

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 23

DATE: FRIDAY 10 JUNE 2016

The Members' Information Service produced in the Community & Communication Directorate has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from managers which they would like to implement subject to councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		<p>Cabinet - Thursday 9 June</p> <p>The Cabinet took decisions on the following items:</p> <ul style="list-style-type: none">• Notice of Motion referral from Council - Consultation (a response statement was given by the Leader of the Council - this will be reported back to Council and is therefore not subject to call-in)	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>

	WARD	DECISION	OFFICER CONTACT
1	(Cont'd)	<ul style="list-style-type: none"> • Widening Student Opportunities - EDCL Scrutiny panel report and directors response report <ol style="list-style-type: none"> (1) the Panel was thanked for its work in undertaking the review; (2) the Economic Development Culture and Leisure Scrutiny Panel's recommendations were approved in line with the responses noted in section 4 of the response report. • Home to School Transport and Access to Primary School places - ECYP Scrutiny panel report and directors response report <ol style="list-style-type: none"> (1) the Panel was thanked for its work in undertaking the review; (2) the Cabinet noted and supported the recommendations in the report, which are listed on pages 5-6 of the report, and the response from the Education Service (as set out in section 4 of the report). • The Portsmouth Lottery It was agreed that: <ol style="list-style-type: none"> 1) A city council run Portsmouth Lottery be introduced in 2016, called The Portsmouth Lottery. 2) The purpose of the lottery is to raise funds for local charities, voluntary organisations and good causes in the city. 3) The city council works with Gatherwell, the external lottery management company (ELM) behind Aylesbury Vale District Council's lottery, in order to deliver a Portsmouth Lottery. 4) The initial set up fee of £3,500 is sourced from Resources underspend to initiate the lottery. 5) The ongoing £500 annual licence fee is assigned from ongoing lottery income streams. 6) An annual £2,000 marketing budget be allocated to the lottery (from ticket receipts) to ensure ongoing lotto awareness and promotion to drive ticket sales and to promote the lottery amongst good causes. 	

	WARD	DECISION	OFFICER CONTACT
1	(Cont'd)	<p>7) Two council officers - the Director of Community & Communications and the Corporate Marketing & Business Development Manager are nominated to be the licenced personal holders.</p> <p>8) The city council hosts a launch event to promote the lottery - to include press, PR, Flagship and social media, as well as provide additional first draw prizes (iPad, theatre tickets etc.).</p> <p>9) Delegated authority is given to the Deputy Leader and the Resources Portfolio Holder to agree a policy and process for the allocation of the good causes central pot in conjunction with relevant officers.</p> <ul style="list-style-type: none"> • Proposed shared senior management arrangements with Gosport Borough Council It was agreed that: <ul style="list-style-type: none"> (1) should Gosport Borough Council approach Portsmouth City Council to share senior management staff that the City Council looks favourably at this approach and explores how to make this work for the benefit of both councils. (2) if an "in principle" agreement can be reached with Gosport: <ul style="list-style-type: none"> • that the financial model outlined in section 5 should be used as the starting point for a discussion to agree how we would share costs and savings between the two councils • that an agreement should be developed to formalise the arrangements • a report should be taken to Employment Committee to allow for changes to the terms and conditions of relevant staff • delegated authority be given to the Director of HR, Legal and Performance in consultation with the Leader of the Council to approve the final arrangements including an agreement between the councils. • Appointments to outside bodies - appointments were made at the meeting and will be circulated separately. 	

	WARD	DECISION	OFFICER CONTACT
1	(Cont'd)	<ul style="list-style-type: none"> • Approval of UK Municipal Bond Agency's Framework Agreement <p>It is RECOMMENDED to Council (and therefore not subject to call-in) to:</p> <ol style="list-style-type: none"> (1) approve the Council's entry into the Framework Agreement and its accompanying schedules including the joint and several guarantee; (2) delegate authority to the Director of Finance and Information Services as Section 151 Officer and the Deputy Chief Executive as Monitoring Officer to sign those documents, as appropriate, on behalf of the Council; (3) grant the Section 151 Officer delegated authority to agree amendments to the Framework Agreement as appropriate. <ul style="list-style-type: none"> • Arms Length Property Company (part exempt) <p>That Cabinet approves the following recommendations:</p> <ol style="list-style-type: none"> (1) That the benefits of using an Arm's Length Development Company, for the ongoing development of Dunsbury Business Park are noted. (2) That the City Solicitor be instructed to form a parent company for the delivery of property and housing projects with a subsidiary arms-length development company, as detailed in the appendices to this report with the agreement of the Cabinet Member for PRED. (3) That the City Solicitor and Director of Finance and Section 151 Officer be authorised to enter into such service and supply agreements with the company as are required by the company for its operation in conjunction with the PRED portfolio holder.. (4) That the City Solicitor and Director of Finance agree and authorise the company formation documents: articles of association, shareholders agreement, secondment agreements, directors of company and loan terms in conjunction with the PRED portfolio holder. 	

