

# City of Portsmouth MEMBERS' INFORMATION SERVICE

**NO 38**

**DATE: FRIDAY 20 SEPTEMBER 2013**

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

## **Part 1 - Decisions by the Cabinet**

**The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

	WARD	DECISION	OFFICER CONTACT
1		<p><b>Health &amp; Social Care Decision Meeting - 19 September</b></p> <p>Councillor Leo Madden noted the following reports:</p> <ul style="list-style-type: none"> <li>• Portsmouth Dementia Action Plan.</li> <li>• Dental Public Health</li> <li>• Portsmouth Health Trainer Service</li> <li>• Alcohol Strategy.</li> </ul>	<p>Jane Di Dino Customer, Community &amp; Democratic Services Tel: 9283 4060</p>
2		<p><b>Cabinet Member for Children &amp; Education - 19 September</b></p> <p>Councillor Wood made the following decision:</p> <p><b>Approaches to the funding, management and delivery of capital works in relation to academy transfers.</b></p> <p>The approaches to capital works set out in section 4 of the report were agreed subject to the following:</p> <p>4.3 This criterion will be added: <i>the works will be completed within an agreed time limit.</i></p> <p>Further, at sections 4.2 and 4.6 (paragraph 9.13) the wording be investigated to ascertain if it is possible for these to be amended in the future to ensure that:</p> <ul style="list-style-type: none"> <li>• The capital programme is explicit regarding what works will be covered and what will be excluded.</li> <li>• The Commercial Transfer Agreement is sufficiently robust so that in the case of a dispute, it can be arbitrated rather than go through the legal process.</li> </ul> <p><b>Call in date: Friday 27 September.</b></p>	<p>Jane Di Dino Customer, Community &amp; Democratic Services Tel: 9283 4060</p>

## Part 2 - Proposals from Managers for Implementation

APART FROM THE TRAFFIC REGULATION ORDER AND PLANNING APPLICATIONS THERE ARE NO PART TWO ITEMS THIS WEEK.

### MEMBERS' INFORMATION SERVICE

#### TRAFFIC REGULATION ORDER DECISION TO BE DETERMINED BY THE HEAD OF TRANSPORT & ENVIRONMENT

The Head of Transport & Environment will exercise his powers to proceed with the following Traffic Regulation Order in accordance with the proposed action unless a Councillor requests the proposal to be referred to Committee for decision.

Your request should be made to the **Head of Transport & Environment** by telephoning **Nikki Musson** (☎ 9283 4461) or **Anna Balogh** (☎ 9283 4922) and must be received by not later than noon on **Friday 27 September 2013**. You can also make contact by letter, or by email to [engineers@portsmouthcc.gov.uk](mailto:engineers@portsmouthcc.gov.uk). If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Wards	Traffic Regulation Order	Case Officer & Tel No	Comments	Proposed Action
3	Copnor	The Portsmouth City Council (Anchorage Lodge Community Centre Car Park) (Off-Street Parking Places) (No.19) Order 2013	Nikki Musson: 023 9283 4461  Rod McLean 023 9268 8238	<p>Formal consultation on the proposals took place (20 August - 10 September 2013) and no objections or comments were received.</p> <p><b>REASON FOR THE ORDER</b> - To introduce a restriction on the time permitted to park in the community centre car park accessed via Sywell Crescent, so that it may be used for Community Centre patrons as intended.</p> <p>The restriction aims to prevent use of the car park for long-term parking, to enable the disabled bays to be used by Blue Badge holders and to enable the space for the mobile library vehicle to be accessed. This Order will enable enforcement of the restrictions for effectiveness.</p> <p><u>Proposed conditions of use:</u> In operation 24 hours a day, 7 days a week. 3 hours maximum stay (no return within 4 hours)</p> <p>Disabled Badge holders will be exempt from the restriction provided the Blue Badge is clearly displayed in the vehicle's windscreen.</p> <p>The car park also includes designated parking bays for Disabled Badge holders, the mobile library vehicle and emergency vehicles.</p>	That the Order is made as advertised and is brought into operation as soon as possible.

## PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **City Development Manager** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 27 September 2013**. You can also make contact by letter or by e-mail to - [planningreps@portsmouthcc.gov.uk](mailto:planningreps@portsmouthcc.gov.uk) - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	13/00753/FUL  Eastney & Craneswater	<p><b>Co-op 84-92 Highland Road Southsea</b></p> <p><b>Formation of new vehicular access onto Highland Road to include installation of new access gates</b></p>	<p>One representation has been received from a resident of Southsea objecting to the application. The objection notes that the proposal to provide another vehicle entrance is sensible since the existing arrangement makes for conflicts between vehicles leaving and entering the site, as well as being confusing for pedestrians and cyclists. The objection continues on the basis that the application should be an opportunity to improve access and facilities for pedestrians and cyclists using the store.</p> <p>This application relates to the formation of a second vehicular access to the site and the installation of gates across it. The site comprises a recently opened Co-op convenience store, following the demolition of one of the two buildings on the site that previously operated as a DIY shop. The purpose of the application is to improve access and egress to and from the site. The Highway Officer considers that a second access would be likely to improve highways and on-site safety as it would allow delivery vehicles to travel in forward facing gear when on site and avoid reversing onto the highway or manoeuvring around in the car park, potentially causing customers cars to back up and obstruct the footpath or highway. Whilst the existing access for pedestrians and cyclists is not ideal, it is considered that this application cannot be used as a vehicle to seek the resolution to existing deficiencies.</p>	<p>Simon Barnett</p> <p>Tel: 023 9284 1281</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	13/00471/FUL  Hilsea	<b>South Coast H20 Hilsea Lido London Road</b>  Installation of 3 wooden clad cabins & wooden deck alongside moat and associated landscaping	<p>One representation has been received from the Hilsea Lido Trust raising concerns about the following elements of the proposal: lack of refuse storage facilities; lack of toilet facilities ; impact of nature conservation interests; lack of utilities connection; no information regarding operating times and apparent inconsistencies in the drawings.</p> <p>The cabins to which this application relates have been installed, however the proposed cladding has not been added. The building are to replace facilities initially provided within the Lido that are no longer available. The proposal is considered acceptable in amenity, design and heritage terms. Some of the issues raised in the representation relate to matters that can be addressed by Asset Management acting for the Council as land owner.</p>	<p>Simon Barnett</p> <p>Tel: 023 9284 1281</p> <p><b>Conditional Permission</b></p>
6	13/00829/FUL  Central Southsea	<b>Kwikimart 126 Fawcett Road Southsea</b>  Alterations to shopfront to include installation of an ATM and alterations to existing roller shutter to include installation of new mullion and shutter guide	<p>One representation has been received (from 128 Fawcett Road) raising objection on the grounds that the proposed ATM will impact upon the privacy of the occupiers of this property and result in an increase in vandalism and criminal damage to the objectors property.</p> <p>The application site is a two-storey corner property on the corner of Stansted Road/Fawcett Road opposite the junction with Bramble Road. The site is located outside of the designated Fawcett Road Local Centre in an area characterised by a mix of residential and commercial properties. The proposed ATM would be installed in the shopfront facing Fawcett Road.</p> <p>Given the location of the application site within Fawcett Road and the relatively modest design of the ATM and associated surround, this proposal is considered to be visually acceptable and of a suitable style and scale in relation to the recipient building. Furthermore, it is considered that the proposal would not result in a significant impact upon the amenities of the neighbouring occupiers in terms of loss of privacy, and is considered unlikely to give rise to any significant rise in crime or anti-social behaviour.</p>	<p>James Roberts</p> <p>Tel: 023 9283 4344</p> <p><b>Conditional Permission</b></p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
7	13/00878/FUL  St Thomas	<b>7 Cross Street Southsea Hampshire</b>  Change of use from dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house)	<p>One letter of representation and one petition (10 signatures) have been received objecting to this application. The grounds for objection are summarised as follows; a) The percentage of HMOs in this area exceeds the 10% threshold as outlined in the HMO SPD; b) The size of the property makes it inappropriate for use as a HMO intended to occupy between 3 and 6 individuals; c) The proposed change of use would give rise to an increase in noise, disturbance and anti-social behaviour for neighbouring residents, in particular those living in Morecambe Court; d) A house of this type should be used as a family home; and e) The proposed use would exacerbate parking issues in the area.</p> <p>This proposal seeks permission for a change of use from purposes falling within Class C3 (Dwelling house) to purposes falling within Class C3 or Class C4 (House in Multiple Occupation).</p> <p>There are currently 5 HMOs within a 50m radius of the application site. As a result of this application, this would increase to 6 or 3.3%. This is below the 10% threshold set out in the Houses in Multiple Occupation SPD and subsequently, this application would not have a detrimental impact upon the balance of uses within the local community.</p>	<p>Laura Grimason  Tel: 023 9284 1470</p> <p><b>Conditional Permission</b></p>
8	13/00879/FUL  Hilsea	<b>138 - 140 London Road Portsmouth PO2 9DE</b>  Change of use from shop (Class A1) to cafe (Class A3); external alterations to include installation of extract flue to rear elevation	<p>Two objections have been received; one from a local resident, and one from the proprietor of a coffee shop in the locality. The grounds of objection relate to increased litter, noise pollution, smells, poor drainage and competition.</p> <p>These premises are located adjacent to the recently opened Tesco Express south of Montague Road within the secondary retail area of the North End shopping centre. The proposal would not be considered to give rise to an undue concentration of non-retail uses in this locality, and with the provision of a suitable extraction system the proposed use of the premises would not be considered to harm residential amenity. In these circumstances the application is considered to be capable of support.</p>	<p>Ian Parkinson  Tel: 023 9283 4301</p> <p><b>Conditional Permission</b></p>

