

# City of Portsmouth

## MEMBERS' INFORMATION SERVICE

**NO 29**

**DATE: FRIDAY 20 JULY 2018**

The Members' Information Service (MIS) is produced in the Community & Communication Directorate. If you wish to be removed from the distribution list please let Democratic Services know. The MIS has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

### **Part 1 - Decisions by the Cabinet**

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

	<b>WARD</b>	<b>DECISION</b>	<b>OFFICER CONTACT</b>
1		<b>Cabinet Member for Culture, Leisure and Sport - Friday 20 July</b>  Councillor Steve Pitt made the following decisions:	Lisa Gallacher Local Democracy Officer Tel 9283 4056

WARD	DECISION	OFFICER CONTACT
	<p><b>The D-Day Story &amp; D-Day 75<sup>th</sup> Anniversary</b></p> <p>DECISIONS: the Cabinet Member</p> <p>(1) Agreed that the D-Day Story should work with local and international partners to lead heritage activities connected to the 75<sup>th</sup> anniversary of D-Day, as outlined in the plan in appendix A of the report.</p> <p>(2) Agreed to seek authority to continue to liaise with the MOD on the position of Portsmouth in the programme of national and international commemorations which will be marking the 75<sup>th</sup> anniversary of the D-Day landings.</p> <p><b>Bookfest</b></p> <p>DECISIONS: the Cabinet Member agreed:</p> <p>(1) To utilise Arts Council England funding to develop the Portsmouth Short Story Competition.</p> <p>(2) To deliver a second publishing event following the success of the 2018 event.</p> <p>(3) To utilise Arts Council England funding to develop audiences both in Portsmouth and further afield, building a visible publicity campaign.</p> <p>(4) To develop more events and workshops for young people.</p> <p><b>Libraries and Archive Annual Report</b></p> <p>DECISIONS:</p> <p>(1) The updates to the agreed actions from the Portsmouth Libraries and Archives Annual Update Report 2017/18, shown at paragraph 3 of the report were noted.</p> <p>(2) Agreed that the following actions be delivered by Libraries and Archives in 2018/19:</p> <p>(a) Delivery of the Libraries Health and Wellbeing Project funded by the Public Health Transformation fund. This is a four year project to the value of £174,000</p> <p>(b) Delivery of the City of Stories Project funded by Arts Council England. This project is shared equally by The Conan Doyle Project and Libraries and Archives. This is a two year project to the value of £140,000</p> <p>(c) Delivery of the "No Fines and Reservation Fees" three year pilot study.</p>	<p>Claire Looney Partnership &amp; Commissioning Manager Tel: 9283 4185 &amp; Felicity Wood Public Participation Officer - D Day Museum Tel: 9283 4898</p> <p>Clare Forsyth Service Development Manager Tel: 9268 8064</p> <p>Lindy Elliott Library and Archive Services Manager Tel: 9268 8058</p>

	WARD	DECISION	OFFICER CONTACT
		<p>(d) Development and launch of the independent Public Libraries, School Library service and Archive Service website</p> <p>(e) Delivery and evaluation of innovative projects to extend the reach of the annual Summer Reading Challenge to hard to reach groups and all that do not currently use a library.</p> <p>(f) Delivery of Universal Credit, to be rolled out across the city from September 2018</p> <p>(g) Work with Civica/Spydus to develop the work to migrate the Archive catalogue to Spydus 10</p> <p>(h) Development of the Archive Outreach Policy</p> <p>(i) Explore alternative library management systems for the School Library service and its clients</p> <p>(j) Deliver annual budget saving as required</p> <p><b>Landing Craft Tank</b></p> <p>DECISIONS: The Cabinet Member</p> <p>(1) Noted the aspirations of the LCT 7074 project and the potential risks to the council.</p> <p>(2) Agreed that officers seek confirmation from the National Museum of the Royal Navy that it will maintain the ship in good condition as its owner.</p> <p>(3) Agreed that officers work with NMRN representatives to finalise roles and responsibilities in advance of the outcome of the application to the Heritage Lottery Fund.</p> <p>(4) Agreed that subject to 2 and 3 above, the application to the Heritage Lottery Fund is endorsed and supported.</p> <p>NB Call-in date: Friday 27 July 2018</p> <p><u>The following reports were for information only (and are therefore not subject to Call In)</u></p> <p><b>Update on Wild about Portsmouth</b></p> <p>The Cabinet Member noted the report.</p>	<p>Jane Mee Museum and Visitor Services Manager Tel: 9283 4788</p> <p>Christine Taylor Curator of Natural History Tel: 9283 4432</p>

