



NOTICE OF MEETING

PORTCHESTER CREMATORIUM JOINT COMMITTEE

MONDAY, 23 SEPTEMBER 2024 AT 2.00 PM

**COLLINGWOOD ROOM - FAREHAM BOROUGH COUNCIL
CIVIC OFFICES**

Telephone enquiries to John Haskell, Clerk to the Joint Committee
023 9222 0839

(NB This Agenda should be retained for future reference with the Minutes of this meeting.

The agenda, minutes and non-exempt reports are available to view on-line at www.portchestercrematorium.org)

Membership of the Joint Committee

Gosport Borough Council

Councillor June Cully (Chair)
Councillor Tony Jessop

Havant Borough Council

Councillor Grainne Rason
Councillor Amy Redsull

Fareham Borough Council

Councillor Joanne Burton
Councillor Ian Bastable

Portsmouth City Council

Councillor Suzy Horton
Councillor Hugh Mason

AGENDA

Welcome and Introductions

- 1 **Apologies for Absence**
- 2 **Declarations of Members' Interests**
- 3 **Minutes of the Meeting held on 24 June 2024** (Pages 5 - 10)
Attached.
- 4 **Matters Arising from the Minutes not specifically referred to on the Agenda**
- 5 **Clerk's Items**
The Clerk to the Joint Committee will report on any matters requiring attention.
- 6 **Building Repairs and Renewal Programme** (Pages 11 - 12)
Report from the Property Manager attached.
RECOMMENDED that the Joint Committee notes the contents of the report.
- 7 **Replacement of Cremators - Update Report** (Pages 13 - 16)
The purpose of the attached report from the Property Manager is to inform members on progress with the project to replace the existing cremators at Portchester Crematorium.
RECOMMENDED that the Joint Committee notes the contents of the report.
- 8 **Manager and Registrar's Report** (Pages 17 - 18)
(a) General Statistical Reports attached for June - August 2024.
(b) Any other items of topical interest.
- 9 **Crematorium Improvement Works** (Pages 19 - 22)
The purpose of the attached report from the Property Manager is to provide members with details of various works at Portchester Crematorium to improve facilities and services offered.
RECOMMENDED that the programme of improvement works set out in the report be approved.
- 10 **Horticultural Consultant's Report** (Pages 23 - 24)
A report from the Horticultural Consultant on grounds maintenance generally

is attached.

RECOMMENDED that the report be received and noted.

- 11 Date of Next Meeting - Monday 9 December 2024 at 2pm in the Civic Offices, Fareham.**