

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 30

DATE: FRIDAY 26 JULY 2013

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		<p>The Cabinet Member for Culture Leisure & Sport decision meeting was held at 1pm on 19 July 2013 in the Executive Meeting Room, The Guildhall, Portsmouth</p> <p>Councillor Lee Hunt made decisions on the following items:</p> <p>Kings Theatre Corporate Resource Allocation</p> <p>DECISIONS that:</p> <ol style="list-style-type: none"> 1) £200,000 Corporate Resource Allocation be authorised for release for three main elements of the Phase 1 of the 'Big Project'. 2) The Head of Service be authorised to complete further due diligence on each of the three elements of Phase 1 with the Kings Theatre Trust (KTT) prior to payment of the funds as clarification is achieved on the stages outlined in the 'Big Project' business case. These staged payments and the conditions attached will be set out in a detailed grant agreement with the KTT. This may include a requirement that a first legal charge is place on the title to 26 Alert Road and/ or charges on the theatre leasehold interest. Once satisfactory due diligence has been completed and consultation has taken place with the portfolio holder and S151 officer funds will be released to the KTT. <p>External Funding and Value For Money Report</p> <p>DECISION: That the Cabinet member agreed the value for money priorities for City Development and Cultural Services for 2013/14.</p>	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>

WARD	DECISION	OFFICER CONTACT
	<p data-bbox="398 183 1422 215">Relocation of the Portsmouth City archive to 1st Floor Southsea library</p> <p data-bbox="398 252 638 284">DECISIONS that:</p> <ol style="list-style-type: none"> <li data-bbox="398 327 1765 391">1) The £600,000 estimated cost to relocate the archive storage facility be met from the corporate capital funding approved in the 12 February 2013 budget report. <li data-bbox="398 430 1765 566">2) Delegated authority be granted to the Head of Service to seek tenders for the relocation of the archive to the 1st Floor, Southsea Library and to award the contract subject to a satisfactory financial appraisal being approved by the S151 Officer, Head of Service and the Cabinet member for Culture, Leisure and Sport. <p data-bbox="398 606 750 638">Libraries Annual Update</p> <p data-bbox="398 678 638 710">DECISIONS that:</p> <ol style="list-style-type: none"> <li data-bbox="398 750 1691 813">1) The updates on the agreed actions from the Portsmouth Libraries Annual Update Report 2012/13 be noted. <li data-bbox="398 853 1736 1133">2) That the following actions be carried forward from the 2012/13 Portsmouth Libraries Update Report: <ol style="list-style-type: none"> <li data-bbox="492 957 1691 1021">i. The Book Fund be protected from further cuts through the management of library budgets within the existing cash limits. <li data-bbox="492 1029 1646 1093">ii. Arts Council England Capital Funding be sought to develop the Central Library Administration block as a Literature Centre and IT Learning Zone. <li data-bbox="492 1101 1691 1133">iii. The delivery and development of the annual BookFest Book Festival be continued <li data-bbox="398 1173 1769 1372">3) That the following recommendations be added to the Library Operations Plan for the forthcoming year: <ol style="list-style-type: none"> <li data-bbox="492 1268 1769 1372">i. Explore the implementation of an on-line music streaming service for library members, bringing recommendations for future action as a report to the Culture Leisure and Sport portfolio. <p data-bbox="1635 1412 1769 1444" style="text-align: right;">/Cont'd ...</p>	

