



NOTICE OF MEETING

PORTCHESTER CREMATORIUM JOINT COMMITTEE

MONDAY, 26 SEPTEMBER 2022 AT 2.00 PM

**COLLINGWOOD ROOM
CIVIC OFFICES
CIVIC WAY, FAREHAM, PO14 9SA**

Telephone enquiries to John Haskell, Clerk to the Joint Committee
023 9222 0839

(NB This Agenda should be retained for future reference with the Minutes of this meeting.

The agenda, minutes and non-exempt reports are available to view on-line at www.portchestercrematorium.org)

Membership of the Joint Committee - 2022/23:

Gosport Borough Council

Councillor Alan Durrant
Councillor Alan Scard

Havant Borough Council

Councillor Lulu Bowerman
Councillor Tim Pike

Fareham Borough Council

Councillor Joanne Bull (Chairman)
Councillor Susan Walker

Portsmouth City Council

Councillor Lee Hunt
Councillor Steve Pitt

AGENDA

1 Apologies for Absence

2 Declarations of Members' Interests

3 Minutes of the Meeting held on 27 June 2022 (Pages 5 - 10)

Attached.

4 Matters Arising from the Minutes not specifically referred to on the Agenda

5 Clerk's Items

The Clerk to the Joint Committee will report on any matters requiring attention.

6 Portchester Crematorium Carbon Footprint Report 2021/2022 (Pages 11 - 16)

The purpose of the attached report from the Property Manager and the Crematorium Manager is to provide a carbon footprint base line to compare with future years to monitor progress in reducing carbon emissions

RECOMMENDED that the contents of the report be noted.

7 Feasibility Study into Cremator Replacement (Pages 17 - 22)

The purpose of the attached report by the Property Manager is to inform members of the results of a feasibility study into the replacement of the cremators at the Crematorium.

Before considering this item the Joint Committee will be asked to pass the following resolution –

RECOMMENDED that the public be excluded from the meeting during consideration of the appendix to the report because it is likely that if members of the public were present there would be disclosure to them of 'exempt information' within paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

RECOMMENDED

(1) that the Joint Committee approve proceeding with the option for the supply and installation of four natural gas cremators;

(2) that authority be given to work with the professional team to design and then obtain tenders for further consideration by the Joint Committee;

(3) that a budget as set out in the exempt appendix to the report be allocated for these works.

8 Crematorium Grounds - Provision of a Memorial Tree (Pages 23 - 26)

The purpose of the attached report by the Manager and Registrar is to advise members on options for the provision of a form of memorial additional to the Book of Remembrance.

RECOMMENDED that the option for provision of a memorial tree in the area close to the present Book of Remembrance Room be approved, and added to the Capital Programme for 2002/23.

9 Building Repairs and Renewal Programme (Pages 27 - 28)

Report from the Property Manager attached.

RECOMMENDED that the Joint Committee notes the contents of the report.

10 Manager and Registrar's Report (Pages 29 - 30)

(a) General Statistical Reports attached for June – August 2022

(b) Any other items of topical interest

11 Horticultural Consultant's Report (Pages 31 - 32)

A report from the Horticultural Consultant on grounds maintenance generally is attached.

RECOMMENDED that the report be received and noted.

12 Date of Next Meeting

The next meeting of the Joint Committee is scheduled for Monday 12 December 2022 at 2pm at Portchester Crematorium