	<b>WARD</b>	<b>DECISION</b>	<b>OFFICER CONTACT</b>
		<b>Archive Digitisation Project</b>  The Cabinet Member noted the report.	Jackie Painting Assistant Library and Archive Services Manager Tel: 9268 8041

## Part 2 - Proposals from Managers for Implementation

APART FROM PLANNING APPLICATIONS THERE ARE NO PART 2 ITEMS THIS WEEK.

### PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Director of Culture & City Development** by telephoning **the validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm on Friday 27 July 2018**. You can also make contact by letter or by e-mail to [planningreps@portsmouthcc.gov.uk](mailto:planningreps@portsmouthcc.gov.uk). If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
2	18/00610/HOU  St Jude	<b>4 Wimbledon Park Road Southsea PO5 2PT</b>  Construction of single storey side infill and rear extension	Three representations have been received raising objection on the grounds of: (a) Loss of light and increased overshadowing; (b) Restrict air from circulating; (c) Prevent maintenance to adjoining conservatory; (d) reduce the size of the rear yard.  The development is considered to be of a suitable scale in relation to the recipient building and the adjoining properties, and would not have a significant adverse impact on the amenity of adjoining occupiers. The use of matching render would help integrate the extensions with the recipient building and its surroundings. Overall, the development is considered to be acceptable in terms of its scale and materials in accordance with Policy PCS23 of the Portsmouth Plan.	Jane Thatcher  Tel: 023 9243 7932  <b>Conditional Permission</b>
3	18/00791/FUL  Cosham	<b>83 High Street Cosham Portsmouth</b>  Change of use from bank (Use Class A2) to hot food takeaway (Use Class A5) together with minor external alterations	Five representation have been received raising objection on the grounds of: (a) There are too many take-aways already in Cosham, High Street; (b) Promotes diabetes and obesity; (c) Over-concentration of non-shopping uses in the High Street; (d) Planning Statement (section 5.2.6) does not take account of A3 use and therefore gives a misleading picture of the High Street as a whole; (e) Late night opening hours will impact on residential amenity; (f) Car park and alleyway will be left open as a walk through; (g) Increase in noise from cars/scooters and increased comings and goings until the late evening will disrupt quiet residential area; (h) Planning statement does not mention what will happen to the hedging; (i) Noise from cars, scooters, rubbish collection vehicles, delivery vehicles and extract system; (j) Odours will have a negative impact on residents; (k) The outlet would not be a benefit to Cosham, High Street; (l) Increased pressure on current parking; and, (m) Increase in anti-social behaviour.	Jane Thatcher  Tel: 023 9243 7932  <b>Conditional Permission</b>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	18/00814/HOU  Paulsgrove	<b>78 Southampton Road Portsmouth PO6 4RX</b>  Construction of extension to existing detached garage	<p>The site is located within the Cosham District Centre as identified in the Portsmouth Plan. More specifically it is located within Cosham High Street primary frontage. As a result, policy PCS8 applies. The policy states that this is a traditional centre with a partly pedestrianised core area dominated by shopping users. Cosham is highly accessible and serves the surrounding population with a mixture of local independent shops and national retailers. At least 55% of the primary frontages will be protected for shopping (A1) use in order to preserve this role. In this case, the existing premises has a A2 use, therefore the change to a A5 use would not alter the current percentage of A1 uses within the centre. A site visit determined that there were a number of A1 uses in the immediate vicinity of the site, including a newsagents, a patisserie, Peacocks, a clothes boutique, a charity shop and a hairdressers. On that basis, it is considered that the proposal would not result in an over-concentration of A5 uses within the locality and the proposal would see a vacant unit brought back into use to the benefit of the centre.</p> <p>The applicant proposes to operate the premises until 23:00 on Sunday (including Bank Holidays) to Friday and midnight on Saturday. Given the commercial nature of the surrounding area, it is considered the proposed change of use would not result in any significant increase in noise and disturbance issues. The Environmental Health Team raise no objection to the development subject to conditions.</p> <p>One representation has been received raising objection on the grounds that the adjoining parking bay will become unusable.