

# City of Portsmouth MEMBERS' INFORMATION SERVICE

**NO 40**

**DATE: FRIDAY 4 OCTOBER 2013**

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

## **Part 1 - Decisions by the Cabinet**

**The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

	WARD	DECISION	OFFICER CONTACT
1		<p><b>The Cabinet Member for Resources held his Decision Meeting on Thursday 3 October 2013 at 9am in the Executive Meeting Room, the Guildhall, Portsmouth</b></p> <p>The Cabinet Member for Resources, Councillor Hugh Mason, received information on the following item:</p> <p><b>Monitoring of the First Quarter 2013/14 Revenue Cash Limits and Capital Programme</b></p> <p>Decisions were not taken on this item and it is not therefore subject to call-in.</p> <p>The Cabinet Member for Resources made the following decisions:</p> <p><b>Twinning Matters</b></p> <p>An oral report was given on twinning and friendship links with cities in the USA and PRC. The report was noted.</p> <p>DECISION: That the portfolio holder</p> <p>(1) considered the grant applications received taking into account the views of the Twinning Advisory Group and;</p> <p>(2) approved the value of each grant application</p> <p style="padding-left: 40px;">i. to the Caen Committee £100 for the Caen a l'International weekend - provision of small gifts.</p> <p style="padding-left: 40px;">ii. to the Caen Committee for the Great South Run 2013 hospitality of the Caen team of £115.</p> <p style="padding-left: 40px;">iii. to the Caen Committee for the reimbursement of the French fire service visit to Portsmouth hospitality costs of £300.</p> <p><b>NB Call-in date: Friday 11 October 2013</b></p>	<p><b>Vicki Plytas</b>  <b>Senior Local</b>  <b>Democracy Officer</b>  <b>Tel: 9283 4058</b></p>

## **Part 2 - Proposals from Managers for Implementation**

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5pm on Friday 11 October 2013.**

**An email or handwritten letter will suffice.**

If you want to know more about a proposal, please contact the Officer indicated.

### **PORTFOLIO: HOUSING**

**FRIDAY 4 OCTOBER 2013**

	<b>WARD</b>	<b>SUBJECT AND PROPOSAL</b>	<b>OFFICER CONTACT</b>
<b>2</b>	<b>Charles Dickens</b>	<p><b>Former Buckland Family Centre</b></p> <p><b>Proposal:</b> that the former Buckland Family Centre in Nessus Street be appropriated into the Housing Revenue Account (HRA) for the purpose of utilising the site for the building of new homes as and when development funding is available in the HRA new build budget.</p> <p>The Buckland Family Centre has been used as an operational asset by Children's Social Care to house the Family Support Team. The team is now being relocated to the civic offices and the building and site are no longer needed by Children's Social Care for operational delivery. As the site is being appropriated for the build of new social housing, Secretary of State approval is not required.</p> <p>In the short term to save costs the Housing Parking and Garages team will relocate to the building in order to provide site security and basic maintenance needs. These schemes will provide much needed homes for residents and contribute to the council's Corporate Priority 6 - "Increase availability, affordability and quality of housing". The schemes will increase the overall number of homes in the HRA and will improve its viability to allow for continued maintenance and tenant services to residents.</p>	<p><b>Jeff Short</b>  <b>Business Improvement Manager</b>  <b>Tel: 9284 1737</b></p>

