

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 44

DATE: FRIDAY 1 NOVEMBER 2013

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

THERE ARE NO PART ONE ITEMS THIS WEEK

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on Friday 8 November 2013.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: RESOURCES

FRIDAY 1 NOVEMBER 2013

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
1		<p>Information Service Data Centre Phase 2. (Revenue Contribution to Capital Expenditure)</p> <p>Proposal: that the 2013/2014 Resources cash limit be decreased by £150,000 and transferred to the revenue reserve for capital.</p> <p>Following the successful implementation of the PCC Data Centre, some reworking of the accommodation space is required.</p> <p>Phase 2 will deliver:</p> <ul style="list-style-type: none">• Accommodation space for Operators including a kitchen and meeting space for IS.• A Secure Storage space• Build Areas• Print Facility• Strip out of old facility and Refurbishment <p>The estimated cost of these works is £150,000 and the funding has been identified within the approved Information Services revenue budget for 2013/14</p> <p>A Revenue Contribution to Capital Outlay of £150,000 is therefore required in order to transfer these funds to fund this scheme in the Resources capital programme.</p>	<p>Mel Burns Head of Information Services Tel: 9268 8797</p>

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT		
2		<p>Information Service Road Map (Revenue Contribution to Capital Expenditure)</p> <p>Proposal: that the 2013/2014 Resources cash limit will be decreased by £200,000 and transferred to the revenue reserve for capital.</p> <p>In order to keep the City Council’s IT infrastructure up to date there is a need for a rolling programme of renewal, some of which will span financial years.</p> <p>To be able to manage these planned works proactively as a single capital project, a roadmap fund has been established. This year £200,000 from the approved IS revenue budget for 2013/14 is being transferred to the revenue reserve for capital.</p> <p>Funding for this ongoing renewal programme is identified within the base IS revenue budget however typically IT projects do not run in line with financial year cycles.</p> <p>The roadmap has been defined to support the imminent known items that are essential for the Council to continue its business underpinned by a secure and robust infrastructure. The Service now has a rolling programme for the next five to ten years reducing the need for reactive bids for capital funding. All of the items covered by this funding are known to be essential and work to deliver them is either in progress or being planned.</p> <p>The latest addition to the programme of works and estimated costs is as follows:</p> <table border="0" data-bbox="387 1037 1767 1085"> <tr> <td data-bbox="387 1037 1120 1085">Data Resilience</td> <td data-bbox="1120 1037 1767 1085">£200,000</td> </tr> </table> <p>There is a heavy requirement placed on PCC to keep data safe and well managed. This part of the roadmap will ensure that data facilities are kept current and highly available</p> <p>A Revenue Contribution to Capital Outlay of £200,000 is therefore required in order to transfer these funds to fund this scheme in the Resources capital programme.</p>	Data Resilience	£200,000	<p>Mel Burns Head of Information Services Tel: 9268 8797</p>
Data Resilience	£200,000				

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3	Cosham	<p data-bbox="398 199 1429 231">Disposal of Darby House and Works to Skye Close Children's Home</p> <p data-bbox="398 263 562 295">Proposals:</p> <ul style="list-style-type: none"> <li data-bbox="398 327 1720 422">i) That the Head of Housing Service be given delegated approval to appoint a building contractor to construct a new office/meeting room extension and shed to the Children's Home; <li data-bbox="398 454 1585 486">ii) To formally declare as surplus the former office block to the Children's Home; <li data-bbox="398 518 1697 582">iii) That the Head of Corporate Assets, Business and Standards and the City Solicitor be given delegated authority to conclude a sale of Darby House and the office block <p data-bbox="398 614 584 646">Background</p> <p data-bbox="398 678 1749 853">Darby House was declared surplus by Cabinet on 9 February 2010 since when various residential schemes have been discussed to redevelop the site. Recently, however, a decision was made to close the adjacent office block that serves the Children's Home which permits the release of a larger site for redevelopment and will eradicate the historic issue of traffic flows and parking issues caused by the office use.</p> <p data-bbox="398 885 1756 1029">Since being declared surplus an outline planning application for 8 detached houses has also been approved but is subject to the provision of a small office extension to the Children's Home, the provision of a storage shed in the rear garden and parking for additional 2 vehicles at the home. Planning approval (13/00551/FUL) was granted for this work on 24 July 2013.</p> <p data-bbox="398 1061 1756 1348">It is proposed to proceed with the appointment of a building contractor to build the new office extension and shed and start marketing the Darby House site including for the office block site for disposal. It is therefore proposed that the Head of Corporate Assets, Business and Standards and the City Solicitor be given delegated authority to complete the sale and all other necessary legal documentation. It is further proposed that the Head of Housing Service be given delegated approval to appoint a building contract to build the office extension. The cost of the building work will not exceed £100,000. It is proposed that this work be funded from the sale of the surplus site.</p> <p data-bbox="398 1380 1756 1444">Plans showing the building works proposed and the land to be released are obtainable from Jeff Hutchins in Corporate Assets.</p>	<p data-bbox="1778 199 2033 303">Jeff Hutchins Property Service Tel: 9283 4288</p>

