

NOTICE OF MEETING

GOVERNANCE & AUDIT & STANDARDS COMMITTEE

FRIDAY, 4 MARCH 2022 AT 2.00 PM

COUNCIL CHAMBER - THE GUILDHALL

Telephone enquiries to James Harris on 023 9260 6065

Email: james.harris@portsmouthcc.gov.uk

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

Information with regard to public access due to Covid precautions

- Following the government announcement 'Living with COVID-19' made on 21st February attendees will still be requested to undertake an asymptomatic/ lateral flow test within 48 hours of the meeting until the end of March (This guidance will be updated at that point). Around one in three people who are infected with COVID-19 have no symptoms so could be spreading the virus without knowing it. Asymptomatic testing – getting tested when you don't have symptoms - helps protect people most at risk by helping to drive down transmission rates.
 - We strongly recommend that attendees should be double vaccinated and have received a booster.
 - If symptomatic we encourage you not to attend the meeting but to stay at home, avoid contact with other people and to take a PCR test in line with current UKHSA advice.
 - We encourage all attendees to wear a face covering while moving around crowded areas of the Guildhall.
 - Although not a legal requirement attendees are strongly encouraged to keep a social distance and take opportunities to prevent the spread of infection by following the 'hands, face, space' and 'catch it, kill it, bin it' advice that also protects us from other winter viruses.
 - Hand sanitiser is provided at the entrance and throughout the Guildhall. All attendees are encouraged to make use of hand sanitiser on entry to the Guildhall.
 - Those not participating in the meeting and wish to view proceedings are encouraged to do so remotely via the livestream link
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Membership

Councillor Leo Madden (Chair)
Councillor Daniel Wemyss (Vice-Chair)
Councillor Stuart Brown
Councillor Charlotte Gerada
Councillor Lee Hunt
Councillor John Smith

Standing Deputies

Councillor Ryan Brent
Councillor Lewis Gosling
Councillor Graham Heaney
Councillor Luke Stubbs
Councillor Rob Wood

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendation/s). Email requests are accepted.

AGENDA

1 Apologies for Absence

2 Declarations of Members' Interests

3 Minutes of Meeting held on 21 January 2022 (Pages 5 - 12)

RECOMMENDED that the minutes of the meeting held on 21 January 2022 be approved and signed by the Chair as a correct record.

4 External Audit - Auditors Annual Report: Year ended 31 March 2021

Report to follow under separate cover.

Portsmouth City Council's Annual Audit report.

This item is for noting.

5 Data Security Breach Report

The purpose of this report is to inform the Committee of any Data Security Breaches which have occurred since the last report (September 2021) and update the committee on any subsequent action which has been taken to address them.

RECOMMENDED that Members of the Governance & Audit & Standards Committee note the report.

6 Treasury Management Policy 2022/23 (Pages 13 - 48)

The purpose of this report is to obtain the Council's approval of the updated Treasury Management Policy Statement (attached) which includes the Annual Investment Strategy. It is before this Committee for scrutiny and comment before going on to Cabinet and then to Full Council for approval.

RECOMMENDED that the Committee note the recommendations in section 3 of the report that will go on to Cabinet and then to Full Council for approval.

7 Internal Audit Performance Status Report to 15 February 2022 (Pages 49 - 68)

The purpose of this report is to update the Governance and Audit and Standards Committee on the Internal Audit Performance for 2021/22 to 15 February 2022 against the Annual Audit Plan, highlight areas of concern and areas where assurance can be given on the internal control framework.

Recommended that:

- (i) Members note the Audit Performance for 2021/22 to 15 February 2022; and**
- (ii) Members note the highlighted areas of concern in relation to audits completed from the 2021/22 Audit Plan, including follow up work performed.**

8 Internal Audit Plan 2022/23 and Audit Charter, including Code of Ethics (Pages 69 - 98)

The purpose of this report is to present the proposed Internal Audit Plan for 2022/23 to the committee for approval as set out in Appendix A and to present the updated Audit Charter and Code of Ethics as shown in Appendix B.

Recommended that members approve:

- (i) the proposed Internal Audit Plan for 2022/23 as set out in Appendix A; and**
- (ii) the updated Audit Charter and Code of Ethics as shown in Appendix B**

9 Anti-Fraud, Bribery & Corruption Policy (Pages 99 - 106)

The purpose of this report is to update members of this committee following a review of the Anti-fraud Bribery and Corruption Policy. There is one minor change relating to an amendment of Deputy Chief Executive and Monitoring Officer to Monitoring Officer.

RECOMMENDED that Members of the Governance and Audit and Standards Committee note the Anti-Fraud Bribery & Corruption Policy, Appendix A, where there is one minor change relating to a job title amendment.

Members of the public are permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting nor records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

Whilst every effort will be made to webcast this meeting, should technical or other difficulties occur, the meeting will continue without being webcast via the Council's website.

This meeting is webcast (videoed), viewable via the Council's livestream account at <https://livestream.com/accounts/14063785>