

# City of Portsmouth MEMBERS' INFORMATION SERVICE

**NO 2**

**DATE: FRIDAY 12 JANUARY 2018**

The Members' Information Service produced in the Community & Communication Directorate has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

## **Part 1 - Decisions by the Cabinet**

**The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

	WARD	DECISION	OFFICER CONTACT
1		<p><b>Cabinet Member for Environment &amp; Community Safety's Decision Meeting 11 January 2018</b></p> <ul style="list-style-type: none"> <li>• Glass Processing Contract</li> </ul> <p>Councillor Robert New approved that PCC continues to partner PI partners to procure and sign up to a new glass processing contract.</p> <p><b>NB: Call in date: Friday 19 January.</b></p>	<p>Colette Hill Assistant Director of Property and Housing (Environment) Tel: 9283 4872</p>

## **Part 2 - Proposals from Managers for Implementation**

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5pm on Friday 19 January 2018.**

**An email or handwritten letter will suffice.**

If you want to know more about a proposal, please contact the officer indicated.

### **PORTFOLIO: GOVERNANCE & AUDIT AND STANDARDS COMMITTEE**

**FRIDAY 12 JANUARY 2018**

	<b>WARD</b>	<b>SUBJECT AND PROPOSAL</b>	<b>OFFICER CONTACT</b>		
2		<p><b>Fees – Wedding Venues, Renewal of Vows, Naming Ceremonies and Provisional Bookings</b></p> <p>Non statutory fees and charges at the Register Office are reviewed annually and with effect from 1 April 2018 the following non-statutory fees will increase:</p> <ul style="list-style-type: none"> <li>• Wedding venues</li> <li>• The De-commissioned Ceremony room</li> <li>• Provisional booking</li> <li>• Renewal of Vows</li> <li>• Naming Ceremonies.</li> <li>• Private Citizenship Ceremonies</li> <li>• Saturday Notice of Marriage/Civil Partnership</li> </ul> <p>This is in line with charges made by other Local Authorities and is in accordance with national guidelines.</p> <p><b>Provisional Booking – New fee effective from 1st April 2018</b></p> <table border="1" data-bbox="398 1262 1155 1302"> <tr> <td><b>2017/18 fee</b> £50.00</td> <td><b>2018/19</b> £55.00</td> </tr> </table>	<b>2017/18 fee</b> £50.00	<b>2018/19</b> £55.00	<p>Lorraine Porter Superintendent Registrar Tel: 9282 9041</p> <p style="text-align: right;">/Cont'd ...</p>
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## MEMBERS' INFORMATION SERVICE

### TRAFFIC REGULATION ORDER DECISION TO BE DETERMINED BY THE DIRECTOR OF REGENERATION

The Director of Regeneration will exercise his powers to proceed with the following Traffic Regulation Order in accordance with the proposed action unless a Councillor requests the proposal to be referred to Cabinet for a decision.

Your request should be made to the **Director of Regeneration** by telephoning Sharan Cooper (☎ 9283 4260) and must be received by not later than **5pm on 19 January 2018**. If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Ward	Traffic Regulation Order	Case Officer & Tel No	Comments	Proposed Action
3	Charles Dickens Baffins Drayton & Farlington Eastney & Craneswater Hilsea Milton Nelson Paulsgrove St Thomas	The Portsmouth City Council (Various Roads) (Waiting Restrictions and Amendments) (No.3) Order 2018	Nikki Musson 023 9283 4461	<p>A new Traffic Regulation Order is proposed to address parking/traffic issues in various roads, in response to concerns and/or requests from residents, ward councillors, public services, businesses, etc. Reasons include:</p> <ul style="list-style-type: none"> <li>- to improve road safety, pedestrian safety, visibility and management of traffic, ensure access for the emergency services, public services (particularly refuse collection vehicles) and delivery vehicles</li> <li>- to amend/remove/reduce parking restrictions to accommodate changing local needs and to ensure the most effective and appropriate use of the public highway</li> </ul> <p>(DYL = double yellow lines. SYL = single yellow line)</p> <ol style="list-style-type: none"> <li><b>1. Ascot Rd / Stride Ave</b> - minimum DYL on the corner by No.17 (junction currently unrestricted)</li> <li><b>2. Culver Rd / Selsey Ave</b> - minimum DYL on the junction to enable waste collection vehicle access (occasionally vehicles are parked on the junction itself)</li> <li><b>3. Landguard Rd</b> - 6m DYL around build-out to protect road width for traffic to pass</li> <li><b>4. London Rd, north of Doyle Ave</b> - (a) 38m DYL to protect road width and avoid use of bus lane opposite (b) a 5m length before the bus stop south of North End Ave</li> </ol>	<p>To carry out statutory 21-day public consultation on the proposals, which is anticipated to take place as detailed opposite as soon as possible.</p> <p>Whether or not the proposals are implemented will be influenced by the response to the consultation.</p>