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **City Development Manager** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 8 November 2013**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	13/00563/ PLAREG Eastney & Craneswater	5 Festing Road Southsea Hampshire Retention of 2no. condenser units and extract flue to rear elevation, extension of existing chiller/freezer and a detached shed	<p>A representation has been received from the occupiers of a neighbouring property on the grounds that the proposal may give rise to increased noise or disturbance.</p> <p>The site benefits from a lawful use as a hot food takeaway, the operation of which inevitably requires extraction and chiller facilities. The application is being considered by officers in Public Protection who suggest that any issues could be mitigated by the imposition of suitably worded planning conditions.</p>	<p>Peter George</p> <p>Tel: 023 9283 4326</p> <p>Conditional Permission</p>
5	13/01034/FUL Milton	156 Prince Albert Road Southsea Hampshire Change of use from dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house)	<p>One letter of objection has been received from a neighbour on the opposing side of the road on the grounds of increasing pressure on parking.</p> <p>Having regard to the aims and objectives of policy PCS20 and the Houses in Multiple Occupation (HMOs) SPD that seek to support mixed and balanced communities, the use of the property as a HMO would not result in an imbalance of such uses, falling below the 10% threshold (6.15% if permission was granted), and would not adversely affect the living conditions of the occupiers of the adjoining or surrounding properties.</p> <p>The application site does not benefit from any off-street parking space; however it is located within a short walk of local transport links, shops and services. In addition, given that the level of occupation generally associated with the use of the property would not be materially different to its use as a dwelling house occupied by either a single family or other groups living as a single household, it is considered that an objection on parking could not be sustained.</p>	<p>Owen Devine</p> <p>Tel: 023 9283 4876</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	13/01036/TPO St Jude	40 Lennox Road North Southsea Hampshire Within Tree Preservation Order 46 - Horse Chestnuts (T14 & T16) cut back to previous pruning points (approx 2.5m)	<p>One letter of objection has been received from the neighbour at 38 Lennox Road alleging that the tree closest to his property (T16) is causing structural damage to his property and as such the proposed pruning of T16 is insufficient and the tree should be felled.</p> <p>The Councils Arboricultural Officer recommends that the proposed pruning works to both trees should be carried out (i.e. pruning/shortening of all new growth back to previous healthy pruning points) and notes that the reduction will reduce the impact of the trees canopy and alleviate in the short term the issue of light loss. The alleged structural damage needs to be quantified and written evidence from an appropriate expert provided. A large cavity within the base of one of the pollard points within T16 has been identified and there is evidence to suggest that extensive decay may have spread downwards through the main stem of the tree. Further investigation is required by an arboriculturalist or competent person.</p> <p>The proposed pruning works are, however, considered capable of support.</p>	<p>Alison Pinkney Tel: 023 9283 4305</p> <p>Consent</p>
7	13/01086/FUL Milton	Building South Of Gas Engine House 199 Henderson Road Change of use to day care centre for dogs; external alterations to include installation of new doors and fencing	<p>Three letters of objection have been received on the grounds of: traffic congestion; dog fouling and lack of provision for disposal on site; insufficient number of people looking after the dogs; increase in number of dogs within the area will increase noise/general disturbance and create a public nuisance.</p> <p>The applicant has agreed to provide a bin within the application site for the disposal of dog waste (which will require a business waste contract). The proposal is considered acceptable in terms of its location and relationship with existing surrounding uses, including residential, and is therefore capable of support subject to conditions relating to bin provision and fencing to enclose the outside exercise area.</p>	<p>Alison Pinkney Tel: 023 9283 4305</p> <p>Conditional Permission</p>