</p> <p>A garage is proposed to be extended by an additional 1m in width on the west side across an existing adjoining pathway that is shown in the submitted plans to be within the curtilage of No78. The extended garage would not change the size of an adjacent parking bay but introduction of a wall along its length would inevitably make getting into/out of a parked vehicle more challenging but would not be considered so harmful to justify refusal.</p> <p>It is noted only the width of the garage would increase, the height and length of the garage would remain the same as existing. The garage extension is considered to be of a suitable scale in relation to the existing building. Further to this, the use of matching brick work would help integrate the extension with the existing garage and its surroundings. By reason of the location to the rear of the site and modest nature of the proposed garage extension, it is not considered to have any significant impact on the occupiers of the adjoining properties in terms of loss of outlook or light, in accordance with policy PCS23 of the Portsmouth Plan.</p>	<p>Jane Thatcher  Tel: 023 9243 7932  <b>Conditional Permission</b></p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	18/00911/HOU  Eastney & Craneswater	<b>9 Burbidge Grove Southsea PO4 9RR</b>  Construction of dormer windows to front, side and rear roof slopes	<p>Two further representations (now a total of three) have been received also raising objection on the grounds of: (a) overlooking by the rear dormer and front dormer; (b) loss of daylight by the rear and front dormer; (c) overdevelopment of the site; (d) the application site is in a Conservation Area; and, (e) overbearing/out of scale to characteristics of existing property. As recently reported on MIS the first objection was made in relation to the front dormer only for the following reasons: (a) overlooking of balcony and bedroom intrusive to privacy; (b) loss of sunlight and view; and, (c) ruin look of the street.</p> <p>To reiterate previous comments: The application site is within 'Craneswater &amp; Eastern Parade' Conservation Area (No 29). There are other nearby examples of front dormers within the streetscape. In design terms, the fairly modest size of the proposed dormers is considered to sit comfortably in their respective roofslopes and to preserve the character and appearance of the conservation area (subject to materials to match the existing roof).</p> <p>As for the front dormer, there would also be a separation of 17m between No9 and the houses opposite, with a public roadway running between them. There are currently upper floor windows facing one another and it is not considered that the proposed front dormer would result in any significantly greater impact on the privacy of neighbouring occupiers opposite.</p> <p>With regards to the rear dormer, it would measure 2m high, 2.25m wide and be set down from the ridge by 0.4m. It would be considered to be a clear insertion to sit comfortably within the rear roofslope and not considered to have any significant impact in terms of loss of light.</p> <p>The proposed rear dormer would maintain a separation distance of approx. 15m from the properties at the rear of the application site (in Cousins Grove). There are also currently existing upper floor windows on the rear elevation and as such it would not be considered that the window to the rear dormer would represent a significantly greater degree of overlooking or resulting loss of privacy.</p> <p>Loss of view is not a material planning consideration.</p>	<p>Matthew Garrad</p> <p>Tel: 023 9268 8577</p> <p><b>Conditional Permission</b></p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	18/00610/HOU  St Jude	<p><b>4 Wimbledon Park Road Southsea PO5 2PT</b></p> <p>Construction of single storey side infill and rear extension</p>	<p>Three representations have been received raising objection on the grounds of: (a) Loss of light and increased overshadowing; (b) Restrict air from circulating; (c) Prevent maintenance to adjoining conservatory; (d) reduce the size of the rear yard.</p> <p>The development is considered to be of a suitable scale in relation to the recipient building and the adjoining properties, and would not have a significant adverse impact on the amenity of adjoining occupiers. The use of matching render would help integrate the extensions with the recipient building and its surroundings. Overall, the development is considered to be acceptable in terms of its scale and materials in accordance with Policy PCS23 of the Portsmouth Plan.</p>	<p>Jane Thatcher</p> <p>Tel: 023 9243 7932</p> <p><b>Conditional Permission</b></p>