## PLANNING APPLICATIONS TO BE DETERMINED BY HEAD OF PLANNING SERVICES

The Head of Planning Services will exercise his powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **City Development Manager** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5pm on Friday 11 October 2013**. You can also make contact by letter or by e-mail to - [planningreps@portsmouthcc.gov.uk](mailto:planningreps@portsmouthcc.gov.uk) - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
3	13/00818/MMA  St Thomas	<p><b>R/O Truffles 67 Castle Road Southsea</b></p> <p>Variation of condition 2 of planning permission 12/00505/FUL in respect of the construction of single storey rear extension and external staircase</p>	<p>Objections have been received from three neighbouring properties on the following grounds: a) loss of privacy from external staircase; b) increased noise and disturbance; c) out of keeping with CA; d) inadequate refuse storage facilities; e) increased security risk from increased occupancy; and f) inappropriate rear access.</p> <p>Planning permission was granted in July 2012 for the conversion and extension of the first floor and roof to form two flats and the construction of a staircase to rear elevation incorporating extract flue. This permission was implemented and the conversion works carried out. This application seeks planning permission for an alternative staircase to the rear elevation which has been constructed. Since the application was submitted, modifications have been made to the staircase to improve its visual appearance. Whilst an external staircase is not an ideal design solution, it is considered that the modified staircase is appropriate and preserves the character and appearance of this part of the Conservation Area. The staircase is located close to windows in adjacent properties, however it is considered that any potential for overlooking would not be so significant to justify the refusal of this application. The access to the flats and the refuse storage facilities are unchanged and are as previously permitted.</p>	<p style="text-align: center;">Simon Barnett</p> <p style="text-align: center;">Tel: 023 9284 1281</p> <p style="text-align: center;"><b>Conditional Permission</b></p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	13/00844/MMA  St Jude	<p><b>Southsea United Reform Church Victoria Road South Southsea</b></p> <p>Minor material amendment to planning permission 11/00025/FUL relating to the 3 storey extension and various internal and external alterations to permitted conversion to 8 maisonettes</p>	<p>One representation has been received raising an objection on the grounds of lack of parking and highlighting existing parking problems.</p> <p>Planning permission was granted in July 2011 for the conversion of the building to form 8 maisonettes and external alterations including the construction of a 3 storey extension (following removal of North aisle), the installation of decking with glass balustrading, new doors, windows, rooflights &amp; entrance gates. This application seeks permission for amendments to the 3 storey extension and various internal and external alterations to the permitted scheme. The extant permission was permitted as a car free scheme and the proposed alterations are not considered to alter the demand for parking. In design, heritage and amenity terms the proposed amendments are all considered acceptable.</p>	<p>Simon Barnett Tel: 023 9284 1281</p> <p><b>Conditional Permission</b></p>
5	13/00899/ADV  St Thomas	<p><b>R20 Blake House Gunwharf Quays</b></p> <p>Display of 3 illuminated hanging signs, one illuminated menu box sign, 4 non illuminated jumbrellas, 2 non illuminated flags, one non illuminated menu sign and one non illuminated A board</p>	<p>Eleven letters of objection have been received on the grounds of light and noise pollution (this is a more residential area than other areas of Gunwharf); excessive signage; poor patio management; increasing commercialisation of area; noise and visual intrusion from flags on flagpoles; tired appearance of existing jumbrellas; patio furniture should be brought in when restaurant not in use; building needs greater noise insulation; improved planting buffer required between commercial and residential uses; 21 points of License should be adhered to.</p> <p>The Licensing issues are beyond the planning remit. Following a meeting with the Residents Association, the applicant has agreed to reduce the number of internally illuminated signs at the entrance to two (to match the existing location of the Fire &amp; Stone signs).</p> <p>The proposed advertisements are considered acceptable.</p>	<p>Alison Pinkney Tel: 023 9283 4305</p> <p><b>Conditional Consent</b></p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	13/00958/FUL  Drayton & Farlington	<b>135-137 Havant Road Drayton Portsmouth</b>  Change of use from shop (Class A1) to restaurant (Class A3) including installation of extract flue to roof	<p>Four letters of representation have been received (from 3 individuals; a householder in the area and two owners of commercial properties in Havant Road) on the grounds of the increasing numbers of Class A3 uses within the local centre, damaging to the community and existing businesses; that the application marketing details are inaccurate as the adjoining retailer made an offer to purchase the freehold interest in the application site in 2012 in order to expand his flooring shop but was turned down; that there is demand for another pub or bar in the area, not another restaurant.</p> <p>The loss of the unit from a Class A1 use to Class A3 is not considered to adversely affect the balance of uses within this area as it would not result in an over-concentration of non-shopping uses in the local centre. Recommended conditions would seek to secure an effective extraction/ventilation system (including any external flue) to deal with cooking odours in the interests of protecting the amenities of the area and of occupiers of surrounding properties.</p>	<p>Alison Pinkney Tel: 023 9283 4305</p> <p><b>Conditional Permission</b></p>
7	13/00973/FUL  St Thomas	<b>Fire &amp; Stone R20 Blake House Gunwharf Quays</b>  External alterations to include alterations to window to right of main entrance door and formation of new outside seating area	<p>Three letters of objection have been received on the grounds of an increase in the number of covers; the provision of a new seating area outside of the main entrance (which will increase the noise and odour disturbance to the residential property above); the smoking area is situated under the flats; the existing ventilation system/extraction system is inefficient; the removal of the timber fence on terrace 2 will compromise privacy of residences on the north side of Blake House; object to the opening hour of 8am; 21 points on the license should be adhered to.</p> <p>The applicant has since held a meeting with the Residents Association and agreed to reduce the number of covers on Terrace 2 to 28 and to omit the use of benches so that loose tables and chairs can be taken inside the building each evening to prevent misuse/disturbance once the restaurant is closed. The application is not for a change of use therefore opening hours are beyond the remit of this application. Licensing matters are not a material planning consideration.</p> <p>The proposed alterations to the window and the introduction of a new seating area at the front of the building under the existing canopy are considered acceptable.</p>	<p>Alison Pinkney Tel: 023 9283 4305</p> <p><b>Conditional Permission</b></p>

