City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 10 DATE: FRIDAY 11 MARCH 2016

The Members' Information Service produced in the Community & Communication Directorate has been prepared in three parts:

- Part 1 Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.
- Part 2 Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and
- Part 3 Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		The Cabinet Member for Planning, Regeneration & Economic Development (PRED) held his Decision Meeting on Tuesday 8 March 2016	Vicki Plytas Senior Local Democracy Officer
		The Cabinet Member for PRED, Councillor Luke Stubbs, made the following decisions:	Tel: 9283 4058
		1. City Development - Annual Monitoring Report 2014/15	
		DECISION: that the Cabinet Member for Planning, Regeneration and Economic Development approved the AMR for publication on the council's website.	
		2. <u>Strategic Housing Land Availability Assessment (SHLAA) 2015 Update</u>	
		DECISION: that the Cabinet Member for Planning, Regeneration and Economic Development	
		(a) Approved the Strategic Housing Land Availability Assessment 2015 update (attached as Appendix A of the report) for publication.	
		(b) Authorised the Assistant Director of Culture and City Development to make editorial amendments to the study prior to publication, in consultation with the Cabinet Member for Planning, Regeneration and Economic Development. These amendments shall be restricted to correcting errors and formatting text and shall not alter the meaning of the report.	
		3. <u>Land at East Lodge Park</u>	
		DECISION: that the Cabinet Member for Planning, Regeneration and Economic Development agreed	
		(1) That a detailed options appraisal be undertaken by officers for the site at East Lodge Park to determine the best use of the asset for the Council. This appraisal will include (but will not be limited to) options for care provision and disposal for housing.	

	WARD	DECISION	OFFICER CONTACT
1	(Cont'd)	(2) That the approval of the options appraisal be delegated to the Corporate Asset Development Board in consultation with the Director of Finance.	
		(3) That following the options appraisal if disposal of the site is the best option that following the marketing of the site the Corporate Asset Development Board in consultation with the Director of Finance, be empowered to select an offer including the method of disposal for development, (including any expenditure required to facilitate the disposal), which could include but not be limited to;	
		 Freehold or leasehold sale □ Entering a Joint venture arrangement with a third party 	
		(4) The Director of Property, the Director of Finance & Section 151 Officer, and the City Solicitor, be given authority to complete all necessary documentation required to complete the transaction as per (3) above.	
		The call-in date for these items is Wednesday 16 March 2016	

	WARD	DECISION	OFFICER CONTACT
2		The Cabinet Member for Resources held his Decision Meeting on Thursday 10 March 2016	Vicki Plytas
		The Cabinet Member for Resources, Councillor Lee Mason, made the following decisions:	Senior Local Democracy Officer
		Local Welfare Assistance Provision - April 2016 Onwards	Tel: 9283 4058
		DECISION: The Cabinet Member decided that	
		 A sum of£30,000 from the 2015/16 budget under-spend be allocated to provide local welfare in 2016/17, solely for residents from within the City boundaries to be distributed as £15,000 to Hampshire and Isle of Wight Community Foundation for the provision of Keep Warm Keep Well grants in 2016/17 and £15,000 for Housing Options to co-ordinate on behalf of housing support provider partners, for the provision of essential furniture and white goods for vulnerable clients who are re-settling, and require Housing Options to provide a quarterly report detailing the use of funds. 	