	WARD		OFFICER CONTACT
9		<p><b>Governance and Audit and Standards (Consideration) sub-committee</b></p> <p>A (Consideration) sub-committee of the Governance and Audit and Standards Committee met on 17 September 2013 to consider a complaint against a Councillor.</p> <p>DECISION:</p> <p>The Governance and Audit and Standards (Consideration) Sub-Committee unanimously agreed</p> <p>(1) that the complaint be referred to the Governance and Audit and Standards (Hearings) Sub-Committee.</p> <p>(2) that, following consultation with the City Solicitor, the exemption relating to the covering report (but not the exempt appendix) would be lifted and would be published on the website.</p>	<p><b>Vicki Plytas Customer, Community &amp; Democratic Services Tel: 9283 4058</b></p>
10		<p><b>Licensing Sub Committee - 18 September 2013</b></p> <p>The committee made the following decisions:</p> <ul style="list-style-type: none"> <li>• Licensing Act 2003 - Application for the variation of a premises licence - <b>Drift Bar, 78 Palmerston Road, Portsmouth, PO5 3PT</b>. The premises licence was granted on the basis of the varied application having been submitted and with the following conditions so as to permit: 1) to amend the licensing conditions save that conditions No.5 and No.13 are to remain, 2) all licensing activities to commence from 0800 hours and mirror the current closing times and 3) on Sundays prior to a Bank Holiday Monday all licensable activities and closing times will mirror Thursday, Friday and Saturday as already embedded in the existing licence.</li> <li>• Licensing Act 2003 - Application for the grant of a premises licence - <b>7-9 Market Way, Portsmouth, PO1 4BX</b>. The application was refused.</li> <li>• Licensing Act 2003 - Temporary Event Notice - Consideration of objection given by the Police - <b>Lucky Bar, 223-225 Kingston Road, Portsmouth, PO2 7EG</b>. Having regard to the objection notice issued by the Police, the committee considered it necessary to issue a counter notice.</li> </ul>	