	WARD	DECISION	OFFICER CONTACT
1	(Cont'd)	<ul style="list-style-type: none"><li data-bbox="443 220 1787 292">• Date of next Cabinet Meeting (information item) - this was noted as Friday 8 July at 1pm. <p data-bbox="398 363 918 403">N.B. - Call in date Friday 17th June</p>	

PART TWO: TROS AND PLANNING APPLICATIONS ONLY

TRAFFIC REGULATION ORDER DECISION TO BE DETERMINED BY THE DIRECTOR OF TRANSPORT, ENVIRONMENT & BUSINESS SUPPORT

The Director of Transport, Environment & Business Support will exercise his powers to proceed with the following Traffic Regulation Order in accordance with the proposed action unless a Councillor requests the proposal to be referred to Cabinet for a decision.

Your request should be made to the **Director of Transport, Environment & Business Support** by telephoning Sharan Cooper (☎ 9283 4260) and must be received by not later than **Friday 17 June 2016**. If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Ward	Traffic Regulation Order	Case Officer & Tel No	Head of Transport, Environment & Business Support's Comments	Proposed Action
2	Baffins Charles Dickens Copnor Cosham Drayton & Farlington Eastney & Craneswater Fratton Hilsea Paulsgrove St Thomas	The Portsmouth City Council (Various Roads) (Restrictions on Waiting and Amendments) (No.21) Order 2016	Nikki Musson 023 9283 4461	<p>Public consultation on a new proposed traffic regulation order took place 12 May - 2 June as detailed below.</p> <p>Objections were received in relation to loss of parking in:</p> <ul style="list-style-type: none"> - Salterns Ave - Whitcombe Gdns <p>(DYL = double yellow lines, SYL = single yellow line) Whitcombe Gdns - DYLs on both sides of the bend to maintain access to Nos.10-19 at southern end Teignmouth Rd / Paington Ave - DYLs on junction Nutbourne Rd / Zetland Rd - DYLs on junction Thurbern Rd / Randolph Rd - DYLs on junction Copnor Rd A288 - extend DYLs southwards by 3m by No.75 Earlsdon St - 3m DYLs in between parking bays by No.61 Kimbolton Rd - reinstate 3m DYLs on east side northwards from Langstone Rd Bernard Ave - extend DYLs northwards from Havant Rd by 4m. Junction improvement; amendment recommended during road safety audit Woolner Ave - extend DYLs southwards from Havant Rd by 2m. As above.</p>	<p>(1) To delete the proposed DYLs outside No.45 Salterns Avenue, (installing the remainder) following the objection/further information</p> <p>(2) To extend the DYLs in Whitcombe Gardens by 3m only on the north side (delete the remainder) following 3 objections/further information</p> <p>(3) To bring the remainder of the TRO into operation following the completion of the statutory legal requirements; work estimated to be carried out at the beginning of July 2016.</p>

Item No	Ward	Traffic Regulation Order	Case Officer & Tel No	Head of Transport, Environment & Business Support's Comments	Proposed Action
2	(Cont'd)			<p>Althorpe Drive - extend DYLS on the bend east from Daventry Lane junction.</p> <p>Chalkpit Rd - re-arrange parking at northern dead end to enable access to Portsdown Hill via the gate</p> <p>Fratton Rd - a part-time disabled bay outside 'Off the Record' No.250 Fratton Road (Mon-Fri)</p> <p>Eastern Ave / Salterns Ave - DYLS on the junction and on the bend by Nos.46 & 48</p> <p>Eastney Esplanade - a disabled bay to the front of the Coffee Cup café, adjacent to the bus stop</p> <p>Allens Rd / Welch Rd - DYLS on south side of junction (to match north side)</p> <p>Copythorn Rd / Kensington Rd - DYLS on junction</p> <p>Chichester Rd - reduction of DYLS o/s no/309 and 327</p> <p>Ordnance Row - remove 1-hour free parking period (JA permit holders only) outside Nos.20-25 as per previous arrangement</p>	

PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Director of Culture & City Development** by telephoning the **validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm on Friday 17 June 2016**. You can also make contact by letter or by e-mail to planningreps@portsmouthcc.gov.uk. If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No.	Application No. Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
3	16/00577/PLAREG Drayton & Farlington	<p>19 Hilltop Crescent Portsmouth PO6 1BB</p> <p>Retrospective application for the construction of garage to front of property (re-submission of 15/01343/PLAREG)</p>	<p>Six letters of representation have been received, four in objection and two in support. The objections can be summarised as follows:</p> <p>(a) The proposal represents an incongruous form of development out of keeping with the area;</p> <p>(b) The garage, along with parking and railings on the garage roof, would represent prominent features within the street scene;</p> <p>(c) Loss of outlook; and</p> <p>(d) Overbearing impact.</p> <p>The letters of support can be summarised as:</p> <p>(a) Development not out of keeping with the character of the area; and</p> <p>(b) The proposal would improve opportunities for off-road parking.</p> <p>The front garden of the application property slopes significantly up towards the main dwelling. The proposed garage would be set</p>	<p>Gary Christie</p> <p>Tel: 023 9268 8592</p> <p>Refuse</p>