	WARD	DECISION	OFFICER CONTACT
2	(Cont'd)	A sum of £30,000 be allocated from the 2015/16 budget under-spend within Resource Portfolio reserve to provide local welfare in 2017/18.	
		The Acting Tackling Poverty Coordinator (ATPC) to ensure information resources for people in financial hardship are kept up to date.	
		 The ATPC to continue to work with Learning Links to develop a furniture recycling project in the city, with a sustainable model that can meet the needs of residents in financial hardship. 	
		The call-in date for this item is Friday 18 March.	
		In addition, the following information report was received. No decisions were taken and this item is not, therefore, subject to call in.	
		Monitoring of the Third Quarter 2015/16 - Revenue Cash Limits and Capital Programme	

	WARD	DECISION	OFFICER CO	ONTACT
3		Cabinet Member for Traffic & Transportation Decision Meeting - 10 March	Joanne W Democratic	Vildsmith, Services
		Councillor Symes, representing the Cabinet Member has made the following decisions:	Tel: 9283 405	57
	All Wards	Local Transport Plan (LTP) Implementation Plan 2016/17 and Traffic Signal Optimisation Programme		
		A decision on this item was deferred until the Traffic & Transportation meeting on 24 March 2016.		
	Central Southsea,	Goldsmith Avenue Cycle Lane		
	Milton	A decision on this item was deferred until the Traffic & Transportation meeting on 24 March 2016.		

	WARD	DECISION	OFFICER CONTACT
3	(Cont'd)		
	Nelson	London Road Proposals (North End) (TRO 12/2016) DECISION: that approval is given to widen the carriageway on both sides and reinstall Pay & Display parking on the west side.	Pam Turton, Assistant Director of Transport, Environment & Business Support Tel: 9283 4614
	Copnor	Wymering Road and Portchester Road one way - results of public notice DECISION: that the proposed one-way scheme is implemented to the proposed Option 2, i.e. Wymering Road to be made one-way eastbound and Portchester Road to be made one-way westbound. The call-in date for these items is Friday 18 March 2016	Pam Turton, Assistant Director of Transport, Environment & Business Support Tel: 9283 4614

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5pm on Friday 18 March 2016.

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the officer indicated.

PORTFOLIO: CULTURE, LEISURE & SPORT

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
4	All Wards	Libraries and Archives Fines and Charges amendments 2016/17	Lindy Elliott Libraries and
		Proposal: that the libraries and archives fines and charges be increased.	Archives Services
		Libraries and Archives fines and charges are reviewed annually to ensure they keep pace with inflation and are not increasing the pressure on the Libraries and Archives budget. This also ensures that they remain broadly in line with those charged by neighbouring library services in Southampton, Hampshire, Isle of Wight and West Sussex.	Manager Cultural Services and City Development Tel: 9268 8058
		Following more substantial increases and adjustments to fines and charges in previous years, there are only two proposed amendments required to take affect from 1 April 2016. Approval is sought for two increases in charges:	Mob: 07585 669870
		1. Reservation charge for books and other loan items not in stock in the city, rising from £4.00 to £4.50	
		Rationale: the cost of obtaining books and other items from sources outside Portsmouth vary considerably dependent on postage charges, the level of staff involvement and the nature of the organisation loaning the item. The cost is higher if the service has to apply to the British Library. Records show that this has been increasingly the case in 2015/16 and the increase is proposed to ensure overall cost recovery.	
		2. Charge for the reservation and loan of a set of 40 music scores, rising from £15.00 to £18.00	
		Rationale: this increase reflects the staff time required to deliver this relatively complex service.	

PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Director of Culture & City Development** by telephoning **the validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm** on **Friday 18 March 2016**. You can also make contact by letter or by e-mail to **planningreps@portsmouthcc.gov.uk**. If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	15/01958/VOC Eastney & Craneswater	112A Albert Road Southsea PO4 0JS Application to vary condition 2 of planning permission A*31393/AC to extend the opening hours so the premises is open until 10pm every day as well as on bank holidays	One letter has been received stating that their only concern would be if the occupiers of the application site or their customers parked within the unadopted road leading to residential properties known as The Old Bakery. This unadopted road is a narrow, single track access which in itself is a deterrent to drivers and all vehicular space at the end appears to lie within private curtilage so the opportunity for indiscriminate parking is extremely limited. Since use of the recording studio is pre-booked, customers are advised that there is no on-site parking and therefore spaces must be found on the surrounding highway network. The proposal is considered acceptable on all other accounts and is capable of support.	Alison Pinkney Tel: 023 9283 4305 Conditional Permission
6	15/02039/FUL St Jude	20 Elphinstone Road Southsea PO5 3HR	Representations have been received from the occupiers of two neighbouring properties raising the following objections:	Simon Barnett Tel: 023 9284 1281
		Change of use of property to an 10 bedroom house in multiple occupation (sui generis)	(a) a multiple occupancy property of this size would change the nature of the road;(b) exacerbating of existing parking problems;(c) concerns about noise; and	Conditional Permission

