

# City of Portsmouth MEMBERS' INFORMATION SERVICE

**NO 25**

**DATE: FRIDAY 21 JUNE 2013**

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

## **Part 1 - Decisions by the Cabinet**

**The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

	WARD	DECISION	OFFICER CONTACT
1		<p><b>Cabinet Member for Traffic and Transportation's Decision Meeting - 20 June 2013</b></p> <p>Councillor Fazackarley made the following decisions:</p> <ul style="list-style-type: none"> <li>• Traffic Regulation Order: The Portsmouth City Council (Various Roads) (Prohibition and Restriction of Waiting and Amendments to Waiting Restrictions) (No.5) Order 2013. The order was approved as formally advertised with the exception of Items D1 (relating to Stamshaw Road) and E1 (relating to Clarendon Road).</li> <li>• Traffic Regulation Order: The Portsmouth City Council (Southampton Road Slipway Car Park) (Off-Street Parking Places) (No.7) Order 2013. The order was approved as advertised.</li> <li>• Traffic Regulation Order: The Portsmouth City Council (Various Roads) (Disabled Persons' Parking Places and Amendments) (No.15) Order 2013. The order was approved to be made as advertised with the exception of the bay proposed for St James' Street.</li> <li>• Anchorage Road Weight Restriction. Councillor Fazackarley deferred making a decision on this item and has requested a site visit, to which all interested parties will be invited.</li> </ul> <p><b>NB: Call-in date - 28 June 2013</b></p>	<p><b>Lucy Wingham</b>  <b>Local Democracy</b>  <b>Officer</b>  <b>Tel: 9283 4662</b></p>

## **Part 2 - Proposals from Managers for Implementation**

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on Friday 28 June 2013.**

**An email or handwritten letter will suffice.**

If you want to know more about a proposal, please contact the Officer indicated.

### **PORTFOLIO: CHILDREN & EDUCATION**

**FRIDAY 21 JUNE 2013**

	<b>WARD</b>	<b>SUBJECT AND PROPOSAL</b>	<b>OFFICER CONTACT</b>
<b>2</b>	<b>Milton</b>	<p><b>Works at Meon Junior School</b></p> <p>Proposal: that Approved Education Capital Expenditure be reallocated in order to complete the re-roofing and high level window replacement at Meon Junior School, as outlined below.</p> <p>On 14 February 2013 the Cabinet Member for Children and Education approved the allocation of £435,952 for the replacement of defective concrete panels directly above the glazed roof to the dining room (2<sup>nd</sup> phase of works) at The City of Portsmouth Boys' School as part of the School Modernisation Programme 2013/14. The total cost of the scheme was £472,000 and included a contribution of £36,048 from The City of Portsmouth Boys' School. Following the return of tenders for this project, the project costs have been reduced to £340,000, leaving a balance of £132,000. The school contribution is unaffected by this reduction.</p> <p>On 14 February 2013 the Cabinet Member for Education &amp; Children approved the allocation of £280,000 in order to replace the pitched roof and the asbestos slates at Meon Junior School. The project also included the replacement of the high level windows and the abutting flat roofs. The total cost of the scheme was £301,800 and included a contribution of £21,800 from Meon Junior School. Following the return of tenders for this project, the project costs have increased by £96,200 to a total of £398,000. The school contribution is unaffected by this increase.</p> <p>Approval is therefore sought to re-allocate £96,200 from the capital scheme at The City of Portsmouth Boys' scheme to the scheme at Meon Junior School in order to complete the roof and high level window replacement works at the Junior School.</p>	<p><b>Mike Stoneman</b>  <b>Strategic</b>  <b>Commissioning</b>  <b>Manager</b>  <b>Tel: 9284 1712</b></p>

