

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 3

DATE: FRIDAY 20 JANUARY 2017

The Members' Information Service produced in the Community & Communication Directorate has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1	All Wards	<p>Cabinet Member for Education Decision Meeting - 16 January</p> <p>The cabinet Member made the following decisions:</p> <p>2017-18 School Revenue Funding Arrangements and Dedicated Schools Grant Budget</p> <p>DECISIONS: The Cabinet Member:</p> <p>(a) Agreed the proposed changes to the mainstream schools revenue funding formula as set out in section 5. However, following the feedback and suggestions from Schools Forum Members, the Cabinet Member would like to invite Schools Forum to consider and agree whether to adopt one of the following alternative proposals to the school revenue funding formula arrangements for 2017-18, which must remain affordable within the funding allocation of £107,561,752:</p> <p>(i) Reduce the cap on financial gains and use the funding released to increase the Basic Per Pupil Entitlement funding rate.</p> <p>(ii) Reduce the primary and secondary lump sum and use the funding released to increase the Basic Per Pupil Entitlement funding rate.</p> <p>(iii) Reduce both the cap on financial gains as well as the primary and secondary lump sum and use the funding released to increase the Basic Per Pupil Entitlement funding rate.</p> <p>(b) Agreed to the de-delegation of:</p> <p>i. funding for Behaviour Support Services for the period April to August 2017 (<i>primary only</i>).</p> <p>ii. funding to contribute to the costs of services provided to maintained schools previously funded from the ESG general funding rate.</p> <p>(c) Agreed the de-delegated unit values for 2017-18 as shown at Appendix 4.</p> <p style="text-align: right;">/Cont'd ...</p>	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p> <p>Richard Webb Finance Manager Tel: 9284 1203</p>

	WARD	DECISION	OFFICER CONTACT
		<p>(d) Agreed the carry-forward of the final balance of the Schools Contingency Fund from 2016-17 into 2017-18 for use for the same purpose.</p> <p>(e) Agreed the amount of the growth fund for 2017-18 at £275,300.</p> <p>(f) Noted the estimated pressures on the Growth Fund for 2018-19 and the proposals to consult with schools on changes to the growth fund criteria.</p> <p>(g) Agreed the school revenue funding pro-forma at Appendix 7 for submission to the EFA on the 20 January 2017 subject to any amendments agreed at recommendation (a).</p> <p>(h) Agreed the determination of the 2017-18 schools budget (including the individual schools budgets) shown at Appendix 1, together with the supporting explanations contained within this report and specifically agree the following budget lines:</p> <ul style="list-style-type: none"> i. Admissions; ii. Schools Forum; iii. ESG retained duties. <p>(i) Agreed the 2017-18 Element 3 Top-up rates for the Special Schools Resourced Units and Alternative Provision (Flying Bull only) settings as set out in Appendix 5.</p> <p>(j) Invited the views of Schools Forum and seek their agreement to adopt one of the following options in respect of the AP top-up funding rate for the Harbour School:</p> <ul style="list-style-type: none"> i. Maintain the AP top-up funding rate at the current £6,000 per annum. ii. Increase the AP top-up funding rate from £6,000 to £8,000 per annum and a further reduction in the Basic Per Pupil Funding rate for mainstream schools by £4.63. iii. Increase the AP top-up funding rate from £6,000 to £7,000 per annum and a further reduction in the Basic Per Pupil Funding rate for mainstream schools by £2.32. iv. Increase the AP top-up funding rate from £6,000 to £8,000 per annum and reduce the number of AP commissioned places by 6 from 111 to 105 from April 2017. <p style="text-align: right;">/Cont'd ...</p>	