	WARD		OFFICER CONTACT
11		<p><b>Licensing Policy Committee - Postponement of September meeting</b></p> <p>In consultation with the chair, Councillor Les Stevens, the Licensing Policy committee meeting scheduled for Friday 27 September has been postponed to a date to be confirmed, due to continuing budgetary discussions.</p>	<p>Lucy Wingham Customer, Community &amp; Democratic Services Tel: 9283 4662</p>
12		<p><b>Cabinet Member for Planning, Regeneration and Economic Development - Cancellation of decision meeting - 7 October</b></p> <p>Councillor Mike Hancock CBE MP has agreed to the cancellation of his decision meeting scheduled for 7 October due to the lack of urgent business requiring a decision at this time. The next scheduled PRED Decision Meeting is scheduled for 25 November.</p>	<p>Lucy Wingham Customer, Community &amp; Democratic Services Tel: 9283 4662</p>
13	All	<p><b>Caen à l'International - 14 to 17 November 2013</b></p> <p>Three Councillors, ideally one from each political group are invited to Caen's international fair on 14 to 17 November 2013, to form the formal delegation with the Lord Mayor. Portsmouth is expected to have a strong presence this year in Caen, including approximately 40 young people from the Kings / Groundlings theatre, 2 pantomime dames and Lindy hopper dancers.</p> <p>Members are asked to express their interest to Peter Smith-Parkyn, with the respective group leaders holding the final say over each group's representative, by <b>Friday 11 October 2013</b>. The delegation will be paying for their own transport, with Caen's International Relations Department providing hospitality for the duration of visit.</p>	<p>Peter Smith-Parkyn Customer, Community &amp; Democratic Services Tel: 9268 8361</p>
14	Central Southsea	<p><b>37 Rugby Road, Southsea, Portsmouth, PO5 1SH</b> <b>Appeal Ref No: 12/0135/HOU</b> <b>Date of Decision: 13 September 2013</b> <b>Decision: Dismissed</b></p> <p>An appeal was lodged against the refusal of planning permission for the construction of a part single, part two-storey rear extension.</p> <p>This appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.</p>	<p>James Roberts Planning Services Tel: 9283 4344</p>



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15	Drayton & Farlington	<p><b>37 Brecon Avenue, Portsmouth PO6 2AN</b>  <b>Appeal Ref No: 13/00434/HOU</b>  <b>Date of Decision: 13 September 2013</b>  <b>Decision: Dismissed</b></p> <p>An appeal was lodged against the refusal of planning permission for the Extension of existing roof and raising of gable to form additional accommodation at first floor.</p> <p>This appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.</p>	<p><b>Peter George</b>  <b>Planning Services</b>  <b>Tel: 9283 4326</b></p>
16	St Thomas	<p><b>Decommissioning and removal of the Spinnaker Tower External Lift</b></p> <p>The approved capital budget for the works and fees associated with the decommissioning and removal of the Spinnaker Tower External lift is £250,000. The capital budget is estimated to be over spent by £27,100 for the following reasons:</p> <ol style="list-style-type: none"> <li>1. PCC officer time and associated cost in negotiating the conditions of the Contract with Gunwharf Quays Ltd.</li> <li>2. A 3 month delay to the progress of work due to severe weather, resulting in additional Project Management costs.</li> <li>3. The cost of the contractors increased Public Liability Insurance cover.</li> <li>4. Approved variations to the decommissioning works during the contract.</li> </ol> <p>These additional costs will be funded from the Spinnaker Tower sinking fund.</p>	<p><b>John Bean RIBA</b>  <b>Housing &amp; Property Services</b>  <b>Tel: 9283 4651</b></p>
17		<p><b>Twinning Advisory Group - Wednesday 25 September 2013</b></p> <p>The Twinning Advisory Group will meet on Wednesday 25 September 2013 at 11am in Lady Mayoress's Parlour, The Guildhall to consider the following main agenda items:</p> <ul style="list-style-type: none"> <li>• Updates from the twinning representatives.</li> <li>• Grant proposals for submission to the Resources portfolio.</li> </ul>	<p><b>Peter Smith-Parkyn</b>  <b>Customer, Community &amp; Democratic Services</b>  <b>Tel: 9268 8361</b></p>