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	(Cont'd)		(d) property should be converted to flats with off-street parking.	
			The applicant seeks planning permission to use the property as a 10 bedroom HMO. The property appears to have been used historically as four flats. Having regard to the aims and objectives of policy PSC20 and the Houses in Multiple Occupation (HMOs) SPD that seek to support mixed and balanced communities, the use of the property as a HMO would not result in an imbalance of such uses, falling below the 10% threshold (9% if permission was granted). It should be noted that a number of properties recorded as HMOs are small flats that are unlikely to be capable of accommodating three or more unrelated persons. As such the proportion of HMOs is likely to be less than indicated.	
			It is considered that the level of occupation associated with the proposed use of the property as a 10-bedroom HMO would not be materially different to the use of a property as four flats. As such it is considered that the proposal would not adversely affect the living conditions of the occupiers of neighbouring properties or detract from the prevailing residential character of the area.	
			Whilst the site benefits from a dropped kerb the forecourt of the site is not large enough to safely accommodate a car. As four flats the property would be eligible for a total of four parking permits within the residential parking zone. As a large HMO it would only be eligible for two permits. As a result the proposal could improve the existing parking pressures be reducing the number of properties eligible for a permit.	

Item No.	Application No. Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
7	15/02097/FUL St Jude	3 Burlington Lodge 89 Victoria Road South Southsea Construction of two storey dwelling house following demolition of existing building with further alterations to include installation of car lift to basement level	12 letters of representation have been received. Five in support from occupiers beyond the application site, and 7 in objection from residents of Burlington Lodge and on behalf of the Freehold owners of the site. Not all of the points raised within all the representations are material planning considerations. The support comments can be summarised as follows: (a) The proposal would enhance the existing dwelling, the surrounding area and living conditions for current occupiers; (b) The proposal would provide a much needed family home; (c) Parking option a clever idea; (d) Would bring innovative building skills to the area; and (e) Use of eco-friendly materials. The objections can be summarised as follows: (a) Design not in keeping with Burlington Lodge; (b) Impact on existing parking facilities; (c) Loss of light, outlook and privacy; (d) Land not owned by applicant; (e) Drawings inaccurate; (f) Disruption during construction; (g) Health and safety concerns; and (h) Impact on property value.	Gary Christie Tel: 023 92688592 Refuse

Item No.	Application No. Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
7	(Cont'd)		The existing dwelling previously benefitted from a planning permission (12/01375/FULR) to add a further storey resulting in a similar development to that proposed, although this has now lapsed. The current proposal seeks planning permission for the demolition of the existing building and the construction of a new dwellinghouse. Notwithstanding the earlier permission originally granted in 2010, having regard to the current national and local planning policies, it is considered that the development is wholly unacceptable in planning terms.	
8	16/00044/HOU Drayton & Farlington	4 Sea View Road Portsmouth PO6 1EW Increase height of existing roof and installation of replacement pitched dormers to include balcony to rear elevation (re-submission of 15/01513/HOU)	One representation has been received from a neighbouring property objecting on the grounds of loss of outlook and discrepancies in the plans. It is considered that whilst the property opposite would have some reduced loss of outlook, given the spatial separation with this property it is not considered to be significant. The submitted drawings are considered to accurately reflect the proposed use of this site.	Nicholas Smith Tel: 023 9284 1995 Conditional Permission