	WARD	DECISION	OFFICER CONTACT
		<ul style="list-style-type: none"> ii. Review changes to library opening hours and make recommendations in a report to the Culture Leisure and Sport portfolio, regarding the current pilot project opening Cosham, North End and Southsea Libraries until 8pm one night per week. iii. Deliver the pilot Portsmouth First Fiction Award for first novels. iv. Transfer the delivery of the "At Home Library Service" to a volunteer model. v. Deliver the Portsmouth History Fair July 2013 vi. Develop a digital "front end" for the archive and local history catalogue entries to improve access to the records by the public. vii. Explore the delivery of current archive photographic records, on-line to improve public access. viii. Support the delivery of Universal Credits through Peoples Network access and staff support. ix. Increase virtual library visits by 5% in the year 2013/14 x. Deliver 2014/15 saving targets <p>E-book offer for libraries</p> <p>DECISIONS that:</p> <ul style="list-style-type: none"> 1) The Library Service develops an e-books offer to library members during the current financial year. 2) The Council enters a contract with a library supplier of e-books for an initial two year period. This will be based on the most advantageous and accessible offer for customers and best value for money. <p>The following item was for information only. No decisions were made and it is not therefore subject to call in.</p> <p>D-Day 75</p> <p>NB: Call-in date - Monday 29 July 2013</p>	

	WARD	DECISION	OFFICER CONTACT
2		<p>Cabinet member for Planning, Regeneration and Economic Development - 26 July 2013</p> <p>Councillor Mike Hancock CBE MP made the following decisions:</p> <ul style="list-style-type: none"> • Shaping our Future - Next Steps: Civic Offices- update. The Cabinet Member noted the work to be undertaken in respect of Expressions of Interest from potential tenants for the Brunel Wing of the Civic Offices and the intention of the Strategic Director for Regeneration to report to Cabinet in the autumn. • Achieving Employment and Skills Plans Draft Supplementary Planning Document. The Cabinet Member noted the results of the consultation on the draft Supplementary Planning Document and approved the Consultation Statement. He also agreed to adopt the Achieving Employment and Skills Plans Supplementary Planning Document and authorised the City Development Manager to make editorial amendments to the SPD prior to publication, in consultation with the Cabinet Member for Planning, Regeneration and Economic Development. These changes will not alter the meaning of the document and will be restricted to grammatical and typographical errors. <p>NB: Call-in date: Monday 5 August 2013</p>	<p>Lucy Wingham Local Democracy Officer Tel: 9283 4662</p>

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on Friday 2 August 2013.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: HEALTH & SOCIAL CARE

FRIDAY 26 JULY 2013

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3	All	<p>Children and Adolescent Mental Health Services Contract Extension</p> <p>Proposal: that a contract for Child and Adolescent Mental Health Service (CAMHS) be extended</p> <p>Commissioned by: Stephen Kitchman – Head of Children’s Social Care & Safeguarding Kate Freeman - Looked After Children Service Commissioning Manager</p> <p>Portsmouth City Council has an obligation to provide Child and Adolescent Mental Health Service (CAMHS) for our most vulnerable children including those who are looked after children (LAC) and those with learning disabilities. Failure to provide this service will:</p> <ul style="list-style-type: none"> • Increase the risk of placement breakdown and therefore have a detrimental effect on young people in emotional turmoil. • Increase in high risk behaviour including some of the following – repeated self-harm, contact with the criminal justice system, drug and alcohol abuse, excessive dangerous behaviour such as sexually problematic behaviour <p>The loss of this service could potentially increase dependency on out of area and out of region residential specialist placements, which are high cost.</p>	<p>Alison Hampshire Contracts Officer (Children and Families) Tel: 9284 1602</p>

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WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
	<p>Portsmouth City Council has supported the provision of this service since 2000 through a ring fenced grant. In 2011 this grant was integrated into the Early Intervention Grant (EIG) budget. It was therefore necessary that we regulated funding through a formal contract arrangement.</p> <p>The skills and competencies needed for this role include:</p> <ul style="list-style-type: none"> • Training in attachment theory • Specialist mental health assessments • Specialist training in assessing and working therapeutically with attachment disorder in the form of Dyadic Development Psychotherapy • Trained to undertake AIM assessments for sexually harmful behaviour • Eye movement Desensitisation Reprocessing for processing trauma <p>The team are part of the wider specialist CAMHS which are a member of a national network that works to the governments recommended nine quality standards. The service has been accredited with excellence by the national network.</p> <p>Health also commission NHS Solent to provide a CAMHS intervention and their annual spend is £2.6 million. The Department of Health issues an NHS standard contract for acute hospital, mental health, community and ambulance services and supporting guidance 2013-14 (effective from 1 April 2013). This contract is rolled over annually so their contract with NHS Solent effectively does not have an end date.</p> <p>We are talking to Health about joint commissioning for this service in line with category management principles and believe that there are efficiencies to pursue that could lead to savings. Social work matters have led to a remodelling of the social work teams and a requirement for access to more clinical support than is currently available.</p> <p>Before we begin a joint tender, a remodel of the service is required to ensure that we create a service to meet both parties' needs.</p> <p style="text-align: right;">/Cont'd ...</p>	