**PORTFOLIO: CHILDREN & EDUCATION**

**FRIDAY 21 JUNE 2013**

	<b>WARD</b>	<b>SUBJECT AND PROPOSAL</b>	<b>OFFICER CONTACT</b>
3	<b>Charles Dickens</b>	<p><b>Works at Arundel Court Schools</b></p> <p><b>Proposal:</b> that Approved Education Capital Expenditure be reallocated in order at Arundel Court Schools, as outlined below.</p> <p>On 4 March 2011 the Cabinet Member for Children &amp; Education approved the allocation of £3140,000 for a roofing repair project at Westover Primary School as part of the School Modernisation Programme 2011/12. Following the return of tenders for this project, the project costs were reduced to £85,000, leaving a balance of £55,000.</p> <p>At Arundel Court Schools work has been undertaken to design an improved entrance area for the federated school which is due to amalgamate and become an all through 4-11 Primary School from September 2013. The current entrance area is very tight for space and is not equipped to cater for the increased numbers of children and parents that will pass through this area. It is essential that the improvements are made before the start of the 2013/14 academic year. Additional toilets will also be required. The estimated costs for these works is £55,000.</p> <p>Approval is therefore sought to re-allocate £55,000 from the capital scheme at Westover Primary School scheme to the scheme at Arundel Court Schools in order to complete the remodelling of the entrance area.</p>	<p><b>Mike Stoneman</b>  <b>Strategic</b>  <b>Commissioning</b>  <b>Manager</b>  <b>Tel: 9284 1712</b></p>

**PORTFOLIO: CABINET**

	<b>WARD</b>	<b>SUBJECT AND PROPOSAL</b>	<b>OFFICER CONTACT</b>
4		<p><b>Elementary Education Act Trust Board</b></p> <p><b>Proposal:</b> Nominations are sought for the Elementary Education Act Trust Board.</p> <p>Four representatives in political proportionality are needed. Meetings are to be ad hoc initially with the first meeting being set up in early July, if possible. No remuneration or expenses are paid. This opportunity is open to all members. The appointments will be made at the Cabinet meeting on 1 July 2013. All nominations to Karen Martin, Democratic Services.</p>	<p><b>Karen Martin</b>  <b>Customer,</b>  <b>Community &amp;</b>  <b>Democratic Services</b>  <b>Tel: 9283 4052</b></p>

**PORTFOLIO: LEADER/CABINET**

	<b>WARD</b>	<b>SUBJECT AND PROPOSAL</b>	<b>OFFICER CONTACT</b>
5	St Thomas	<p><b>St Thomas's Cathedral Council</b></p> <p><b>Proposal:</b> One nomination is sought for the Cathedral Council which forms part of the strategic governance arrangements for St Thomas's.</p> <p>The Council has 3 meetings per year usually between 7-9pm in the evenings. The first meeting will be on 24 September 2013. No remuneration or expenses are paid. This opportunity is open to all members. The appointment is to be made at the Cabinet meeting on 1 July 2013. Nominations to Karen Martin, Democratic Services.</p>	<p><b>Karen Martin</b>  <b>Customer, Community &amp; Democratic Services</b>  <b>Tel: 9283 4052</b></p>

**PORTFOLIO: CHILDREN & EDUCATION**

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	<b>WARD</b>	<b>SUBJECT AND PROPOSAL</b>	<b>OFFICER CONTACT</b>
6		<p><b>The Sarah Duffen Centre, Belmont Street</b></p> <p><b>Proposal:</b> (1) to transfer this building to The Cottage Grove Primary School as outlined below.</p> <p>(2) That the premises be utilised by the adjacent school to provide additional accommodation to facilitate additional pupil places, and to be known as Cottage Grove Primary.</p> <p>(3) that the school will sublease space for community use and in particular for Footprints, the Portsmouth Down Syndrome Support Group for a five year term at peppercorn rent in return for services to schools and will be required to pay a proportional share of the service charge for the building.</p> <p><b>Background:</b> This building will permit the school to increase from a 1.5 form to a 2 form entry school from September 2013 in response to demand for pupil places. These plans are set out in the draft School Organisation Plan. The increase in capacity is in response to the acute pressure on Primary School places.</p> <p>Plans are currently being drawn up by AMS Design to achieve this change in use. These will be costed and are likely to be included in the school modernisation plan for 2013/14 subject to Cabinet/Council approval.</p> <p>The lease previously let to the Downs Syndrome Education trust is due to be surrendered shortly due to lack of continued funding, but vacated in June 2012. The annual rent was reviewed in October 2008 to £20,977 per annum.</p>	<p><b>Anne Cains</b>  <b>Senior Valuer</b>  <b>Corporate Asset</b>  <b>Tel: 9283 4287</b></p>

## PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Head of Planning Services** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 28 June 2013**. You can also make contact by letter or by e-mail to - [planningreps@portsmouthcc.gov.uk](mailto:planningreps@portsmouthcc.gov.uk) - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
7	13/00357/FUL  St Jude	<b>2 St Catherine Street Southsea</b>  Construction of two dwelling houses (following demolition of existing building)	<p>One letter of representation has been received from the owner of the adjoining property to the east. They state that they 'have no objection to the demolition of the existing building and the construction of two new properties, which will hopefully enhance the neighbourhood. They do however, raise concerns in respect of damaged caused to their property during the demolition and construction process.</p> <p>The applicant seeks permission for the demolition of an existing workshop with flat above and the construction of two semi-detached dwelling houses. The proposal is considered to be acceptable in principle and would adhere to all of the relevant policy requirements. Whilst the concerns of the neighbour are noted, damage caused to the adjoining properties is not a material planning consideration of the application. The applicant and any contractors involved in the proposed works would be required to take all of the necessary precautions to ensure that the adjoining properties are protected during the demolition and construction process. Any damage caused would be a private legal matter.</p>	<p>Gary Christie</p> <p>Tel: 023 92688592</p> <p><b>Conditional Permission</b></p>

## Part 3 - Information and News Items

FRIDAY 21 JUNE 2013

	WARD		OFFICER CONTACT
8		<p><b>Call in Request on the Cabinet Decision taken on 10 June 2013</b></p> <p>A meeting of the Scrutiny Management Panel will be held on a date to be advised shortly to respond to a Call-in request on the decision taken by Cabinet on 10 June 2013 concerning the Pyramids Procurement and Consideration of Options report.</p>	<p><b>Vicki Plytas</b>  <b>Senior Local</b>  <b>Democracy Officer</b>  <b>Tel: 9283 4058</b></p>
9		<p><b>Governance and Audit and Standards Committee</b></p> <p><b>TRAINING - 25 June at 2pm in the Chief Executive's Conference Room</b> - CIPFA recommend that annual training be given to members of governance and audit committees. The training will be delivered by Ian Fifield and although aimed at members of the Governance and Audit and Standards Committee, all members are welcome.</p> <p><b>MEETING - 27 June at 2pm</b>  A meeting of Governance and Audit and Standards Committee will be held on <b>Thursday 27 June 2013 at 2pm in Conference Room L, Second Floor, Civic Offices, Portsmouth</b> when the following items will be considered:</p> <ul style="list-style-type: none"> <li>• Verbal update from External Auditor on progress</li> <li>• School Transport &amp; Student Awards Appeal Committee - Appointments 2013/14</li> <li>• Update on the Council's compliance with its Equality Duty and Equality Impact Assessment Process</li> <li>• Modification to the Petitions Scheme</li> <li>• Annual Internal Audit Report for the 2012/13 Financial Year</li> <li>• Update on the Development of the 2012/13 Annual Governance Statement</li> <li>• Performance Management Update</li> <li>• Risk Management</li> <li>• Proposed Revision to the Terms of Reference of the Health Overview and Scrutiny Panel</li> <li>• Data Breaches and associated remedial action (and exempt appendix)</li> <li>• Regulation of Investigatory Powers Act 2000 (RIPA) (and exempt appendix)</li> <li>• Procurement Management Information (and 2 exempt appendices)</li> <li>• Southsea Community Leisure Limited Internal Audit Report (and exempt appendix)</li> </ul>	<p><b>Vicki Plytas</b>  <b>Senior Local</b>  <b>Democracy Officer</b>  <b>Tel: 9283 4058</b></p>