	WARD		OFFICER CONTACT												
8		<p><b>Local Democracy Week - 14th - 20th October 2013</b></p> <p>“European Local Democracy Week” (ELDW) is an annual European event where local authorities from all the 47 member states of the Council of Europe organise public events to meet and engage with their citizens on issues of current interest. The aim is to promote and foster democratic participation at a local level through public initiatives which involve citizens.</p> <p>This year's theme is: Active citizenship: voting, sharing, participating</p> <p>Activities planned in Portsmouth for 2013 so far, include:-</p> <table border="0"> <tr> <td>Monday 14th October</td> <td>Why bother to vote? Challenge</td> </tr> <tr> <td>Tuesday 15th October</td> <td>Full Council Meeting: Local democracy in action</td> </tr> <tr> <td>Wednesday 16th October</td> <td>Healthwatch Launch event and Patient Engagement Debate</td> </tr> <tr> <td>Wednesday 16th October</td> <td>Portsea Island Discs with Lord Mayor</td> </tr> <tr> <td>Thursday 17th October</td> <td>Lord Mayor’s Schools Debate</td> </tr> <tr> <td>Thursday 17th October</td> <td>“How Parliament Works”</td> </tr> </table>  <p><b>Register Now for: Why should anyone bother to vote?</b></p> <p><b>The Local Democracy Week 2013 Challenge</b></p> <p>As part of this year's European Local Democracy Week, Portsmouth City Council, University of Portsmouth and the Political Studies Association are running a challenge exercise to consider voting and electoral turnout. The event will seek to identify current barriers to voting, why turnout at all-level elections is falling and how we could address some of these problems through real-life examples and real-time solutions.</p> <p style="text-align: right;">/Cont'd ...</p>	Monday 14th October	Why bother to vote? Challenge	Tuesday 15th October	Full Council Meeting: Local democracy in action	Wednesday 16th October	Healthwatch Launch event and Patient Engagement Debate	Wednesday 16th October	Portsea Island Discs with Lord Mayor	Thursday 17th October	Lord Mayor’s Schools Debate	Thursday 17th October	“How Parliament Works”	<p>Peter Roberts Community Engagement Officer 023 9268 8248</p>
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9		 <p>Guest Speaker: Dr James Sloam, Co-Director of Centre for European Politics, Department of Politics and International Relations, Royal Holloway (University of London).</p> <p>The event will be held on <b>Monday 14<sup>th</sup> October 2013 2.30pm- 4.30pm, Council Chamber, Portsmouth Guildhall.</b></p> <p>Prize for the winning team!</p> <p>Register at <a href="https://whybothertovote.eventbrite.co.uk/">https://whybothertovote.eventbrite.co.uk/</a></p> <p><b>“How Parliament Works”</b>  <b>Thursday 17th October - Conference Room A, Civic Offices, Portsmouth City Council</b>  <b>3pm-5pm</b></p> <p>An open session delivered with the Parliamentary Outreach team which gives an overview of UK Parliament and how the public can get issues raised and their voices heard.</p> <p>The session will include a Q&amp;A session with local parliamentarians Mike Hancock CBE MP (Portsmouth South) and Penny Mordaunt MP (Portsmouth North).</p> <p>This event is free, but you must register at: <a href="http://howparliamentworks.eventbrite.co.uk">http://howparliamentworks.eventbrite.co.uk</a></p>  <p><b>Employment Committee – Tuesday 1 October 2013</b></p> <p>The Employment committee resolved that Councillor Gerald Vernon Jackson be appointed to serve on the Hampshire Pension Fund Panel for the period 1 October 2013 to 30 September 2015 subject to his remaining an elected member of Portsmouth City Council.</p>	<p><b>Vicki Plytas</b>  <b>Senior Local</b>  <b>Democracy Officer</b>  <b>Tel: 9283 4058</b></p>