	WARD	nation and items items	OFFICER	CONT	ACT
9	All Wards	Leisure card Update The Portsmouth Leisure Card was introduced in 1998 to offer discount at recreational facilities and other cultural venues across the city to those residents on low incomes to encourage an active lifestyle and improve health and wellbeing. It is primarily available to residents on a means tested benefit and to other secondary groups such as foster carers. The health challenges in the city that existed 14 years ago when the card was first established for those on low incomes are still very relevant today. Therefore, it is vitally important we not only retain the operation of the card but also promote it to those who need it most. The number of applicants although stable in the past 3 years averaging of 4,000 annually has declined to just under 3,000 in 2015. This decline in applicants has not always been mirrored with the same decline in usage, as some usage has increased such as golf facilities and allotments or sustained such as beach huts and swimming. However, in order for the card to have maximum impact as a preventative interventions to help improve health outcomes, it needs to be more widely promoted. Therefore, a low cost targeted marketing campaign will be launched in March 2016 to address this decline and to reach a target of 4,500 users by March 2017. These actions include: Leisure Card information to be included to the last page of the benefit notice which will reach approximately 20,000 claimants receiving housing benefit &/or council tax support. Closer partnership working with the Job Centre to raise awareness of the card with their claimants both on their website and also with marketing collateral and information at their centres. An introduction in House Talk in mid-March to around 17,000 households.	Josie Culture Developm Tel: 9283	Da and ent	Iling, City

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9	(Cont'd)	 The Community Centre Usage Report 2014 highlighted a significant proportion of community centre users are on low incomes. Therefore, we will be working with community centres to promote the leisure card and have already launched a promotion in Fratton which has had positive results. 	
		 Marketing opportunities will be developed through appropriate events planned across the city and council facilities will be utilised which already have established footfall to promote the offer 	
		However, it is recognised that although the card will be remarketed, the current structure of the card and the way it is delivered requires a review in the longer term. Smartcard principles have moved forwards from the cost prohibitive issues of previous years but also have their own significant challenges.	
		A benchmarking process is planned in 2016 to identify the options for service delivery to ensure the broader appeal and legacy of the outcomes of the card will be sustained in the future.	
10		Licensing Sub Committee - 9 March	Joanne Wildsmith Local Democracy
		The committee took the following decisions:	Officer Tel: 9283 4057
		 Licensing Act 2003 - Application for the variation of a premises licence at the Fat Fox and Atrium Bar, Victoria Road South, Southsea PO5 2SP - a variation to the premises license was agreed as set out within the report (with current licensable activities being extended by an hour on a Friday and Saturday night until 1.30am), except for films, live music and performance of dance on a Friday and Saturday night which were extended until 1.00am 	
		 Local Government (Miscellaneous) Act 1976 and Town Police Clauses Act 1847 - consideration of Driver's Licence for Mr H - this was not considered at this meeting (due to a technicality within the application) and it will be brought to later meeting for determination. 	

Part 3 - Information and News Items (cont'd)

	WARD	Thana News Rems (cont a)	OFFICER CONTACT
11		Health Overview & Scrutiny Panel - Tuesday 15 March at 9.30am in the Executive Meeting Room, third floor, the Guildhall	Jane Di Dino Local Democracy Officer
		The panel will consider the following items:	Tel: 9283 4060
		Guildhall Walk Healthcare Centre.Vascular Services.	
12		Employment Committee - Tuesday 15 March 2016 at 12.15pm in the Executive Meeting Room, The Guildhall, Portsmouth.	Vicki Plytas Senior Local Democracy Officer
		The committee will consider the following items:	Tel: 9283 4058
		 Pay Policy Statement Sickness Absence Quarterly Report Corporate Covenant and MoD Employer Recognition Scheme 	
13		The Cabinet Member for Housing's decision meeting - Tuesday 15 March at 5.30pm in the Executive Meeting Room, third floor, the Guildhall	Joanne Wildsmith Local Democracy
		Councillor Wemyss will consider the following item:	Officer Tel: 9283 4057
		Council Housing Maintenance and Improvements and Housing IT Business Software 2106/17	
14		Licensing Sub-Committee - Wednesday 16 March 2016 at 9.30am in the Executive Meeting Room, third floor, the Guildhall, Portsmouth	Lucy Wingham Local Democracy
		The sub-committee will view the film and impose an age classification using the BBFC film classification categories in respect of the item below:	Officer Tel: 9283 4662
		 Licensing Act 2003 - Section 20 - Mandatory Condition - Exhibition of Films "Who Killed Nelson Nutmeg?" - Boathouse 6, Portsmouth Historic Dockyard 	