	WARD		OFFICER CONTACT
18		<p><b>Health and Wellbeing Board</b></p> <p>A meeting of the Health and Wellbeing Board will be held on Wednesday 25 September 2013 at 9am in the Executive Meeting Room, Third Floor, The Guildhall, Portsmouth. The following items will be on the agenda:</p> <ul style="list-style-type: none"> <li>• Winterbourne View Response (for information only)</li> <li>• Joint Health and Wellbeing Strategy 2012/13 - 2013/14, Monitoring Report</li> <li>• Joint Strategic Needs Assessment - draft Annual Summary</li> <li>• Creating a sustainable and thriving local health and social care system for Portsmouth</li> </ul>	<p><b>Vicki Plytas</b>  <b>Customer,</b>  <b>Community &amp;</b>  <b>Democratic Services</b>  <b>Tel: 9283 4058</b></p>
19		<p><b>Cabinet Member for Traffic and Transportation - Decision Meeting - Thursday 26 September 2013 at <u>2pm</u> in the Executive Meeting Room, floor 3 of The Guildhall, Portsmouth</b></p> <p>Councillor Jason Fazackarley will consider the following items:</p> <ul style="list-style-type: none"> <li>• Deferred Item from 20 June decision meeting: Clarendon Road</li> <li>• Traffic Regulation Order: The Portsmouth City Council (Various Roads) (Prohibition and Restriction of Waiting and Amendments to Waiting Restrictions) (No.20) Order 2013</li> <li>• Traffic Regulation Order: The Portsmouth City Council (Various Roads) (Disabled Persons' Parking Places &amp; Amendments) (No.28) Order 2013</li> <li>• Winter Maintenance Operational Plan 2013/14</li> <li>• For information only, Department for Environment, Food and Rural Affairs: Environmental Noise Directive</li> <li>• Following the exclusion of the press and public, Contract Award of Asset Management System/Host Operators Processing System (AMS/HOPS) and Customer Management System (CMS) for Concessionary Fares from 1 January 2014</li> </ul>	<p><b>Lucy Wingham</b>  <b>Customer,</b>  <b>Community &amp;</b>  <b>Democratic Services</b>  <b>Tel: 9283 4662</b></p>

	WARD		OFFICER CONTACT
20		<p><b>Governance and Audit and Standards Committee - 26 September 2013 at 3pm</b></p> <p>A meeting of Governance and Audit and Standards Committee will be held on Thursday 26 September 2013 at 3pm in Conference Room L, Second Floor, Civic Offices, Portsmouth when the following items will be considered:</p> <ul style="list-style-type: none"> <li>• Update report from External Auditor (including LG sector update)</li> <li>• Annual Audit Results Report 2012/13</li> <li>• Statement of Accounts 2012/13</li> <li>• Update on the Council's compliance with its Equality Duty and Equality Impact Assessment Process</li> <li>• Revision to Equality &amp; Diversity Strategy 2014-17 - "Information only" report</li> <li>• Compliance with the Gifts and Hospitality Protocol</li> <li>• Audit Performance Status Report to 30 August 2013 for Audit Plan 2013/14</li> <li>• Audit Charter &amp; Code of Ethics</li> <li>• Treasury Management Outturn 2012/13</li> <li>• Treasury Management Monitoring Report for the First Quarter of 2013/14</li> <li>• Performance Management Update - Q1, 2013-14</li> <li>• Annual Governance Statement 2012/13</li> <li>• Data Breach Reporting</li> </ul>	<p><b>Vicki Plytas</b>  <b>Customer,</b>  <b>Community &amp;</b>  <b>Democratic Services</b>  <b>Tel: 9283 4058</b></p>

	WARD		OFFICER CONTACT
21	St Jude	<p><b>Southsea Castle – Re-Roofing of Keep (718743)</b></p> <p>A contract has been entered into for the sum of £69,877.50 with Gregory Havant Ltd for the Re-Roofing of the Keep.</p> <p>Southsea Castle is a scheduled ancient monument situated in a conservation area. The works are to carefully remove the rooftop stone slabs, screed, slab and waterproof layer beneath and lay new waterproof layer with perimeter upstand and flashing details, re-screed and re-bed the stone slabs in their original locations all in accordance with Planning and English Heritage's strict requirements.</p> <p>The contract was awarded in line with the City Council's contract procedure rules however due to this being an historic building, much altered over the years, it is a complicated structure. Upon opening up the many 'layers' of the structure to carry out the planned works additional works were found to be necessary. Much of the original stonework that was to be re-used to maintain the historic significance of the building was found to be unsuitable for re-use. This required replacement components to be purpose made, cut and carved from natural stone to the same proportions and size as the originals. Excessively inclement weather was also experienced during the contract period.</p> <p>Accordingly it has been necessary to increase the value of the contract to £89,000.</p> <p>There are no financial implications as these costs are still within the overall approved budget for this scheme.</p>	<p><b>Martin Harvey</b>  <b>Housing &amp; Property</b>  <b>Service</b>  <b>Tel: 9283 4678</b></p>