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
		<p>The remit for the remodel is to:</p> <ul style="list-style-type: none"> • produce a new service model/ integrated service specification, moving away from the traditional clinical based model of delivery. • include advantageous outcomes for more challenging children • look at training opportunities for health and PCC staff to ensure that referrals are appropriate • Ensure greater flexible access for a higher number of Looked after Children and carers. • Benchmarking to be carried out with CCG's who have similar demographics to ours, regarding the CAMHs strategy. <p>The remodel is underway and the projected completion date is August 2013. This report will then analysed by commissioning managers and a joint specification agreed prior to beginning plans for a potential tender process.</p> <p>A reduction of spend has been achieved in the past 3 years. 2010/11 spend was £295256 and 2011/12 spend is £232144. This saving (£63112) has been achieved by reviewing the service and tailoring it to meet Portsmouth City Council's exact requirements.</p> <p>This extension is being requested for 12 months Annual contract sum £232144 Contract to commence 1 October 2013 - 30 September 2014</p>	

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
4	Charles Dickens	<p>3 St Michael's Road, Portsmouth</p> <p>Proposal: that 3 St Michael's Road be appropriated into the Housing portfolio.</p> <p>This property originally formed part of the Housing portfolio but was moved into the Leader's portfolio following the grant of a 60 year lease to The Portsmouth Housing Association (PHA), now First Wessex, as Housing could not issue leases exceeding 21 years.</p> <p>The property was leased to PHA for a premium to reflect that the property would be refurbished by the tenant to provide drop-in centre and café for persons with mental illnesses, as well as supported living accommodation on the upper floors.</p> <p>The property has since ceased to be used as a drop-in centre and First Wessex expressed a desire to surrender the lease of the property back to the Council, following an agreed schedule of dilapidations.</p> <p>The surrender is being completed and it is therefore proposed that the property be appropriated back into the Housing portfolio for repairs and management from the completion date of the surrender agreement to allow for Housing management of the supported living accommodation and to provide positive community facilities on the ground floor.</p>	<p>Sophie Naëssens Leasehold and Commercial Services Tel: 9283 4262</p>

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
5	Copnor	<p>Boiler Replacement at College Park School</p> <p>Proposal: that Approved Education Capital Expenditure be reallocated in order to replace the boiler and heating controls at College Park Infant School (Early Years Building)</p> <p>On 14 March 2011 the Cabinet Member for Education approved the allocation of £200,000 to replace defective roofs at The City of Portsmouth Girls' School. The project was successfully completed leaving an underspend of £27,000. This was reduced to £11,000 following the authorisation by MIS in July 2013 to re-allocate £16,000 from this underspend to a scheme at Moorings Way Infant School in order to complete the expansion of the administration / staff room area and provide a lobby/reception area.</p> <p>The boiler and heating controls at College Park Infant School (Early Years Building) have incurred regular heating failures during 2012/13. Following a detailed investigation of the problem by Housing Property Services engineers, it was recommended that the boiler and controls be replaced. The estimated cost was £31,000. Authorisation was provided by MIS in February 2013 to re-allocate £31,000 from the capital scheme at Milton Park Primary School to replace the boilers and heating controls at College Park Infant School (Early Years Building). Following receipt of tenders additional funding of £11,000 is required for this project to be completed.</p> <p>Approval is therefore sought to re-allocate the remaining £11,000 from the capital scheme at The City of Portsmouth Girls' scheme to the boiler scheme at College Park Infant School in order to have the boilers and heating controls during the summer period in preparation for the Autumn heating season.</p>	<p>Mike Stoneman Strategic Commissioning Manager Tel: 9284 1712</p>

PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **City Development Manager** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 2 August 2013**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	13/00592/FUL Copnor	<p>Units 2, 3 And 4 Robinson Way Portsmouth</p> <p>Change of use from industrial /warehouse premises (Class B1/B8) to car supermarket</p>	<p>Objections have been received from the occupiers of five properties in Anchorage Park on the grounds of increased traffic, noise and pollution and that the proposal would not benefit the local community. The representations also comment on the level of neighbour notification carried out.</p> <p>The application site is designated as being primary employment land where policy PCS11 of the Portsmouth Plan states: 'The loss of existing B1, B2, B8 uses will be resisted. Service uses that would support B1, B2, B8 development and its occupiers, sui generis uses and other uses appropriate in nature to an industrial estate will also be acceptable, provided that they provide equal alternative employment opportunities'. The site has been vacant for a significant period and has been the subject of active marketing for industrial purposes. The proposed use as a car supermarket is considered to be an appropriate alternative use that would have the potential to provide up to 130 jobs. Accordingly it is considered that the proposed change of use would accord with policy PCS11 and is therefore acceptable in principle.</p>	<p>Simon Barnett</p> <p>Tel: 023 9284 1281</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
			<p>The site is located within an industrial estate and benefits from a lawful use for industrial purposes. Having regard to the likely level of noise and activity that would be associated with the proposed use, it is considered unlikely that the proposal would have any significant effect on residential properties in Anchorage Park.</p> <p>The site benefits from 242 parking spaces of which 87 would be retained for staff and customer parking. The proposed level of car parking has been informed by the operation of the applicants existing premises in Crawley and is considered acceptable. The application is accompanied by a Transport Assessment which seeks to demonstrate that the proposal will not have any significant impact on the surrounding highway network.</p> <p>The publicity relating to the planning application has been carried out in accordance with the Council's usual practice.</p>	

Part 3 - Information and News Items

FRIDAY 26 JULY 2013

	WARD		OFFICER CONTACT
7		<p>Provisional Cabinet Meeting - 11 November</p> <p>Please note that a Special Cabinet meeting may take place on Monday 11 November 2013 at 12 noon, timed to be the day before a budget report is taken to 12 November Council meeting.</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>
8		<p>Licensing Sub Committee - Wednesday 31 July 2013 at 10am in the executive meeting room, floor 3 of The Guildhall, Portsmouth.</p> <p>The committee will consider the following applications:</p> <ul style="list-style-type: none"> • Licensing Act 2003 - Application for the grant of a premises licence - Morrisons, 104-108 Elm Grove, Southsea, Portsmouth, PO5 1 LP • Licensing Act 2003 - Application for the variation of a premises licence - Twyford News, 205 Twyford Avenue, Portsmouth, PO2 8JA 	<p>Lucy Wingham Local Democracy Officer Tel: 9283 4662</p>
9		<p>Licensing Sub Committee - 23 July 2013</p> <p>The application for the grant of a premises licence by Tesco at 10-12 Palmerston Road, Southsea was granted as applied for.</p>	<p>Lucy Wingham Local Democracy Officer Tel: 9283 4662</p>
10	Fratton	<p>Appointments to Outside Bodies - Fratton Big Local</p> <p>Following the item on MIS on 12 July 2013 when a nomination was sought for Fratton Big Local, the Leader has confirmed the appointment of Councillor Eleanor Scott to this outside body with immediate effect. This appointment was open to Fratton Ward Councillors only.</p>	<p>Karen Martin Local Democracy Officer Tel: 9283 4052</p>