Item No	Ward	Traffic Regulation Order	Case Officer & Tel No	Comments	Proposed Action
				<p><b>5. Lower Drayton Lane</b> - (a) 5m &amp; 10m extension to existing DYL south from Grove Road to allow traffic to flow through the junction. Visitors to Drayton Park overflow the car park and park close to the junction.</p> <p>(b) 5m extension of DYL eastwards at Stroudley Ave junction for similar reasons</p> <p><b>6. Pendennis Rd</b> - 2m extension of DYL northwards and 3m extension southwards opposite Hayle Rd. Larger vehicles unable to turn into Hayle Rd.</p> <p><b>7. Steerforth Close/Grafton St</b> - DYL on the junction to keep pedestrian crossing points clear and improve visibility. Residents concerned at how non-residents' vehicles are parked.</p> <p><b>8. Timpson Rd</b> - 10m DYL in front of emergency access point. Housing to repaint yellow box on their land. Residents also unable to access paid-for garages.</p> <p><b>9. Waltham St</b> - 7m DYL to rear of restaurant for fire exit and access to waste bins (between The Old Forge and the University Sports Hall)</p> <p><b>10. Wellington St</b> - 6m DYL in front of emergency access point next to Illustrious House. New (removable) bollards seem to make drivers think they can park alongside. Unrestricted space within controlled parking zone.</p> <p><b>11. Christchurch Gdns</b> - reduction of DYL by 6m adjacent No.4's driveway. A number of residents missed recent consultation, and further engagement has identified a compromise the majority seem happy with</p> <p><b>12. Methuen Rd</b> - Removal of 2 x 5m DYL lengths; each side of Carpenter Close for 2 parking space.</p> <p><b>13. Winter Rd</b> - (a) Change of 75m DYL to SYL on 5 sections, to allow evening/overnight parking outside peak traffic times (6pm-8am daily).</p> <p>(b) Change from bus stop clearway to limited waiting (extension of existing restriction) for shops, with evening/overnight parking for residents. 23m = 4-5 parking spaces. Both proposals possible due to loss of bus services.</p>	

Item No	Ward	Traffic Regulation Order	Case Officer & Tel No	Comments	Proposed Action
4	St Thomas	The Portsmouth City Council (LB Zone) (Residents' Parking Places and Permit Entitlement) (No.128) Order 2017	Nikki Musson 023 9283 4461	<p><b>14. Yorke St</b> - Change from 5m DYL to parking bay (LA zone) east of St Paul's Rd, to designate parking bays either side of the pedestrian access and dropped kerb.</p> <p><b>15. St David's Rd</b> - Removal of 3m parking bay between the driveways of Nos.35 and 37 (LB zone)</p> <p><b>16. Radnor St</b> - designate parking bay at western dead end to legitimise current arrangement (LA zone)</p> <p><b>17. Waterloo St</b> - remove 9m DYL just ahead of the new parking spaces by the adventure park; part of the LA zone</p> <p>Consultation on the proposals outlined below took place between 4 - 29 December 2017.</p> <p>No objections or comments were received to the proposals.</p> <p>Traffic Regulation Order 128/2017 proposed to include Sedgley Close and Cross Street in the LB Somerstown residents' parking scheme, along with the currently unrestricted parking bay at the western end of River's Street.</p> <p>5 parking spaces at the north-western end of the LB zone are currently unrestricted, and residents of Sedgley Close are excluded from the zone.</p> <p>This means the spaces are often taken up with long-term parking by non-residents, and cannot be used by contractors or visitors in particular.</p> <p>The LB zone has spare capacity of around 200, in terms of spaces available and the number of permits issued.</p>	To bring the Order into operation and carry out the highway and signage works once statutory procedures are completed. This is anticipated to be towards the end of February 2018.

## Part 3 - Information and News Items

FRIDAY 12 JANUARY 2018

	WARD		OFFICER CONTACT
5		<p><b>Licensing Sub Committee - 9 January</b></p> <p>Local Government (Miscellaneous Provisions) Act 1976 and/or Town Police Clauses Act 1847 - consideration of a driver licence matter - Mr B.</p> <p>The committee resolved that this hearing be adjourned.</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
6		<p><b>Planning Committee - 10 January</b></p> <p>The committee considered these main agenda items:</p> <ul style="list-style-type: none"> <li>• Appeal against non-determination at Brunel House, 42 The Hard, Portsmouth, PO1 3DS, planning application ref. 17/01181/FUL - the committee indicated that for the purposes of the appeal their position would be to support the officer's recommendation of conditional permission</li> <li>• 16/02047/PAMOD- Request to modify legal agreements attached to planning permissions 10/01247/FUL and 08/01941/FUL, being land adjacent to Queens Hotel Clarence Parade and Osborne Southsea - this item had been withdrawn from the agenda, with the applicant now going to appeal for non-determination (on which there would be a future report back)</li> <li>• Appeal against non-determination at 1 Edmund Road Southsea PO4 0LL - the committee indicated that for the purposes of the appeal their position would be to support the officer's recommendation of refusal</li> <li>• Appeal against non-determination at 59 Liss Road Southsea PO4 8AS - the committee indicated that for the purposes of the appeal their position would be to support the officer's recommendation of refusal</li> <li>• Appeal against non-determination at 30 Hudson Road Southsea PO5 1HD - the committee indicated that for the purposes of the appeal their position would be to support the officer's recommendation of refusal</li> <li>• Appeal against non-determination at 36 Campbell Road Southsea PO5 1RW - the committee indicated that for the purposes of the appeal their position would be to support the officer's recommendation of refusal</li> </ul> <p style="text-align: right;">/Cont'd ...</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>



