



NOTICE OF MEETING

GOVERNANCE & AUDIT & STANDARDS COMMITTEE

WEDNESDAY, 8 MARCH 2023 AT 10.00 AM

COUNCIL CHAMBER - THE GUILDHALL, PORTSMOUTH

Telephone enquiries to James Harris on 023 9260 6065

Email: james.harris@portsmouthcc.gov.uk

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

Membership

Councillor Leo Madden (Chair)
Councillor Dave Ashmore
Councillor Stuart Brown
Councillor Judith Smyth
Councillor Benedict Swann
Councillor Daniel Wemyss

Standing Deputies

Councillor Simon Boshier
Councillor Graham Heaney
Councillor Ian Holder
Councillor Mark Jeffery
Councillor Abdul Kadir
Councillor Scott Payter-Harris
Councillor John Smith

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendation/s). Email requests are accepted.

Public health guidance for staff and the public due to Winter coughs, colds and viruses, including Covid-19

- Following the government announcement 'Living with Covid-19' made on 21 February 2022 and the end of universal free testing from 1 April 2022, attendees are no longer required to undertake any asymptomatic/ lateral flow test within 48 hours of the meeting; however, we still encourage attendees to follow the public health precautions we have followed over the last two years to protect themselves and others including vaccination and taking a lateral flow test should they wish.
- We strongly recommend that attendees should be double vaccinated and have received any boosters they are eligible for.
- If unwell we encourage you not to attend the meeting but to stay at home. Updated government guidance from 1 April 2022 advises people with a respiratory infection, a high temperature and who feel unwell, to stay at home and avoid contact with other people, until they feel well enough to resume normal activities and they no longer have a high temperature. From 1 April 2022, anyone with a positive Covid-19 test result is still being advised to follow this guidance for five days, which is the period when you are most infectious.
- We encourage all attendees to wear a face covering while moving around crowded areas of the Guildhall.
- Although not a legal requirement, attendees are strongly encouraged to keep a social distance and take opportunities to prevent the spread of infection by following the 'hands, face, space' and 'catch it, kill it, bin it' advice that protects us from coughs, colds and winter viruses, including Covid-19.
- Hand sanitiser is provided at the entrance and throughout the Guildhall. All attendees are encouraged to make use of hand sanitiser on entry to the Guildhall. • Those not participating in the meeting and wish to view proceedings are encouraged to do so remotely via the livestream link

AGENDA

1 Apologies for Absence

2 Declarations of Members' Interests

3 Minutes of the meeting held on 25 January 2023 (Pages 7 - 12)

RECOMMENDED that the minutes of the meeting held on 25 January 2023 be approved and signed by the Chair as a correct record.

4 Annual Governance Statement (Pages 13 - 42)

The purpose of the report is to seek approval from the Governance and Audit and Standards Committee for the council's Annual Governance Statement (AGS) for 2021/22

RECOMMENDED that the Committee is asked to agree the Annual Governance Statement 2021/22 Appendix 1)

(to be signed off before the Statement of Accounts)

5 External Audit - Audit Results Report Year Ended 31 March 2022

The purpose of this report is to summarise the preliminary audit conclusion in relation to the audit of Portsmouth City Council for 2021/22.

Report to follow under separate cover.

RECOMMENDED that the Governance & Audit & Standards Committee notes the report.

6 Statement of Accounts (Pages 43 - 222)

The purpose of the report is for the Governance, Audit & Standards Committee to consider the Statement of Accounts for 2021/22.

Recommended that:

(i) the Statement of Accounts be approved; and

(ii) authority be delegated to the Chair of the Governance and Audit and Standards Committee to sign an amended 2021/22 Statement of Accounts after 8th March 2023 should this be required following comments by the auditor.

7 Treasury Management Policy for 2023/24 (Pages 223 - 260)

The purpose of this report is to obtain the Council's approval of the updated Treasury Management Policy Statement (attached) which includes the Annual Investment Strategy.

RECOMMENDED that the Committee note the recommendations in section 3 of the report that will go on to Full Council for approval.

8 Internal Audit Performance Status Report to 21 February 2023 & Internal Audit Plan 2023/24 (Pages 261 - 286)

The purpose of this report is update the Governance and Audit and Standards Committee on Internal Audit Performance for 2022/23 to 21 February 2023 against the Annual Audit Plan, highlight areas of concern and areas where assurance can be given on the internal control framework and to present the proposed Internal Audit Plan for 2023/24 to the committee for approval, as set out in Appendix B.

Recommended that members

- (i) note the Audit Performance for 2022/23 to 21 February 2023;**
- (ii) note the highlighted areas of concern in relation to audits completed from the 2022/23 Audit Plan, including follow up work performed; and**
- (iii) approve the proposed Internal Audit Plan for 2023/24.**

9 Data Security Breaches Report (Pages 287 - 306)

The purpose of this report is to inform the Committee of any Data Security Breaches and enable them to determine whether any trends appear and whether any further actions should be recommended.

RECOMMENDED that the Governance & Audit & Standards Committee notes the breaches that have arisen.

10 Appointment of Independent Person (Pages 307 - 310)

To consider the re-appointment of an Independent Person whose term of office expires this May 2023, pursuant to the provisions of Section 28 of the Localism Act 2011.

11 Exclusion of Press and Public

In view of the contents of the appendices to the following item on the agenda the Committee is RECOMMENDED to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985, the press and public be excluded for the consideration of the following item on the grounds that the appendices to the report contains information defined as exempt in Part 1 of Schedule 12A to the Local Government Act, 1972” The public interest in maintaining the exemption must outweigh the public interest in disclosing the information. Under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) England Regulations 2012, regulation 5, the reasons for exemption of the listed appendices are shown below. (NB The exempt/confidential committee papers on the agenda will contain information which is commercially, legally or personally sensitive and should not be divulged to third parties.

Members are reminded of standing order restrictions on the disclosure of exempt information and are asked to dispose of exempt documentation as confidential waste at the conclusion of the meeting.

Item Exemption	Para No.*
12. Procurement Management Information (Exempt Appendices 1, 2, 3 & 4)	3

***3. Information relating to the financial or business affairs of any particular person (including the authority holding that information.**

12 Procurement Management Information (Pages 311 - 360)

The purpose of the report is to provide evidence to allow the committee to evaluate the extent that Portsmouth City Council is producing contracts for goods, works and services in a legally compliant value for money basis. The report also updates the committee on progress developing procurement performance reporting.

The report is for noting.

Members of the public are permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting nor records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

Whilst every effort will be made to webcast this meeting, should technical or other difficulties occur, the meeting will continue without being webcast via the Council's website.

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