	WARD		OFFICER CONTACT
10		<p><b>Cabinet Member for Environment &amp; Community Safety - 8 October</b></p> <p>Councillor Gerald Vernon-Jackson, Leader of the City Council will stand in for Councillor Eleanor Scott on Tuesday 8 October at 9am in the Executive Meeting Room, the Guildhall. He will consider the following items:</p> <ul style="list-style-type: none"> <li>• Delegation of Illegal Money Lending Enforcement.</li> <li>• Terms of Reference.</li> </ul>	<p><b>Jane Di Dino</b>  <b>Local Democracy Officer</b>  <b>Tel: 9283 4060</b></p>
11		<p><b>Economic Development, Culture &amp; Leisure Scrutiny Panel - Tuesday 8 October at <u>7pm</u> in the Freda Swain Business Lounge, Portsmouth Guildhall</b></p> <p>The panel will meet to consider an update report on 'Making Community Ownership work for Portsmouth', following an earlier Community Ownership Unit Portsmouth (COUP) networking session from 5-7pm at the same venue, which is open to all members.</p>	<p><b>Joanne Wildsmith</b>  <b>Local Democracy Officer</b>  <b>Tel: 9283 4057</b></p>
12		<p><b>Planning Committee - Wednesday 9 October 2013 at 2. in the Executive Meeting Room, floor 3 of The Guildhall, Portsmouth</b></p> <p>The committee will consider the following items:</p> <ul style="list-style-type: none"> <li>• Main agenda item, Enforcement appeal decision relating to land rear of <b>5-7 Spur Road, Cosham</b></li> <li>• Planning applications, 13/00860/PLAREG - <b>12 St Johns Road, Portsmouth</b> - Retention of log cabin to rear garden</li> <li>• 13/00864/HOU - <b>13 Marion Road, Southsea</b> - Construction of single storey side/rear extension (following demolition of existing lean to) (Revised scheme 12/01321/HOU)</li> <li>• 13/00940/FUL - <b>22 Priorsdean Avenue, Portsmouth</b> - Change of use from dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house)</li> <li>• 13/00853/FUL - <b>Land East of M275, Tipner Lane, Portsmouth</b> - Construction of Park and Ride facility with a single-storey passenger waiting building/canopy, together with access, landscaping, boundary treatment and associated works, including maintenance access route, at land to east of M275</li> </ul>	<p><b>Lucy Wingham</b>  <b>Local Democracy Officer</b>  <b>Tel: 9283 4662</b></p>

/Cont'd ...

	WARD		OFFICER CONTACT
13		<ul style="list-style-type: none"> <li>• 12/00422/VOC - <b>Wheel of Fortune Building, Clarence Esplanade, Southsea</b> - Application to remove Condition 3 attached to 10/00725/FUL which restricted use of the flats to employees of Billy Manning Ltd</li> <li>• 13/00989/FUL - <b>Fontenoy House, Grand Parade, Portsmouth</b> - Construction of single storey extension to roof to form 2 flats to include raising of existing parapet wall, installation of balustrading and extension to existing external fire escape (Re-submission of 13/00536/FUL)</li> </ul> <p><b>Housing &amp; Social Care Scrutiny Panel - Friday 11 October 2013 at 2pm in Conference Room A, Floor 2 of the Civic Offices</b></p> <p>The panel will hear evidence from Portsmouth City Council officers from Adult Social Care, the Integrated Commissioning Unit and Sheltered Housing to start the review of hospital discharge arrangements.</p>	<p><b>Joanne Wildsmith</b>  <b>Local Democracy Officer</b>  <b>Tel: 9283 4057</b></p>
14		<p><b>Cabinet Member for Culture, Leisure &amp; Sport's Decision Meeting – Friday 11 October at 1pm in Executive Meeting Room, The Guildhall, Portsmouth</b></p> <p>Councillor Lee Hunt will consider the following <b>decision items</b>:</p> <ul style="list-style-type: none"> <li>• D Day 70 Interreg Project</li> <li>• Portsmouth Cultural trust Annual Update Report</li> <li>• Cumberland House Update</li> <li>• Portsmouth Museums Annual Update</li> <li>• Portsmouth Libraries Stock Disposal Policy</li> <li>• Collections Development Plan</li> <li>• Proposed Use of Land and Buildings at Canoe Lake</li> </ul> <p>Plus the following <b>information items</b>:</p> <ul style="list-style-type: none"> <li>• Loan of Painting by George Vicat Cole</li> <li>• Southsea Library Development</li> <li>• Monitoring of 2013/14 Cash Limits and Capital Programme for the Period to 30 June 2013</li> </ul>	<p><b>Vicki Plytas</b>  <b>Senior Local Democracy Officer</b>  <b>Tel: 9283 4058</b></p>