Part 3 - Information and News Items

FRIDAY 1 NOVEMBER 2013

	WARD		OFFICER CONTACT
8		<p>Scrutiny Management Panel – Tuesday 5 November 2013 at 4pm in Executive Meeting Room, Floor 3, The Guildhall, Portsmouth</p> <p>The committee will consider the following items:</p> <ul style="list-style-type: none"> • Corporate Performance in the transforming organisation • Welfare Reports Update report • Winter Maintenance Operations Plan 2013-14. 	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>
9		<p>The Traffic, Environment & Community Safety Scrutiny Panel - 5 November</p> <p>The panel will meet on Tuesday 5 November at 4pm in Conference Room A to receive evidence from the following witnesses for its review on domestic abuse services:</p> <ul style="list-style-type: none"> • Bryan Stephenson, Team Manager, Safeguarding, Adult Social Care. • David Elkins, Safeguarding Inspector, Eastern Area Havant Police Station • Dr Elizabeth Fellowes, Clinical Executive, Portsmouth Clinical Commissioning Group • Clayton Coombes, Commissioning Manager, Portsmouth and the Isle of Wight Local Delivery Unit, Hampshire Probation Service. 	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
10		<p>Licensing Sub Committee - Wednesday 6 November 2013 at 9.30am in the Executive Meeting Room, floor 4 of The Guildhall, Portsmouth</p> <p>The committee will consider the following items:</p> <ul style="list-style-type: none"> • Licensing Act 2003 - Application for the variation of a premises licence - South Parade Pier, Southsea, Portsmouth, PO4 0SW • Licensing Act 2003 - Application for the grant of a premises licence - Portsbridge Nisa, Portsmouth Road, Cosham, Portsmouth, PO6 2SJ 	<p>Lucy Wingham Local Democracy Officer Tel: 9283 4662</p>

	WARD		OFFICER CONTACT
11		<p>Planning Committee - Wednesday 6 November 2013 at 2.00pm in the <u>council chamber</u>, floor 2 of The Guildhall, Portsmouth</p> <p>The committee will consider the following items;</p> <ul style="list-style-type: none"> • Planning appeal decision at Goose on the V & A, Albert Road, Southsea - for noting • Enforcement appeal decisions relating to Cosmopolitan House, Cecil Place, Southsea, 173 Elm Grove, Southsea and 129 Albert Road, Southsea - for noting • Planning appeal quarterly update - for noting • Planning applications; • 13/01070/HOU - 23 Bryher Island, Port Solent, Portsmouth - Construction of single storey rear extension. • 13/00386/FUL - 107 Havant Road, Drayton, Portsmouth - Construction of part 3-/ part 4 storey building comprising 27 sheltered apartments, communal facilities and car parking with access from Carmarthen Avenue. • 13/00544/FUL - 93 Havant Road, Portsmouth - Construction of part single/part 2-/part 3-storey building comprising 51 sheltered apartments, managers flat, communal facilities and car parking. • 13/00878/FUL - 7 Cross Street, Southsea - Change of use from dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house). 	<p>Lucy Wingham Local Democracy Officer Tel: 9283 4662</p>
12		<p>Housing & Social Care Scrutiny Panel - Thursday 7 November at 10am in the Executive Meeting Room, Floor 3 of the Guildhall</p> <p>The panel will meet to continue its review of Hospital Discharge Arrangements and is due to hear from council officers in Community Housing and Occupational Therapy.</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>
13		<p>Scrutiny Management Panel – (Special) Thursday 7 November 2013 at 12 noon in Executive Meeting Room, Floor 3, The Guildhall, Portsmouth</p> <p>The committee will receive a budget presentation and will be invited to ask questions and forward any comments to Cabinet for consideration.</p>	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>

	WARD		OFFICER CONTACT
14		<p>Governance and Audit and Standards Committee Meeting - 7 November 2013 at 3pm</p> <p>A meeting of Governance and Audit and Standards Committee will be held on Thursday 7 November 2013 at 3pm in The Executive Meeting Room, Third Floor, The Guildhall, Portsmouth when the following items will be considered:</p> <ul style="list-style-type: none"> • Verbal update report from External Auditor • Draft equality and Diversity Strategy 2014-17 (Information Only item) • 2013 Budget Consultation Report - Residents (Information Only item) • Audit Performance Status Report to 18 October 2013 for Audit Plan 2013/14 • Treasury Management Mid Year Review for 2013/14 • Appointment of Independent Persons • City Solicitor Report - Consideration of a preliminary issue in relation to a complaint against a Member • Data Breach Reporting 	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>
15		<p>Economic Development, Culture and Leisure Scrutiny Panel - Thursday 7 November at 6pm in Conference Room A, Floor 2 of the Civic Offices</p> <p>The panel will meet to continue its review of Pathways into work for young people and is due to hear from representatives of the University of Portsmouth and Motiv8.</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>
16		<p>Special Cabinet Meeting - Monday 11 November at 12 noon in the Executive Meeting Room</p> <p>A special meeting of the Cabinet is required to consider the budget (revenue and capital reports) prior to the Council meeting of 12 November. An additional item on home to school transport assistance consultation will also be considered.</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>

