

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 17

DATE: FRIDAY 28 APRIL 2017

The Members' Information Service produced in the Community & Communication Directorate has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		<p>Cabinet Member for Traffic & Transportation Decision Meeting - 27 April</p> <p>The Cabinet Member made the following decisions:</p> <p style="text-align: right;">/Cont'd ...</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>

	WARD	DECISION	OFFICER CONTACT
	All Wards	<p>Street Naming and Numbering - Charges and Policy</p> <p>DECISIONS:</p> <p>(1) The Cabinet Member approved the adoption throughout the City of Portsmouth of the legislation set out below with the purpose of introducing charges for street naming and numbering:</p> <p style="padding-left: 40px;">(a) Sections 17- 19 Public Health Act 1925</p> <p style="padding-left: 40px;">(b) Sections 64 - 65 Town Improvement Clauses Act 1847</p> <p>(2) The charges for work relating to the Street Naming and Numbering service, set out in Appendix A, to be adopted with effect from 27th May 2017.</p> <p>(3) The Street Naming and Numbering Policy (set out in Appendix C) to be adopted with effect from 27th May 2017.</p>	<p>Andrew Mills, Head of Information Resources Tel: 9283 4414</p>
	Hilsea	<p>Doyle Avenue Traffic Regulation Order 24/17</p> <p>DECISIONS:</p> <p>(1) The 6-metre extension to the 'school keep clear' zig zag restriction as proposed under TRO 24/2017 is not implemented;</p> <p>(2) The existing 'school keep clear' zig zag restriction is remarked on the highway, approximately 4 metres shorter in overall length;</p> <p>(3) The layby is constructed and the adjacent double yellow lines amended, as proposed under TRO 24/2017;</p> <p>(4) The 'school keep clear' restriction is reassessed following completion of the building works within the school (Summer 2018), in terms of the potential closure of the pedestrian entrance nearest Northern Parade.</p> <p style="text-align: right;">/Cont'd ...</p>	<p>Nikki Musson, Transport Planning and TRO Officer Tel: 9283 4461</p>

	WARD	DECISION	OFFICER CONTACT
2		<p>Solent Transport Business Plan</p> <p>DECISION:</p> <p>The Cabinet Member agreed that the Solent Transport Business Plan 2017-18, known as the Solent Transport Work Plan, is adopted by Portsmouth City Council.</p> <p>NB Call-in date: Monday 8 May 2017.</p> <p>Cabinet Member for Culture, Leisure & Sport - 28 April</p> <p>Councillor Linda Symes made the following decisions:</p> <p>Portsmouth City Council Sports Facilities Strategy 2017-2027</p> <p>DECISIONS:</p> <p>(1) The attached Sports Facilities Strategy 2017-2027 was adopted as the key document to guide future planning and decision-making around sports facilities.</p> <p>(2) The 10-point strategic recommendations and underpinning action plan was agreed as the basis for work on sports facilities in the short to medium term.</p> <p>Libraries and Archives Annual Update Report 2017/18</p> <p>DECISIONS:</p> <p>(1) The updates to the agreed actions from the Portsmouth Libraries and Archives Annual Update Report 2016/17, shown at paragraph 3 were noted.</p> <p>(2) The following actions and activities at 2.2 .1 - 8 be carried forward from the previous year to be delivered or continued in 2017/18:</p> <p style="text-align: right;">/Cont'd ...</p>	<p>Pam Turton Assistant Director of Transport, Environment & Business Support Tel: 9283 4614</p> <p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p> <p>Kelly Nash Corporate Performance Manager Tel: 9268 8157</p> <p>Lindy Elliot Library and Archives Service Manager Tel: 9268 8058</p>

WARD	DECISION	OFFICER CONTACT
	<p>2.2.1 Deliver annual budget savings 2017/18.</p> <p>2.2.2 Increase volunteer hours with the Library and Archive Services by 5% annually.</p> <p>2.2.3 Develop and agree a policy for the identification, safe storage and management of "Born Digital" archive for Portsmouth.</p> <p>2.2.4 Continue to develop the health and wellbeing library offer and specialist collections, concentrating on the development of a central Health Hub and information leaflet presentations to be developed in partnership with other agencies.</p> <p>2.2.5 Continue the delivery of digital archives project with a procured external provider.</p> <p>2.2.6 Move the key communication model, with library users from post to email, with charges at cost for postal communication from April 2018. This has been delayed from the previous report due to delays in improving the Library Management System</p> <p>2.2.7 Develop and expand the Friends Group programme specifically targeting Cosham and North End in 2017/18.</p> <p>2.2.8 Continue the delivery and development of the following annual events:</p> <ul style="list-style-type: none"> • BookFest Book Festival • Portsmouth History Fair/Archives Week event • Summer Reading Challenge, with emphasis on increasing the number and diversity of participants • Portsmouth Book Awards for Picture Books, Shorter Novel and Longer Novel • Portsmouth Literature Quizzes • Schools Library Service "Meet the Author" Programme <p>(3) The following recommendations for action were added to the Library Operations Plan for the forthcoming year 2017/18 to be delivered within existing budgets or subject to the identification of additional funding:</p> <p>The following improvements to the Library Management System were made:</p> <p>(a) Upgrade from Spydus 8 to Spydus 10 including the addition of modules as below:</p>	