	WARD		OFFICER CONTACT
10		<p><b>Housing &amp; Social Care Scrutiny Panel - 24 June - revised time</b></p> <p>Please note that this meeting will now start at <b>5pm</b> (and not 4pm as originally scheduled) on Monday 24 June in Conference Room M of the Civic Offices.</p>	<p><b>Joanne Wildsmith</b>  <b>Local Democracy Officer</b>  <b>Tel: 9283 4057</b></p>
11		<p><b>Health and Wellbeing Board</b></p> <p>A meeting of the Health and Wellbeing Board will be held on <b>Wednesday 26 June 2013 at 9am in the Executive Meeting Room, Third Floor, The Guildhall, Portsmouth.</b> The following items will be on the agenda:</p> <ul style="list-style-type: none"> <li>• Wessex Area Team 2013/14 Direct Commissioning Plans - NHS Commissioning Board</li> <li>• Introduction to Healthwatch - Local Healthwatch Portsmouth update</li> <li>• Progress Update on Strategic objective 2 "Support people to maintain their independence and dignity" Integrating Health and Social Care</li> <li>• End of Life Care Update</li> <li>• European Integration Project</li> </ul>	<p><b>Vicki Plytas</b>  <b>Senior Local Democracy Officer</b>  <b>Tel: 9283 4058</b></p>
12		<p><b>Cabinet - 1 July at 12 noon in the Executive Meeting Room, Guildhall</b></p> <p>The Cabinet is due to consider the following items:</p> <ul style="list-style-type: none"> <li>• Adoption Reform Grant</li> <li>• Traffic, Environment &amp; Community Safety Scrutiny Panel's review of Air Quality in Portsmouth, with response report</li> <li>• Community Infrastructure Levy (CIL) - Neighbourhood Proportion</li> <li>• Business Growth &amp; Skills Plan (formerly known as the Employment Learning &amp; Skills Plan)</li> <li>• Establishment of Elementary Education Act Trust Board</li> <li>• Appointment to Outside bodies - for the Elementary Education Act Trust Board and St Thomas' Cathedral Council</li> <li>• Dunsbury Hill Farm (Leigh Park)</li> <li>• Havant Street Car Park (Charles Dickens ward)</li> </ul>	<p><b>Joanne Wildsmith</b>  <b>Local Democracy Officer</b>  <b>Tel: 9283 4057</b></p>



	WARD		OFFICER CONTACT
13		<p><b>Licensing Sub Committee - 14 June 2013</b></p> <p>The committee heard the following application for the grant of a Hackney Carriage Driver's Licence.</p> <p>Town Police Clauses Act 1847 &amp; Local Government (Miscellaneous Provisions) Act 1976 - Application for the grant of a Hackney Carriage Driver's Licence - Mr H. The application was refused.</p>	<p><b>Lucy Wingham</b>  <b>Local Democracy Officer</b>  <b>Tel: 9283 4662</b></p>
14		<p><b>Planning Committee - 19 June 2013</b></p> <p>The committee considered the following items:</p> <ul style="list-style-type: none"> <li>• 13/00300/PAMOD the request to modify legal agreement attached to planning permission 11/00353/FUL relating to land at 176 London Road, Portsmouth was approved.</li> <li>• Changes to Permitted Development - the report was noted.</li> </ul> <p>Planning applications:</p> <ul style="list-style-type: none"> <li>• 13/00202/OUT - Land adjacent Tipner Lane and Range Green parcels of land (ia and li), Tipner, Portsmouth - Outline application for 23 dwellings (access &amp; layout to be considered) - conditional outline permission was granted (subject to a Section 106 agreement)</li> <li>• 13/00203/OUT - Land adjacent former Greyhound Stadium and Target Road (parcel iii - Tipner East), Portsmouth - Outline application for 5 dwellings (access and layout to be considered) - conditional outline permission was granted (subject to a Section 106 agreement)</li> <li>• 13/00407/REM - Land to rear of St James Hospital, Locksway Road, Southsea - The application for the approval of reserved matters for the appearance, landscaping, layout and scale in respect of the construction of 13 dwellings was granted conditional approval.</li> </ul>	<p><b>Joanne Wildsmith</b>  <b>Local Democracy Officer</b>  <b>Tel: 9283 4057</b></p>