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15		<p><b>Black History Month celebrations - 13 October</b></p> <p>Hampshire Constabulary, Portsmouth City Council and the University of Portsmouth are organising a Black History Month event on 13 October 2013, 12-5pm in the Friendship Centre, Elm Grove, Southsea.</p> <p>All are welcome to attend this free event and join in the celebration of Black history and culture.</p> <p>Our Lord Mayor will be in attendance from 3pm. There will be speeches from the Leader Cllr. Gerald Vernon-Jackson, Chief Constable Andy Marsh and Police and Crime Commissioner Simon Hayes.</p> <p>The activities include an inspirational talk by Frida Edwards, Councillor at Havant Borough Council, as well as African and Caribbean drumming, singing, costume presentation, food specialities, and much more.</p> <p>For more information, please contact Iwona Defer on 023 9268 8957 or email <a href="mailto:equalities@portsmouthcc.gov.uk">equalities@portsmouthcc.gov.uk</a>.</p>	<p><b>Iwona Defer</b>  <b>Equalities &amp;</b>  <b>Customer Research</b>  <b>Officer</b>  <b>Tel: 9268 8957</b></p>
16	St Jude	<p><b>Flat 32 Park House, 1 Clarence Parade, Southsea</b>  <b>Ref No: 13/00044/HOU</b>  <b>Appeal Decision: Dismissed</b>  <b>Appeal Decision Date: 30 September 2013</b></p> <p>An appeal was lodged against the refusal of planning permission for the construction of 2 dormers to west roof slope (following removal of 6 existing dormers)</p> <p>The appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.</p> <p>The application for an award of costs was refused.</p>	<p><b>Gary Christie</b>  <b>Planning Services</b>  <b>Tel: 9268 8592</b></p>

	WARD		OFFICER CONTACT
17	Drayton & Farlington	<p>228 Havant Road, Portsmouth PO6 1PA            Ref No: 13/00223/FUL  <b>Appeal Decision: Dismissed</b>  <b>Appeal Decision Date: 1<sup>st</sup> October 2013</b></p> <p>An appeal was lodged against the refusal of planning permission for the construction of additional storey over existing rear projection and conversion to form 2 flats (resubmission of 12/00460/FUL).</p> <p>The appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.</p> <p>The application for an award of costs was refused.</p>	<p><b>Simon Barnett</b>  <b>Planning Services</b>  <b>Tel: 9284 1281</b></p>
18		<p><b>Journey Back to Work Jobsfair - Cascades Shopping Centre</b></p> <p>Seven hundred people including adults and young people attended the Jobs Fair that took place in the Cascades Shopping Centre on Thursday 26 September. The event was organised by Portsmouth City Council, Jobcentre Plus and the Cascades Management team. Employers included a new company coming to Portsmouth, Unbeatablecar who have approximately 120 jobs on offer. Other jobs were offered by retail and hospitality business including J D Wetherspoon, Marriott Hotel, BHS, Poundland, Argos. Ten companies had 400 vacancies in total. Colleges and training organisations were in attendance together with debt and benefit advice from Advice Portsmouth. All companies were happy with the number of application forms that were completed on the day. The event was part-sponsored by Learning Links (Southern) Ltd, a local social enterprise.</p>	<p><b>Linda Taylor</b>  <b>Employment</b>  <b>Initiatives Manager</b>  <b>Tel: 9284 1501</b></p>

	WARD		OFFICER CONTACT
19		<p>Enjoy an evening of light entertainment along with canapés and wine. There will also be a cash bar available.</p> <p>SONGS FROM THE STAGE - Starring Tenor Simon Long &amp; supporting artists</p> <p>Square Tower, Friday 25 October at 7.30pm. Tickets £15</p> <p>Contact Lord Mayor on 07580-131992 or David Stephen Butler on 07890-661628</p> <p>Proceeds in aid of the Lord Mayor's Charities:</p> <ul style="list-style-type: none"> <li>• Brain Tumour Research</li> <li>• Young Carers</li> <li>• Environmental Study Centre at Baffins Pond</li> </ul>	