	WARD	DECISION	OFFICER CONTACT
2		<p>(k) Agreed the decision that any carry-forward balances from 2016-17 be used to assist with the continued introduction of the funding reform changes and fund any potential financial pressures arising during 2017-18.</p> <p>(l) Noted that a report will be presented in February 2017 setting out:</p> <ul style="list-style-type: none"> i. The local funding arrangements in respect of the 2, 3 and 4 year old early years provision for 2017-18; which will comply with the requirements of both the regulations and the operational guide. ii. The necessary amendments to the 2017-18 budget, in order to reflect the new Early Years allocation and the corresponding changes to the expenditure budgets; which must be affordable on an ongoing basis within the available funding allocation. <p>NB: The deadline for call in is Tuesday 24 January</p> <p>Cabinet Member for Children's Social Care - Wednesday 18 January 2017</p> <p>Councillor Ryan Brent made the following decision:</p> <p>Authority to spend in relation to the procurement of an intensive family support service for Portsmouth</p> <p>DECISION: The Cabinet Member gave authority to spend up to the maximum contract value proposed for the procurement of a new intensive family support service.</p> <p>Please note that as the decision had to be taken by such a date that it was impracticable to defer the decision until it had been included in the next Forward Plan, this decision will not be subject to call-in.</p>	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p> <p>Nicola Waterman Head of Troubled Families Tel: 9284 1211</p>

	WARD	DECISION	OFFICER CONTACT
3		<p>Cabinet Member for Resources - Thursday 19 January 2017</p> <p>The Cabinet Member for Resources, Councillor Lee Mason, made the following decisions:</p> <p>Cemetery Fees - Fees and Charges for 2017- 2018</p> <p>DECISION: The Cabinet Member decided that charges for burials and associated services be increased as per Appendix 1 of the report.</p> <p>Adoption of Records Management Policy</p> <p>DECISION: The Cabinet Member agreed and adopted the Records Management Policy (attached as Appendix A of the report)</p> <p>NB: The deadline for call-in is Friday 27 January 2017.</p> <p>In addition, the following information report was received. No decisions were taken and this item is not, therefore, subject to call in.</p> <p>Monitoring of the Second Quarter 2016/17 - Revenue Cash Limits and Capital Programme</p>	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on Friday 27 January 2017.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the officer indicated.

PORTFOLIO: PLANNING, REGENERATION & ECONOMIC DEVELOPMENT

FRIDAY 20 JANUARY 2017

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
4	Drayton & Farlington	Community Infrastructure Levy (CIL) - Neighbourhood spend on one public access defibrillator Following a suggestion from Cllr Boshier with the approval of the ward members, the sum of £2,000 from the Drayton & Farlington ward neighbourhood CIL total is proposed to be allocated to fund the purchase and installation of a public access defibrillator. This will be placed at the Drayton Centre.	Claire Upton-Brown, Assistant Director, Culture & City Development Tel: 9283 4299

PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to committee.

Your request should be made to the **Assistant Director of Culture & City Development** by telephoning **the validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm on Friday 27 January 2017**. You can also make contact by letter or by e-mail to planningreps@portsmouthcc.gov.uk. If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	16/01840/FUL Eastney & Craneswater	<p>22 St Helens Parade Southsea PO4 0QJ</p> <p>Change of use from dwellinghouse (Class C3) to hotel (Class C1)</p>	<p>One representation has been received raising objection on the grounds that there are already plenty of hotels in Southsea, including one next door to the application site, and this part of the city is a quiet residential area where a hotel would not be in keeping with the general surroundings.</p> <p>A substantial 11-bedroom house occupies the site located on a prominent corner to Craneswater Avenue. Change of use to an 8-bedroom 'boutique' hotel is sought. An existing hotel, St Margarets Lodge, immediately adjoins No22. A hotel is considered an acceptable alternative use that would be unlikely to give rise to such a significant degree of activity and resulting noise/general disturbance to warrant refusal, subject to resolving a holding objection from the ESCP team concerning inadequacy of the submitted Flood Risk Assessment in addressing any potential flood risk implications of this proposal.</p>	<p>Alan Banting Tel: 023 9283 4324</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	16/01954/ PLAREG St Thomas	4 St Davids Road Southsea PO5 1QN Retrospective application for installation of replacement UPVC window to first floor front elevation	One representation has been received from the Portsmouth Society objecting on the grounds of the replacement UPVC windows spoil the appearance of the property, wider streetscene and conservation area. Whilst the loss of timber sliding sash windows is regrettable and use of UPVC discouraged, it is considered that the impact and significance of replacement as UPVC sliding sash windows with integral horns may be considered neutral and still preserve the character and appearance of the conservation area, particularly where there are other examples of nearby properties where similar changes have already been undertaken. In addition, there are some recent appeal decisions where the Planning Inspectorate has supported replacement of timber sliding sash windows in conservation areas with UPVC sliding sash windows (following refusal) when the overall design quality is such that there limited material difference.	Nicholas Smith Tel: 023 9284 1995 Conditional Permission
7	16/01999/HOU Paulsgrove	64 Bryher Island Portsmouth PO6 4UF Construction of ground floor extension to side and front elevations	Four representations have been received raising objection on the grounds of: (a) breach of covenant; and, (b) loss of outlook. Covenants are private interest matters not material to the determination of this application. Having regard to the presence of a garage separating the proposed extension from the neighbouring property at No65, it is not considered to result in any significant loss of outlook.	Katherine Alger Tel: 023 9284 1470 Conditional Permission

