 X café (Class A3), 2 X community meeting room/display area (Class D1), public toilets, new frontage to sub-station, the installation of pergola to grade 1 Listed Arches and associated landscaping was granted conditional consent, subject to the Secretary of State not requiring the application to be referred for determination.</li> <li>• 13/01040/FUL - <b>240 Fratton Road, Portsmouth</b> - the construction of a new roof to form 2 flats and extension of existing stairwell (resubmission of 12/01220/FUL) was refused for the reasons outlined within the City Development Managers report.</li> <li>• 13/01071/FUL - <b>4 Malvern Road, Southsea</b> - the change of use from residential dwelling house to boutique hotel (Class C1) was granted conditional permission subject to the conditions outlined within the City Development Managers report.</li> <li>• 13/01098/PLAREG - <b>6 &amp; 7 Grand Division Row, Henderson Road, Southsea</b> - Retrospective application for the installation of carports over existing car parking spaces for 6 &amp; 7 Grand Division Row (Resubmission of 13/00755/PLAREG) was granted permission.</li> <li>• 13/01068/FUL - <b>Building south of Gas Engine House, 199 Henderson Road, Southsea</b> - the change of use to day care centre for dogs; external alterations to include installation of new doors and fencing was granted conditional permission subject to the conditions outlined within the City Development Managers report.</li> </ul> <p style="text-align: right;">/cont'd ...</p>	<p><b>Lucy Wingham</b>  <b>Local Democracy</b>  <b>Officer</b>  <b>Tel: 9283 4662</b></p>

	WARD		OFFICER CONTACT
		<ul style="list-style-type: none"> <li>• 13/01147/FUL - <b>34 Playfair Road, Southsea</b> - the change of use from dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house) was refused for the reasons outlined within the City Development Managers report.</li> <li>• 13/00371/OUT - <b>156, 158 and land to rear of 154-172 Southampton Road, Portsmouth</b> - Outline application for construction of 32 no. 2- and 2½-storey houses and single-storey car ports; access roads from Southampton Road (after demolition of No. 158 Southampton Road) with associated car parking and landscaping works (principles of access, layout and scale to be considered) was 1) delegated authority was given to the City Development Manager to complete a Section 106 Agreement and thereafter grant outline permission subject to the conditions outlined within the City Development Manager's report; 2) delegated authority was granted to the City Development Manager to refuse planning permission if the legal agreement has not been completed within three months of the date of the resolution; and 3) the developer is required to complete a section 278 agreement under the Highways Act for the construction of the bellmouth junction with Southampton Road.</li> <li>• 13/01123/FUL - <b>Land rear of Portland Hotel, Tonbridge Street, Southsea</b> - the construction of 4 storey building fronting Tonbridge Street comprising Healthcare clinic (within Class D1) to ground floor with 6 flats over and detached cycle store (resubmission of 13/00409/FUL) was refused for the reasons outlined within the City Development Managers report.</li> <li>• 13/01124/FUL - <b>Land adjacent to East Lodge Playing Fields, Farlington, Portsmouth</b> - the construction of a two-storey building (with ancillary accommodation in roofspace) to form 72 bed residential care home and car parking on northern part of site with access from East Lodge Park and change of use of southern part of site to open space was granted conditional permission subject to the conditions outlined within the City Development Managers report.</li> </ul>	

	WARD		OFFICER CONTACT
12		<p><b>Licensing Policy Committee - Friday 10 January 2014 in the Council Chamber, floor 2 of The Guildhall, Portsmouth</b></p> <p>The adjourned committee meeting to discuss the Annual Review of Licensing Fees was originally going to be scheduled towards the latter part of December. However, due to leave during the festive period the chair, Councillor Stevens, has agreed to move the meeting until the New Year. The meeting will therefore be held on <b>Friday 10 January 2014 at 9.30am</b>. Please note the date for your diary.</p>	<p><b>Lucy Wingham Local Democracy Officer Tel: 9283 4662</b></p>
13		<p><b>Licensing Sub Committee - Wednesday 11 December 2013 at 9.30am in the Executive Meeting Room, floor 3 of The Guildhall, Portsmouth</b></p> <p>The sub-committee will consider the following applications:</p> <ul style="list-style-type: none"> <li>• Following exclusion of the press and public, Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847 - Consideration of Hackney Carriage Driver's Licence - Mr H (adjourned from the meeting held on 20 November)</li> <li>• Local Government (Miscellaneous Provisions) Act 1976 - Application for the grant of a Private Hire Driver's Licence - Mr M</li> <li>• In open session, Licensing Act 2003 - Application for the variation of a premises licence - Milton Road Service Station, 144-160 Milton Road, Portsmouth, PO4 8PH (adjourned from the meeting held on 20 November).</li> </ul>	<p><b>Lucy Wingham Local Democracy Officer Tel: 9283 4662</b></p>
14		<p><b>Housing &amp; Social Care Scrutiny Panel - Wednesday 11 December 2013 at 1.30pm in the Executive Meeting Room, floor 3 of The Guildhall, Portsmouth</b></p> <p>The panel will meet to continue its review into Hospital Discharge Arrangements and will hear from the Housing Options Manager.</p>	<p><b>Lucy Wingham Local Democracy Officer Tel: 9283 4662</b></p>

	WARD		OFFICER CONTACT
15		<p><b>Cabinet Member for Culture, Leisure &amp; Sport's Decision Meeting – Friday 13 December 2013 at 1pm in Executive Meeting Room, The Guildhall, Portsmouth</b></p> <p>Councillor Lee Hunt will consider the following <b>decision items</b>:</p> <ul style="list-style-type: none"> <li>• Review of the offer for schools at Portsmouth Museums</li> <li>• Creepy House - Summer Reading Challenge</li> <li>• The Arthur Conan Doyle Collection</li> <li>• Return of a Portrait Miniature</li> </ul> <p>Plus the following <b>information item</b>:</p> <ul style="list-style-type: none"> <li>• D-Day report and Youth Project.</li> </ul>	<p><b>Vicki Plytas</b>  <b>Senior Local</b>  <b>Democracy Officer</b>  <b>Tel: 9283 4058</b></p>
16		<p><b>The Education, Children &amp; Young People Scrutiny Panel - 16 December</b></p> <p>The panel will meet on Monday 16 December at 7pm in the Ground Floor Meeting Room 5 to commence its review of governance arrangements.</p>	<p><b>Jane Di Dino</b>  <b>Local Democracy</b>  <b>Officer</b>  <b>Tel: 9283 4060</b></p>
17	St Thomas	<p><b>Site At Fontenoy House, Grand Parade, Portsmouth, PO1 2NF</b></p> <p><b>Appeal Ref: 13/00989/FUL</b>  <b>Date Lodged: 25/11/2013</b>  <b>Appeal Start Date: 28/11/2013</b></p> <p>An appeal has been lodged against the refusal of planning permission for the construction of single storey extension to roof to form 2 flats to include raising of existing parapet wall, installation of balustrading and extension to existing external fire escape.</p> <p>This appeal will be dealt with by the written representation procedure.</p>	<p><b>Simon Barnett</b>  <b>Planning Services</b>  <b>Tel: 9284 1281</b></p>