	WARD		OFFICER CONTACT
15		<p><b>Replacement of Civic Boilers</b></p> <p>The two failing boilers at the Civic Centre are to be replaced prior to the November heating season.</p> <p>Approval was provided by the Cabinet Member for Resources in January 2013 to utilise £134,000 from the Land Lords Capital Contingency budget to replace boiler no2 which had failed. Heating being maintained by a rented installation.</p> <p>Additional funding of £100,000 was approved by the portfolio holder from 2013/14 Land Lords Maintenance Capital in February 2013 to also replace boiler no1.</p> <p>The Housing and Property Services project engineers have completed the designs for the boiler replacements and concluded that there will be improved efficiency and flexibility to install 3 smaller boilers which have the combined out-put capacity of the two existing boilers.</p> <p>This project will proceed as a single project with a combined budget of £234,000 for the replacement of the 2 failed boilers with 3x smaller boilers.</p>	<p><b>John Bean RIBA</b>  <b>Head of Building</b>  <b>Maintenance</b>  <b>Tel: 9283 4651</b></p>
16	Central Southsea	<p><b>37 Rugby Road, Southsea, Portsmouth, PO5 1SH</b>  <b>Appeal Ref No: 12/0135/HOU</b>  <b>Appeal Start Date: 14/06/2013</b></p> <p>An appeal has been lodged against the refusal of planning permission for construction of a part single, part two-storey rear extension.</p> <p>The appeal is being dealt with by the written representation procedure, as this appeal is proceeding under the Fast Track Appeals Service, there is no opportunity for <u>you to submit</u> further comments. We will however forward copies of all representations made to us in relation to the application, before it was determined, on to the Planning Inspectorate and the appellant.</p>	<p><b>James Roberts</b>  <b>Planning Services</b>  <b>Tel: 9283 4344</b></p>

**Part 3 - Information and News Items (cont'd)**

**FRIDAY 21 JUNE 2013**

	<b>WARD</b>		<b>OFFICER CONTACT</b>
<b>17</b>	<b>St Jude</b>	<p><b>Flat 32, Park House, 1 Clarence Parade, Southsea, PO5 3RJ</b>  <b>Appeal Ref No: 13/00044/HOU</b>  <b>Appeal Start Date: 17/06/2013</b></p> <p>An appeal has been lodged against the refusal of planning permission for the construction of 2 dormers to west roof slope (following removal of 6 existing dormers).</p> <p>The appeal will be dealt with by the written representation procedure.</p>	<p><b>Gary Christie</b>  <b>Planning Services</b>  <b>Tel: 9268 8592</b></p>
<b>18</b>	<b>St Jude</b>	<p><b>Goose on the V &amp; A, Albert Road, Southsea, PO5 2SX</b>  <b>Appeal Ref No: 13/00021/FUL</b>  <b>Appeal Start Date: 18<sup>th</sup> June 2013</b></p> <p>An appeal has been lodged against the refusal of planning permission for the removal of existing boundary fence and installation of new replacement painted metal railings and gate up to 2.1 metres above ground level.</p> <p>The appeal will be dealt with by the written representation procedure.</p>	<p><b>Gary Christie</b>  <b>Planning Services</b>  <b>Tel: 9268 8592</b></p>
<b>19</b>	<b>Drayton &amp; Farlington</b>	<p><b>228 Havant Road, Drayton, Portsmouth, PO6 1PA</b>  <b>Appeal Ref No: 13/00223/FUL</b>  <b>Appeal Start Date: 19<sup>th</sup> June 2013</b></p> <p>An appeal has been lodged against the refusal of planning permission for the construction of additional storey over existing rear projection and conversion to form 2 flats.</p> <p>The appeal will be dealt with by the written representation procedure.</p> <p>An application for an award of costs was also received.</p>	<p><b>Simon Barnett</b>  <b>Planning Services</b>  <b>Tel: 9284 1281</b></p>