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
8	16/02054/TPO Eastney & Craneswater	<p>4 St Ronans Road Southsea PO4 0PT</p> <p>Within Tree Preservation Order 24 - Tilia X Europaea (T2) crown reduce by 3 metres, crown lift to 3 metres over footpath and 5 metres over highway, crown thin by 20% and removal of epicormic growth</p>	<p>One representation of support has been received from a local resident, commenting that the tree causes debris and large branches drop on highway during strong winds.</p> <p>One representation has also been received from a local resident raising objection on the grounds that:</p> <ul style="list-style-type: none"> (a) works are excessive; (b) loss of habitat; and, (c) works are disproportionate. <p>The Arboricultural Officer has carried out a site visit and observed that the Lime tree appears to be a healthy and vigorous specimen. The tree is now beginning to encroach upon the highway and outgrow the available space. Crown thinning and the removal of epicormic growth will allow dappled sunlight to penetrate through the canopy. The works are considered acceptable.</p>	<p>Katherine Alger Tel: 023 9284 1470</p> <p>Conditional Consent</p>
9	16/02083/VOC St Jude	<p>22 Beach Road Southsea PO5 2JH</p> <p>Application to vary condition 2 attached to planning permission 15/00315/FUL to approve amended drawings showing a revised internal arrangement</p>	<p>One representation has been received objecting to the proposal on the grounds of:</p> <ul style="list-style-type: none"> (a) property is being advertised as a HMO; (b) area already has a high number of HMOs; and, (c) HMOs lead to increased litter, noise, anti-social behaviour including crime and violent crime. <p>Use of the property as two maisonettes was permitted in 2015. A condition was imposed on the original permission, to accord with the approved plans.</p> <p style="text-align: right;">/Cont'd ...</p>	<p>Nicholas Smith Tel: 023 9284 1995</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
			<p>Principal differences between the 2015 permission and this scheme at ground floor level would include creation of new internal partitions, changed location of kitchens and bathrooms. At first floor level, changes would include changes to location of bedrooms and living areas. These changes are considered acceptable.</p> <p>Internal re-arrangement of these floor plans does not constitute the use of the property as a HMO and any suspected issues associated with the use would not, in this case, form a sustainable reason for refusal in the determination of this application to vary a condition.</p>	

