

NOTICE OF MEETING

GOVERNANCE & AUDIT & STANDARDS COMMITTEE

FRIDAY, 5 NOVEMBER 2021 AT 2.00 PM

COUNCIL CHAMBER - THE GUILDHALL

Telephone enquiries to James Harris on 023 9260 6065

Email: james.harris@portsmouthcc.gov.uk

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

Information with regard to public access due to Covid precautions

- Attendees will be requested to undertake an asymptomatic/ lateral flow test within 48 hours of the meeting.
- We strongly recommend that attendees should be double vaccinated.
- If symptomatic you must not attend and self-isolate following the stay at home guidance issued by Public Health England.
- All attendees are recommended to wear a face covering while moving around within the Guildhall.
- Although it will no longer be a requirement attendees may choose to keep a social distance and take opportunities to prevent the spread of infection
- Hand sanitiser is provided at the entrance and throughout the Guildhall. All attendees are encouraged to make use of hand sanitiser on entry to the Guildhall and are requested to follow the one way system in place.
- Attendees are encouraged book in to the venue (QR code). An NHS test and trace log will be retained and maintained for 21 days for those that cannot or have not downloaded the app.
- Those not participating in the meeting and wish to view proceedings are encouraged to do so remotely via the livestream link.

Membership

Councillor Leo Madden (Chair)
Councillor Daniel Wemyss (Vice-Chair)
Councillor Stuart Brown
Councillor Charlotte Gerada
Councillor Lee Hunt
Councillor John Smith

Standing Deputies

Councillor Ryan Brent
Councillor Lewis Gosling
Councillor Graham Heaney
Councillor Luke Stubbs
Councillor Rob Wood

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendation/s). Email requests are accepted.

AGENDA

- 1 Apologies for Absence**
- 2 Declarations of Members' Interests**
- 3 Minutes of Meeting held on 24 September 2021 (Pages 7 - 12)**

RECOMMENDED that the minutes of the meeting held on 24 September 2021 be approved and signed by the Chair as a correct record.

- 4 Proposed Changes to the Scheme of Delegation in respect of Planning Committee (Pages 13 - 20)**

At the Cabinet Member for Planning Policy & City Development meeting held on 16 September 2021 it was agreed that the second recommendation in the report titled 'Proposed Changes to the Scheme of Delegation in respect of Planning Committee' be referred to the Governance & Audit & Standards Committee.

This recommendation was in respect of amendments to paragraph 57 of the Scheme of Delegation to raise the threshold for the number of adverse representations needed to require committee consideration from 1 (one) to 3 (three) and remove the requirement for objectors to also request to attend the meeting as a deputation.

Recommended that the Governance & Audit & Standards Committee consider and make comments on the proposed recommendations that the Portfolio Holder for Planning Policy and City Development approves:

- (i) the amendment of paragraph 57 of the Scheme of Delegation to raise the threshold for the number of adverse representations needed to require committee consideration from 1 (one) to 3 (three) and remove the requirement for objectors to also request to attend the meeting as a deputation.**
- (ii) the amendment of paragraph 50, 54 and 57 of the Scheme of Delegation to include the exception for applications for certificates of lawfulness or applications for Prior Notifications or Approvals.**

5 Internal Audit Performance Status Report to 18th October 2021 (Pages 21 - 38)

The purpose of the report is to update the Governance and Audit and Standards Committee on the Internal Audit Performance for 2021/22 to 18th October 2021 against the Annual Audit Plan, highlight areas of concern and areas where assurance can be given on the internal control framework.

RECOMMENDED that Members note:

- (i) the Audit Performance for 2021-22 to 18th October 2021; and**
- (ii) the highlighted areas of concern in relation to audits completed from the 2021/22 Audit Plan, including follow up work performed.**

6 Treasury Management Mid-Year Review 2021/22 (Pages 39 - 48)

The purpose of the report is to inform members and the wider community of the Council's Treasury Management position, ie. its borrowing and cash investments at 30th September 2021 and of the risks attached to that position. Whilst the Council has a portfolio of investment properties and some equity shares which were acquired through the capital programme; these do not in themselves form part of the treasury management function.

The Governance & Audit & Standards Committee is RECOMMENDED to note:

- (1) That the Council's Treasury Management activities have remained within the Treasury Management Policy 2020/21 in the period up to 30th September 2021; and**
- (2) The actual Treasury Management indicators as at 30th September**

2021 set out in Appendix A

7 Decision to Opt into the National Scheme for Auditor Appointments Managed by Public Sector Audit Appointments (PSAA) as the Appointing Person (Pages 49 - 52)

The purpose of the report is to set out proposals for appointing the external auditor to the Council/Authority for the accounts for the five-year period from 2023/24.

Recommended that Full Council accepts Public Sector Audit Appointments' (PSAA) invitation to opt into the sector-led option for the appointment of external auditors to principal local government and police bodies for five financial years from 01 April 2023.

8 Compliance with Gifts & Hospitality Register (Pages 53 - 78)

The purpose of the report is to update Members on any issues regarding compliance with Gifts & Hospitality protocol and to advise on remedies.

RECOMMENDED that

(1) The Committee considers whether or not to make any recommendations for change; and

(2) In the absence of any changes, the report is noted.

9 Consideration of the political balance rules in relation to the constitution of Sub-Committees considering complaints against Members (Pages 79 - 80)

The purpose of the report is to ask the Committee to consider whether it wishes to disapply the political balance rules in respect of its Sub-Committees which consider complaints against Members and to agree that the same rule shall apply to the Initial Filtering Panel.

RECOMMENDED that the political balance rules are disapplied in respect of Governance and Audit and Standards Sub-Committees which are considering complaints against Members and also the same arrangement should apply in respect of Initial Filtering Panel membership.

10 Exclusion of Press & Public

In view of the contents of the appendices to the following item on the agenda the Committee is RECOMMENDED to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985, the press and public be excluded for the consideration of the following item on the grounds that the appendices to the report contains information defined as exempt in Part 1 of Schedule 12A to the Local Government Act, 1972" The public interest in maintaining the exemption must outweigh the public interest in disclosing the information. Under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) England Regulations 2012, regulation 5, the reasons for exemption of the listed appendices are shown below. (NB The exempt/confidential committee papers on the agenda will contain information which is commercially, legally or personally sensitive and should not be divulged to third parties.

Members are reminded of standing order restrictions on the disclosure of exempt information and are asked to dispose of exempt

**documentation as confidential waste at the conclusion of the meeting.
Item**

Exemption	Para No.
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* 11 . Procurement Management Information	3
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(Exempt Appendices 1, 2 and 3) *3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).

11 Procurement Management Information (Pages 81 - 122)

The purpose of the report is to provide evidence to allow the committee to evaluate the extent that Portsmouth City Council is producing contracts for goods, works and services in a legally compliant value for money basis.

The report is for noting.

Members of the public are permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting nor records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

Whilst every effort will be made to webcast this meeting, should technical or other difficulties occur, the meeting will continue without being webcast via the Council's website.

This meeting is webcast (videoed), viewable via the Council's livestream account at <https://livestream.com/accounts/14063785>