Item No.	Application No. Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
3	(Cont'd)		<p>into the slope with only the front proportion visible above ground level. In order to reduce the prominence of the garage within the street scene, landscaping within a 2.1 metre raised bed and a 1 metre wide strip along the boundary with No.21 is proposed. Whilst the landscaping would, to some extent, screen the garage, it is not considered that landscaping alone (planting, establishment and ongoing maintenance) could not be relied upon to fully screen what is otherwise considered to be an incongruous addition to the street scene.</p> <p>The application property previously included a large driveway and garage, although the garage was recently removed to extend the dwelling. There is considered to be sufficient on-site capacity for the parking of vehicles associated with dwelling without the provision of further facilities. Having regard to the presence of the previous parking areas, it is considered that the proposal would not have a significant adverse impact on the amenity of adjoining occupiers. This would not however, overcome the harm identified in respect of design.</p>	

Item No.	Application No. Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	16/00605/FUL Charles Dickens	Gosport Ferry Quay The Hard Portsmouth Installation of ferry shelter	The Portsmouth Society object to this application on the grounds of the poor visual quality of the replacement structure. It is considered that the clear polycarbonate panels would provide a lightweight and visually acceptable shelter that would be appropriate within this location and would preserve the character and appearance of 'HM Naval Base and St George's Square' Conservation Area.	Nicholas Smith Tel: 023 9284 1995 Conditional Permission
5	16/00655/FUL St Jude	65 Marmion Road Southsea PO5 2AX Construction of single storey storage building to rear of property to replace existing	A number of general comments have been received from residents on Marmion Road in relation to: the accuracy of the plans, the height and length of the building, access arrangements to the site and asbestos disposal. Having regard to the length/height of the proposed pitched roof structure, the largely unseen nature of the building sought to replace an existing flat-roofed structure of the same size is considered appropriate in this location and to preserve the character and appearance of 'Owen's Southsea' Conservation Area and would continue to provide the needs of the business. The removal of any hazardous waste from the site and access arrangements during construction would not represent a justification for refusal.	Nicholas Smith Tel: 023 9284 1995 Conditional Permission

Item No.	Application No. Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	16/00736/HOU Baffins	32 Siskin Road Southsea PO4 8UG Construction of single storey rear extension	One general comment has been received from a neighbouring property raising issues with: damage caused by the construction works on a fence and the driveway access will not be blocked as a result of the works. Any damage caused to a dividing fence during construction works is a private legal matter and separate legislation exists to address any obstructions of the highway.	Nicholas Smith Tel: 023 9284 1995 Conditional Permission

Part 3 - Information and News Items

FRIDAY 10 JUNE 2016

	WARD		OFFICER CONTACT
7		<p>Employment Committee - Tuesday 14 June 2016 at 12.15pm in Conference Room B, Civic Offices, Portsmouth. Please note change from usual venue.</p> <p>The committee will consider the following items:</p> <ul style="list-style-type: none"> • Corporate Health and Safety Annual Report • Shared Cost Additional Voluntary Contribution Scheme • Sickness Absence Quarterly Report • Pay Policy Statement • Apprenticeships - Progress and update report • Changes to Senior Management Terms and Conditions to allow for shared management with Gosport Borough Council • Senior Management Structure - Director of Public Health 	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>
8	Nelson	<p>200 Kingston Road Portsmouth PO2 7LR Ref No: 15/01448/FUL Appeal Decision: Dismissed Appeal Decision Date: 6 June 2016</p> <p>An appeal was lodged against the refusal of planning permission for the conversion of part of ground floor retail unit to form one studio flat with external alterations to include new windows.</p> <p>This appeal was dealt with under the by the written representation procedure and the Inspector decided to dismiss the appeal.</p>	<p>Simon Barnett Planning Services Tel: 9284 1281</p>

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or other persons may make representations.

Members should be aware that representations may only be made on the grounds of one or more of the licensing objectives. These are: “the prevention of crime and disorder”, “the prevention of public nuisance”, “public safety” and “the protection of children from harm”. Any representation must be in writing and should, where possible, include evidence to support the licensing objectives. Representations should not be frivolous or vexatious.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
9	Milton	16/03445/LAPREM	Thatched House Milton Locks Southsea PO4 8LT	Application to vary premises licence: Provision of outside bar, Monday to Sunday from 11:00 until 22:00	30 June 2016