Part 3 - Information and News Items (cont'd)

	WARD	Thank News Items (Cont d)	OFFICER CONTACT
15		Cabinet Member for Health & Social Care - Thursday 17 March at 10am in the Executive Meeting Room, third floor, the Guildhall	Jane Di Dino Local Democracy Officer
		Please note the earlier start time of this meeting.	Tel: 023 9283 4060.
		Councillor Luke Stubbs will consider the following items:	
		 Joint Needs Strategic Assessment Smoke Free Portsmouth Tobacco Control Strategy & Partnership Manager 	
		 Section 75 Agreement for the Integrated Commissioning Unit: extension for a period of six months. 	
16		Children and Education Decision Meeting - Thursday 17 March at 4pm in Conference Room A, second floor, the Civic Offices	Lisa Gallacher Local Democracy Officer
		Councillor Neill Young will consider the following decision items:	Tel: 9283 4056
		Changes to Children's Centres	
		Highbury Primary Change to Voluntary Controlled Status	
		 School Modernisation Capital Programme 2016/17 Reunification Project 	
		 Dedicated Schools Grant & Capital Programme Budget Monitoring for Quarter 3 2015/16 	
		Children and Education Portfolio Budget Monitoring Report for Quarter 3 2015/16	
17		Culture, Leisure and Sport Decision Meeting - Friday 18 March at 9am in the Executive Meeting Room, third floor, the Guildhall	Lisa Gallacher Local Democracy Officer
		Councillor Linda Symes will consider the following decision items:	Tel: 9283 4056
		Developing Watersports in Portsmouth 2016-2020	
		Events Strategy	
		Americas Cup World Series 2016 Transforming the D Day Museum Heritage Lettery Fund Award	
		 Transforming the D Day Museum - Heritage Lottery Fund Award Fitness Trainers on the Seafront Parks and Open Spaces 	
		Update on Activity at Southsea Castle	

Part 3 - Information and News Items (cont'd)

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	WARD	Trand News Rems (Cont d)	OFFICER CONTACT
17	(Cont'd)	Plus the following information items:	
		 Seafront Consultation Grant Awards 2016/17 Interaction Project Pump Track Capturing the Spirit - Community Project in Paulsgrove 	
18		Governance and Audit and Standards (Review) sub committee - Monday 21 March at 2pm in Conference Room A, second floor, the Civic Offices.	Vicki Plytas Senior Local Democracy Officer
		A (Review) sub-committee of the Governance and Audit and Standards Committee will meet and is expected to consider a complaint against a member in exempt session.	_
19		Traffic, Environment & Community Safety Scrutiny Panel - Monday 21 March 2016 at 5.30pm in Conference Room A, second floor, the Civic Offices	Jane Di Dino, Local Democracy Officer Tel: 9283 4060
		Review into how community safety partners can work together to reduce demand and cost for intensive specialist services currently supporting individuals with complex needs.	Tei. 9203 4000
		The panel will continue its review by hearing the views of:	
		Portsmouth City Council Sharon George, Positive Family Futures Transformation Team	
		 Hampshire Fire & Rescue Dave Smith, Group Manager, Portsmouth Peter Kavanagh, Community Safety Officer 	