

Report to: Schools Forum

Subject: AMS Matter October 2012

Date of meeting: 3rd October 2012

Report by: John Bean, Head of Building Maintenance, Susan Whitehouse, Acting AMS Education Business Partner

1.0 Purpose

1.1 Purpose of this report to inform Schools Forum of the following:

- a) Proposed 2013/15 SLA for Servicing and Repairs
- b) Proposed re-issue of 'Guide for Managing Premises'
- c) Salix funding for Energy Projects
- d) Servicing and Maintenance of kitchens
- e) Restructure of AMS
- f) Delivery of 2012 Summer Construction Projects

2.0 Recommendations

2.1 It is recommended that Schools Forum note the content of this report and give consideration to appointing 2/3 head teachers to assist with the finalisation of:-

- a) The Repair and Maintenance SLA for 2013/15
- b) The Catering SLA for 2013-15 (includes catering equipment repairs + maintenance)
- c) The 'Guide for Managing Premises'

3.0 SLA for Building Maintenance and Servicing

3.1 The 2011/13 SLA document was prepared with 3 head teachers' assistance.

3.2 The 2013/15 SLA should be prepared and tabled to the Schools Forum in December 2012. 2/3 head teachers are sought to assist with the SLA review.

4.0 Managing School Premises

4.1 This guide was issued to schools in 2008 and is being re-drafted to take account of changes in legislation and PCC Corporate Standards.

4.2 Consultation/assistance from secondary and primary HTs would be welcome prior to re-issue in 2013.

5.0 Changes to Energy Contract

5.1 Attached to this report, for information, is a letter that has been sent to schools outlining the changes to the Laser contract arrangements for gas and electricity supplies that became effective from 1st October 2012.

6.0 Salix Funding for Energy Projects

6.1 Salix Limited have announced a new wave of funding for energy projects (not Photo Voltaic panels). An interest free loan is available with no capital upfront expenditure. Repayment of the loan will be based on the energy savings. The closing date for applications to Salix is the 31st October. Alan Barber, AMS Energy Engineer will assist schools with application calculations (telephone 9283 4255).

7.0 Kitchen Equipment and Repairs

7.1 Under the terms of the new Kitchen Catering SLA contract, Churches Limited are responsible for servicing equipment and responding to any equipment failures. KKA are responsible for any fabric/drainage reactive repairs.

7.2 Any failures in kitchens should be reported to the AMS Help Desk 92841311.

7.3 The Catering SLA will be reviewed during Autumn and tabled at the Schools Forum meeting in December. 2-3 Head teachers are sought to assist with the SLA review.

8.0 2012 Summer Programme of Building Works

8.1 During the summer holiday period AMS undertook and satisfactorily completed 42 education projects at a cost of c£2.571m.

8.2 This included Capital, Revenue and school funded projects.

8.3 The average level of school satisfaction with AMS was 92.5% and 85% satisfaction with contractors.