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	WARD	DECISION	OFFICER CONTACT
		<ul style="list-style-type: none"> • Events and ticket sale • Auto EDI • Volunteer access • Mobile App <p>(b) Upload the Archive Calm catalogue to Spydus 10 and develop web access, subject to the identification of funding</p> <p>(c) Deliver works to update the Southsea Library café and create a storytelling centre within the children's library and repair the front access doors - funding is already in place for this</p> <p>(d) Deliver works to Beddow Library providing disabled access to the garden area and improvements to the space - funding is already in place for this.</p> <p>(e) Work with adult social care to develop a trainee scheme to enable adults with learning difficulties to gain work experience in libraries</p> <p>(f) Develop a programme of funding applications to supplement activity and support for existing agendas</p> <p>(g) Conduct a Mobile Library Review to maximise use of the vehicle and reach a more diverse demographic.</p> <p>(h) Establish a focus group mechanism to feedback on stock preference and purchase</p> <p>(i) Explore the development of a separate web site to be shared by Schools Library Service, the Public Library Service and Portsmouth Archive.</p> <p>Libraries and Archives Service Website</p> <p>DECISIONS: The Cabinet Member for Culture, Leisure and Sport</p> <p>(1) Approved the submission of a business plan to the PCC Web Board, supporting the development of an external website and related functionality to improve Library and Archive Service engagement with its customers.</p> <p>(2) Agreed to the underspend of £40K from the Schools Library Service being allocated to this joint project to convey benefit on Public Libraries and Archives as well as its own Traded Service.</p> <p>NB Call-in date: Monday 8 May 2017.</p>	<p>David Percival Outreach and School Library Service Manager Tel: 9268 8072</p>

Part 2 - Proposals from Managers for Implementation

APART FROM THE PLANNING APPLICATIONS, THERE ARE NO PART 2 ITEMS THIS WEEK.

PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Director of Culture & City Development** by telephoning **the validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm on Monday 8 May 2017**. You can also make contact by letter or by e-mail to planningreps@portsmouthcc.gov.uk. If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
3	17/00347/FUL St Jude	17 Clarendon Road Southsea PO5 2ED Change of use to restaurant/cafe (Class A3)	<p>Two representations have been received, objecting to the development on the grounds of (a) increased noise and disturbance and (b) impact on value of properties in surrounding area.</p> <p>The application site is located within the Southsea Town Centre and more specifically within an area identified by the Southsea Town Centre Area Action Plan as the "restaurant quarter." Policy STC4 states: "Restaurants and cafés are essential to town centres to improve their vitality and ensure that the centre is open in the evenings creating a safer feel to the centre's environment. Building on the existing concentration of restaurants and cafés in this area can help to create a restaurant quarter for Southsea, which can be used to attract visitors to the centre and help to develop Southsea as the place to come and eat in the evenings."</p> <p>Having regard to the objection comments received, the applicant has proposed to operate the premises until 11:00pm and as such, given the nature of the surrounding area, the proposed change of use is not considered to result in a significant increase in noise and disturbance. Further to this, property value is a non-material planning consideration.</p> <p>In light of the suitability of the use within Southsea Town Centre, the recommendation is for conditional permission.</p>	<p>Niall McAteer</p> <p>Tel: 023 9268 8882</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	17/00437/FUL Fratton	<p>6 New Road East Portsmouth PO2 7RR</p> <p>Change of use from class C3 (Dwelling House) to class C4 (Houses in Multiple Occupation)</p>	<p>Two representations have been received from neighbouring occupiers on the grounds of:</p> <p>(a) there needs to be a greater provision of family housing in the area;</p> <p>(b) negative impact on parking in the area by an HMO use,</p> <p>(c) the size of the property is too small, (d) decreasing house prices.</p> <p>With regards to the density of HMO's within the neighbouring area (50m), granting permission for this change of use would take the overall percentage of HMO's to 3.7%, which is significantly below the 10% threshold identified in the HMO SPD. The Parking Standards and Transport Assessments SPD identifies that the change of use from C3 to C3/C4 would not require any additional spaces to be provided. Matters of waste and cycle storage can be controlled through suitably worded planning conditions.</p> <p>It is considered that the occupation of the property as a Class C4 HMO would not be materially different to that of a large family dwellinghouse and would not therefore have a significant impact with regard to noise and/or disturbance. There is separate legislation to address issues with noise and disturbance and the planning authority cannot restrict who occupies the property.</p>	<p>Niall McAteer</p> <p>Tel: 023 9268 8882</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	17/00440/VOC Cosham	<p>105B High Street Portsmouth PO6 3BB</p> <p>Application to vary condition 5 of planning permission B*20127/AA to allow home delivery service to function until 03:00am daily</p>	<p>6 letters of objection have been received from neighbouring residents. Their concerns are summarised as follows:</p> <ol style="list-style-type: none"> 1) noise and disturbance; 2) increase in traffic; 3) anti-social behaviour. <p>There would appear to be a number of residential premises at first floor and above within 30 metres of the establishment. However, the area is characterised by a mix of residential and commercial uses including pubs, restaurants and takeaways, and the Environmental Health Officer does not envisage that the proposed variation would have a significant impact on the nearby residential occupiers. Furthermore, the use of a car for the delivery service as proposed in the supporting statement would have less of an impact in terms of noise than the current mopeds. Consequently, it is not considered that the proposal would result in a significant impact on the amenities of nearby residents.</p>	<p>Katherine Alger Tel: 023 9284 1470</p> <p style="text-align: center;">Approve</p>