WARD		OFFICER CONTACT
	<p>There was also consideration of these planning applications:</p> <ul style="list-style-type: none"> <li>• 17/01373/HOU - 3 Paignton Avenue Portsmouth PO3 6LL - Construction of first floor rear extension was refused</li> <li>• 17/01104/FUL - The Shrubbery &amp; Bay Tree Lodge, 37 Grove Road South, Southsea PO5 3QS - Conversion to form single dwelling to include single storey rear extension (after demolition of existing structure); and associated internal alterations; extension to existing raised platform; alterations to existing fenestration and installation of rooflight - was granted conditional permission</li> <li>• 17/01105/LBC - The Shrubbery &amp; Bay Tree Lodge, 37 Grove Road South, Southsea PO5 3QS - Conversion to form single dwelling to include single storey rear extension (after demolition of existing structure); and associated internal alterations; extension to existing raised platform; alterations to existing fenestration and installation of rooflight - was granted conditional consent</li> <li>• 17/01804/FUL - 3 Kingsland Close Portsmouth PO6 4AL - Change of use from dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house) - was granted conditional permission</li> <li>• 17/01817/FUL - 4 Fair Oak Road, Southsea PO4 8FQ - Change of use from purposes falling within Class C3 (dwellinghouse) to purposes falling within Class C3 (dwellinghouse) or Class C4 (house in multiple occupation) - was granted conditional permission</li> <li>• 17/01936/FUL - 18 Bramble Road Southsea PO4 0DT - Change of use from purposes falling within C3 (dwelling house) or C4 (house in multiple occupation) to a 7 bedroom house in multiple occupation (sui generis) - was refused</li> <li>• 17/02007/FUL - 19 Powerscourt Road, Portsmouth PO2 7JE - Change of use from purposes falling within Class C3 (dwelling house) to a 7 person, 7 bedroom house in multiple occupation (sui generis) - granted conditional permission</li> <li>• 17/01496/FUL - Wimbledon Park Sports Centre, Taswell Road, Southsea PO5 2RG - Construction of single storey extension (after removal of existing front projection); installation of covered cycle stands; and alterations to vehicle parking - consideration was deferred to allow for a site visit</li> </ul>	

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7		<p><b>PRED decision meeting</b></p> <p>The Leader with responsibility for PRED has cancelled the meeting that had been scheduled for Wednesday 17 January as there are no items for decision.</p> <p>The next meeting is scheduled for Wednesday 28 February at 9.30am.</p>	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>
8		<p><b>Housing &amp; Social Care Scrutiny Panel - 18 January at 3pm, the Executive Meeting Room, third floor, the Guildhall</b></p> <p>The panel will continue its review into models of supported accommodation for people with learning difficulties and whether similar provision can be extended to others with a support need.</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
9		<p><b>Cabinet Member for Resources</b></p> <p>The Cabinet Member for Resources has cancelled the meeting that had been scheduled for Thursday 19 January as there are no items for decision.</p> <p>The next meeting is scheduled for Thursday 8 March at 10am.</p>	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>
10		<p><b>Fees and Charges for 2018 – Contracted Sports and Leisure Facilities</b></p> <p>Fees and charges for contracted sports and leisure facilities are reviewed annually, the last price increase being 1 January 2017.</p> <p>In line with contractual arrangements, revised maximum core prices for the following sports and leisure facilities can be introduced to take effect from 1 January 2018.</p> <p>In accordance with delegations to officers, the revised maximum prices for the following contracted sports and leisure facilities: Mountbatten Centre, Portsmouth Gymnastics Centre, Portsmouth Tennis Centre, Eastney Swimming Pool, Wimbledon Park Sports Centre and Charter Community Sports Centre have been assessed with regard to market forces and are to</p> <p style="text-align: right;">/Cont'd ...</p>	<p>Mark Woolnough Built Environment &amp; Recreation Manager Tel: 9283 4035</p>

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		<p>be increased by the rate of inflation CPI or slightly above. They will also be increased in line with the VAT rate of 20% where applicable. PCC does not benefit from any increases in prices.</p> <p>All proposed fees are subject to roundings to the nearest 5p.</p> <p>The facility operator will continue to be able to charge prices less than the maximum level, subject to market conditions.</p> <p>Copies of the schedule of revised charges for these contracted sports and leisure facilities have been placed in the Members' Rooms. The Leisure Card will still be available for use at some of these facilities by residents on low incomes. Leisure card holders may obtain up to 40% discount on identified activities.</p>	