

**Asset Management Service
(Maintenance)**

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Date: 28th August 2012

Changes to Laser Energy Contract

To whom it may concern:

I am writing to inform you of a change within the contract that PCC hold with Laser (Kent County Council) for electricity and gas supplies. From 1st October 2012, the contract level will change so that Laser are only responsible for negotiating our tariff rates with the supplier and Laser will no longer deal with any supplier/invoice issues. As a result, any issues with your invoices should be raised with the Utilities Team at PCC who will deal directly with the supplier on your behalf to rectify any issues. Payments will continue to be made automatically through Oracle and your invoices will still be available on SystemsLink.

From this date, your supplier may also change as follows:

Utility	Previous Supplier	New Supplier
Monthly billed electricity	Npower	Npower
Quarterly billed electricity	EDF	SSE
Gas	British Gas	Total Gas & Power

The purpose of these changes should lead to more favourable tariff rates and help reduce costs. Please note however, that from October it is possible that energy prices could increase across all suppliers. The proposed changes should help to reduce these impacts.

A meter reading will be required when the change of supplier occurs on 1st October. This is not necessary for monthly-billed electricity meters as the supplier will continue to be Npower. There is a five-day window either side of this date to submit readings and the PCC Utilities Team will endeavour to

contact you during this period as a reminder. A meter reading should not be necessary where an Automatic Meter Reader (AMR) is installed.

Please contact Utilities if you have any meters that are not under the Laser contract that need to be transferred.

Please send all queries relating to any Laser issues to:
utilities@portsmouthcc.gov.uk

Should you have any further queries, please do not hesitate to get in touch.

Yours faithfully,

Damian Williamson
Energy Technician