Part 3 - Information and News Items

FRIDAY 28 APRIL 2017

	WARD		OFFICER CONTACT
6		<p>Planning Committee - Wednesday 3 May at 1pm in Conference Room A, second floor, the Civic Offices</p> <p>The committee will consider the following planning applications:</p> <ol style="list-style-type: none"> 1. 16/01973/HOU - 75 Bryher Island Portsmouth PO6 4UF - Construction of two storey extension to side elevation, single-storey extension to rear elevation and extended balcony 2. 17/00069/FUL - 27 Victoria Road North, Southsea PO5 1PL - Change of use from dwelling house (class C3) to purposes falling within class C4 (house in multiple occupation) or class C3 (dwelling house) 3. 17/00131/FUL - 27 Fawcett Road, Southsea PO4 0BZ - Change of use of ground floor from retail (Class A1) to massage salon (Sui Generis) 4. 17/00159/FUL - 26 Jersey Road, Portsmouth PO2 7PY - Change of use from residential dwelling (Class C3) to purposes falling within class c4 (house in multiple occupation) or Class C3 (dwelling house) 5. 17/00178/FUL - 103 Manners Road, Southsea PO4 0BD - Change of use from Class C4 (house in multiple occupation) to house in multiple occupation for seven persons (Sui Generis) 6. 17/00181/HOU - 57 Eastern Parade, Southsea PO4 9RE - Construction of new roof extension, including front gable with balcony, dormers to east roofslope, gable to north elevation and alterations to chimneys. Construction of basement/lightwells and part single/part two-storey side extension to east elevation to include balcony to first floor; external alterations to doors and windows, including replacement bay to south elevation; glazed entrance canopy; new entrance gates up to 1.75m high & 0.3m high trellis above existing walls; raised decking to form terrace; replacement garden shed and formation of dropped kerb access onto Selsey Avenue (amended scheme to 16/01447/HOU) <p style="text-align: right;">/Cont'd ...</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>

	WARD		OFFICER CONTACT
7		<p>7. 17/00381/FUL - 169 Queens Road, Fratton, Portsmouth PO2 7LU - Change of use from purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house) to 7 person 7 bedroom house in multiple occupation (Sui Generis)</p> <p>8. 17/00392/FUL - 26 Manners Road, Southsea PO4 0BB - Change of use from purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house) to 7 bedroom 7 person house in multiple occupation (Sui Generis)</p> <p>Licensing Sub Committee - Thursday 4 May at 9.30am in the Executive Meeting Room, third floor, the Guildhall</p> <p>The committee will consider the following matter:</p> <p>Licensing Act 2003 – Application for grant of a premises licence Becketts Southsea Limited, 10-11 Bellevue Terrace, Southsea. PO5 3AT.</p>	<p>Jane Di Dino/ Lisa Gallacher Local Democracy Officers Tel: 9283 4060 / 4056</p>
8	St Thomas	<p>Appeal Site: 25 Baileys Road Appeal Ref: 16/01210/FUL Appeal Lodged: 3 October 2016 Appeal Start Date: 16 April 2017</p> <p>An appeal has been lodged against the refusal of planning permission for Change of use from purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house) to 7 bedroom house in multiple occupation (sui generis).</p> <p>This appeal will be dealt with by the written representations procedure.</p>	<p>Niall McAteer Planning Service Tel: 9268 8882</p>

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or other persons may make representations.

Members should be aware that representations may only be made on the grounds of one or more of the licensing objectives. These are: “the prevention of crime and disorder”, “the prevention of public nuisance”, “public safety” and “the protection of children from harm”. Any representation must be in writing and should, where possible, include evidence to support the licensing objectives. Representations should not be frivolous or vexatious.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
9	Nelson	17/02869/ LAPREM	Twyford Convenience 139 Twyford Avenue Portsmouth PO2 8HU	Application for premises licence: Sale of alcohol, Monday to Sunday from 08:00 until 23:00	24 May 2017