Part 3 - Information and News Items

FRIDAY 20 JANUARY 2017

	WARD		OFFICER CONTACT
10		<p>Governance & Audit & Standards Committee</p> <p>The meeting of Governance & Audit & Standards Committee that had been scheduled for 27 January has been postponed at the request of the Chair and will now take place on Friday 3 February at 11.30am in Conference Room B.</p>	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>
11		<p>Health Overview and Scrutiny Panel - Tuesday 24 January 2014 at 9.30am in the Executive Meeting Room, third floor, the Guildhall</p> <p>The panel will receive reports on the following:</p> <ul style="list-style-type: none"> • Hampshire and Isle of Wight Sustainability and Transformation Plan • Adult Social Care Update • Deprivation of Liberty Safeguards • Substance Misuse Service 	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>
12		<p>Cabinet Member for Housing's Decision Meeting - Tuesday 24 January 2017 at 5.30pm in the Executive Meeting Room, third floor, the Guildhall</p> <p>Councillor Wemyss will consider the following items:</p> <ul style="list-style-type: none"> • Housing Pets Policy at Roslyn House, Southsea • Council Housing Budget 2017/18 (including rents and charges) 	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>
13		<p>Licensing Sub Committee - Wednesday 25 January 2017 at 9.30am in the Executive Meeting Room, third floor, the Guildhall</p> <p>The panel will consider the following items:</p> <ul style="list-style-type: none"> • Licensing Act 2003 - application for variation of a premises licence Alibaba Kebab House, 50 London Road, Portsmouth PO2 0LN. • Licensing Act 2003 - application for variation of a premises licence Victory News, 261 Copnor Road, Portsmouth PO3 5EE. 	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>

	WARD		OFFICER CONTACT
14		<p>Cabinet Member for Environment & Community Safety - Wednesday 25 January at 4.30pm in the ground floor meeting room 5 in the Civic Offices.</p> <p>Councillor Robert New will consider the following reports:</p> <ul style="list-style-type: none"> • Household Waste Collections in Portsmouth. • Portsmouth Stray Dog Kennels Boarding Dogs for the Homeless. 	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
15		<p>Cabinet Member for Traffic & Transportation's (Special) Decision Meeting - Thursday 26 January at 4pm in the Executive Meeting Room, second floor, the Guildhall.</p> <p>Councillor Fleming will consider the following item:</p> <ul style="list-style-type: none"> • Highways Asset Management Policy & Strategy 	<p>Joanne Wildsmith & Lisa Gallacher Local Democracy Officers Tel: 9283 4057 & 4056</p>
16		<p>Economic Development, Culture & Leisure - Thursday 26 January at 5pm in Conference Room A, second floor, the Civic Offices.</p> <p>The panel will continue the review of Smarter Cities and will hear from Professor Steffen Lehmann, University of Portsmouth, Professor of Sustainable Architecture and Director, Cluster for Sustainable Cities. Professor Lehmann's presentation entitled 'Regenerating Cities' will look at how to unleash the hidden potential of the Island City of Portsmouth, including increased collaboration between industry, local government and the University of Portsmouth.</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>
17		<p>Cabinet Member for Culture, Leisure and Sport - Friday 27 January 2017 at 9am in the Executive Meeting Room, Third Floor, The Guildhall</p> <p>Councillor Linda Symes will consider the following reports:</p> <ul style="list-style-type: none"> • Parks and Seafront Fees and Charges • The Arthur Conan Doyle Collection • Revenue Grants 2017/18 	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or other persons may make representations.

Members should be aware that representations may only be made on the grounds of one or more of the licensing objectives. These are: “the prevention of crime and disorder”, “the prevention of public nuisance”, “public safety” and “the protection of children from harm”. Any representation must be in writing and should, where possible, include evidence to support the licensing objectives. Representations should not be frivolous or vexatious.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section,
Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
18	Charles Dickens	17/00373/ LAPREM	Nelson's Cabin 32 The Hard Portsmouth PO1 3DT	Application for premises licence Late Night Refreshment, Monday to Sunday from 23:00 until 05:00	9 February 2017
19	Hilsea	17/00362/ LAPREM	Mutiny In The Park Mutiny Festival Summer Carnival King George V Playing Field Cosham Portsmouth PO6 3XA	Application for Premises Licence Sale of alcohol, Regulated Entertainment and Late Night Refreshment on Sunday 28 and Monday 29 May 2017 from 12:00 until 00:00	7 February 2017