## Part 3 - Information and News Items

FRIDAY 20 JULY 2018

	WARD		OFFICER CONTACT
7		<p><b>Planning Committee - Wednesday 25 July at 1pm in the Executive Meeting Room, third floor, the Guildhall</b></p> <p>The Planning Committee will consider the following planning applications:</p> <ul style="list-style-type: none"> <li>• 18/00837/FUL - 37 Wadham Road Portsmouth PO2 9ED - Change of use from purposes falling within a house in multiple occupation Class C4) to a 7 bedroom house in multiple occupation (sui generis) (amended description)</li> <li>• 18/00280/PLAREG - 2 Raglan House 4 Clarence Parade Southsea PO5 3NU - Retrospective application for installation of replacement external staircase</li> <li>• 18/00292/FUL - 92 Osborne Road Southsea PO5 3LU - Change of use from a shop (Class A1) to a cafe/restaurant (Class A3); external alterations to include replacement extract duct to rear elevation</li> <li>• 18/00538/VOC - 19 Powerscourt Road Portsmouth PO2 7JE - Application to vary Condition 5 of planning permission 17/02007/FUL increasing the number of occupants to 8 persons</li> <li>• 18/00767/HOU - 5 Lealand Road Portsmouth PO6 1LY - Construction of single storey outbuilding</li> <li>• 18/00991/FUL - 69 Wadham Road Portsmouth PO2 9ED - Change of use from Class C3 (dwellinghouse) to Class C4 (houses in multiple occupation) or Class C3 (dwellinghouse)</li> </ul>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>
8		<p><b>Governance &amp; Audit &amp; Standards Committee - Friday 27 July at 10.30am in the Executive Meeting Room, third floor, the Guildhall</b></p> <p>The committee will consider the following items:</p> <ul style="list-style-type: none"> <li>• Annual Audit Report</li> <li>• Annual Governance Statement</li> <li>• Annual Statement of Accounts 2017/18</li> <li>• External Audit Results Report</li> <li>• Risk Policy and Procedures</li> <li>• Treasury Management Monitoring Report Qtr 1, 18/19</li> <li>• Revised Corporate Complaints Policy</li> <li>• Procurement Management (Information Report)</li> </ul>	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>

	WARD		OFFICER CONTACT
9		<p><b>Duke of Edinburgh Award Scheme - Hampshire Forum</b></p> <p>There is a vacancy for a council representative on this forum. Meetings are usually held three times a year at Hampshire County Council's offices in Winchester.</p> <p>It is proposed that Councillor Gerald Vernon-Jackson appoint Councillor Steve Pitt. If there are additional nominations for this vacancy the matter will be referred to the next Cabinet meeting. Notices of nominations should be sent to Democratic Services by Friday 27 July.</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
10		<p><b>Solent Forum</b></p> <p>There is a vacancy for a council representative on this forum which meets twice a year on rotation in Southampton, Portsmouth and Cowes. The next meeting will be held on 10 October 2018 in Southampton.</p> <p>It is proposed that Councillor Gerald Vernon-Jackson appoint Councillor Ben Dowling to represent the council on this forum. If there are additional nominations for this vacancy the matter will be referred to the next Cabinet meeting. Notices of nominations should be sent to Democratic Services by Friday 27 July.</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
11	St Jude	<p><b>110-114 Palmerston Road, Southsea PO5 3PT</b> <b>Appeal Ref: 17/01014/PLAREG</b> <b>Appeal Decision: Dismissed</b> <b>Appeal Decision Date: 13 July 2018</b></p> <p>An appeal was lodged against the refusal of planning permission for Retrospective application for installation of outward opening windows fronting Palmerston Road and Auckland Road West</p> <p>This appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.</p>	<p>Rebecca Altman Planning Services Tel: 9243 7986</p>

**Part 3 - Information and News Items (cont'd)**

**FRIDAY 20 JULY 2018**

	<b>WARD</b>		<b>OFFICER CONTACT</b>
12	Central Southsea	<p><b>18 Bramble Road, Southsea PO4 0DT</b>  <b>Appeal Ref: 17/01936/FUL</b>  <b>Appeal Decision: Allowed</b>  <b>Appeal Decision Date: 13 July 2018</b></p> <p>An appeal was lodged against the refusal of planning permission for Change of use from purposes falling within C3 (dwelling house) or C4 (house in multiple occupation) to a 7 bedroom house in multiple occupation (sui generis)</p> <p>This appeal was dealt with by the written representation procedure and the Inspector decided to allow the appeal.</p>	<p>Niall McAteer                      Planning Services                      Tel: 9268 8882</p>