	WARD		OFFICER CONTACT
17	Cosham	<p>12 St Johns Road Cosham Portsmouth PO6 2DR Ref No: 13/00860/PLAREG Date Lodged: 23 October 2013 Appeal Start Date: 29 October 2013</p> <p>An appeal has been lodged against the refusal of planning permission for the retention of log cabin to rear garden.</p> <p>This appeal is being dealt with by the written representation procedure, as this appeal is proceeding under the Fast Track Appeals Service, there is no opportunity for <u>you to submit</u> further comments. We will however forward copies of all representations made to us in relation to the application, before it was determined, on to the Planning Inspectorate and the appellant.</p>	<p>Peter George Planning Services Tel: 9283 4326</p>
18	St Jude	<p>129 Albert Road Southsea PO5 2SQ Ref No: 13/00001/ENF Appeal Decision: Dismissed Appeal Decision Date: 25 October 2013</p> <p>An appeal was lodged against the serving of an Enforcement Notice that alleges that without planning permission the change of use from shop (Class A1) to hot food takeaway (Class A5).</p> <p>The appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal and upheld the Enforcement Notice.</p>	<p>Peter George Planning Services Tel: 9283 4326</p>
19	Baffins	<p>Land Adjacent 157 Stanley Avenue Portsmouth Ref No: 12/00700/FUL Appeal Decision: Allowed Appeal Decision Date: 29 October 2013</p> <p>An appeal was lodged against the refusal of planning permission for the construction of terraced block to form 3 garages with pitched roof.</p> <p>The appeal was dealt with by the written representation procedure and the Inspector decided to allow the appeal.</p>	<p>Simon Barnett Planning Services Tel: 9284 1281</p>

	WARD		OFFICER CONTACT
20	Drayton & Farlington	<p>3 Manor Mews Lower Drayton Lane Portsmouth PO6 2EJ Ref No: 13/00391/TPO Appeal Decision: Dismissed Appeal Decision Date: 28 October 2013</p> <p>An appeal was lodged against the refusal of planning consent for the felling of a Lime (T6) within Tree Preservation Order No 68.</p> <p>The appeal was dealt with under the Fast Track Appeals Service and the Inspector decided to dismiss the appeal.</p>	<p>Laura Grimason Planning Services Tel: 9284 1470</p>
21	Drayton & Farlington	<p>56 Eveleigh Road Portsmouth PO6 1DN Ref No: 13/00887/HOU Date Lodged: 28 October 2013 Appeal Start Date: 31 October 2013</p> <p>An appeal has been lodged against the refusal of planning permission for the construction of dormer windows to rear roof slopes after gable build up.</p> <p>This appeal is being dealt with by the written representation procedure, as this appeal is proceeding under the Fast Track Appeals Service, there is no opportunity for <u>you to submit</u> further comments. We will however forward copies of all representations made to us in relation to the application, before it was determined, on to the Planning Inspectorate and the appellant.</p>	<p>Alison Pinkney Planning Services Tel: 9283 4305</p>
22		<p>Partnership for Urban South Hampshire Overview & Scrutiny Committee Appointment</p> <p>Proposal: that a nomination be sought for the Partnership for Urban South Hampshire Overview & Scrutiny Committee to serve from 2 December 2013 to 31 May 2015.</p> <p>The nominee can be any elected member except the council's representative on the PUSH Joint Committee, who is currently Councillor Gerald Vernon-Jackson. The meetings are held approximately 4 times per year at 6pm in Fareham civic offices.</p> <p>Nominations should be forwarded to Jane Di Dino, Democratic Services by Friday 15 November. The appointment will be decided at the Cabinet meeting on 2 December.</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>

	WARD		OFFICER CONTACT
23		<p>Armchair Traveller raises £2,750 for charity</p> <p>The Lord Mayor's Appeal (raising funds for brain tumour research, young carers and an environmental study centre at Baffins Pond) and the Naomi House Children's Hospice were given a boost of £2,750 with the profit from 3 'sell out' big screen video shows in October.</p> <p>Held in the Lord Mayor's Banqueting Room, more than 300 guests 'travelled' on the big screen to enjoy New Zealand's south island, Venice, the Greek islands, Andalucia and some Tyrolean trains.</p> <p>Organised by John Haskell and Jean Cornish, this was another of their regular shows in support of the Lord Mayor's appeal and local charities. The amount sets a new record and exceeds that raised from last year's shows.</p>	