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Agenda item:

Title of meeting: Decision Meeting for Culture, Leisure and Sport Portfolio

Subject: Monitoring of 2013/14 Cash Limits and Capital Programme for the Period to 30 June 2013

Date of meeting: 11 October 2013

Report by: Strategic Director and S151 Officer

Wards affected: All

1. Requested by

Executive Member for Culture, Leisure and Sport Portfolio

2. Purpose of report

The purpose of this report is to inform the Cabinet Member and Group Spokespersons of;

- 2.1 The forecast revenue expenditure for the year compared with the cash limited budget
- 2.2 The forecast capital expenditure against the capital programme for the Culture Leisure and Sport Portfolio.

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3. Information requested

Cash Limit 2013/14

| | £'000 | |
|--|---------------|-------------------|
| Revised Cash Limit at 30th June 2013 | 12,454 | |
| Less | | |
| Capital Charges | 3,355 | |
| Insurance Costs | 183 | |
| Direct Employee Expenditure (FRS17) | 155 | |
| Employee Benefit Accrual | 115 | |
| | | |
| Controllable Cash Limit 2013/14 | 8,646 | |
| | | |
| Outturn 2013/14 | | %of Budget |
| Controllable Cash Limit 2013/14 | 8,646 | 100 |
| Forecast net expenditure to 31 March 2014 | 8,635 | 99.9 |
| Forecast (Under)/Overspending | (11) | 0.1 |
| | | |

An analysis of the Portfolio's actual variations from budget is attached at Appendix A.

An analysis of the Portfolio's capital expenditure to 30th June 2013 is attached at Appendix B.

4. Manager's Comments

(Please read in conjunction with the attached Appendix A)

The revenue outturn for the Portfolio compared to the cash limit indicates that the Portfolio will be £10,600 underspent at the year end.

There are compensating underspend and overspend variances between services, a detailed breakdown of these is outlined below.

(Please read in conjunction with the attached Appendix B)

1. Parks and Recreation - Underspend (£55,300)

The service has been able to charge external businesses for contributions for bedding plants. In addition a small amount of funding has been received from the Football foundation towards park equipment and selling bowling green equipment surplus to requirements have resulted in an additional £8,000 of income.

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A repayment totalling £18,300 is also expected from English Landscapes following the identification of a miscalculation in the indexation applied to the contractual payment.

Furthermore, £29,000 of the premises/maintenance budget has been identified as not being required this financial year.

The forecast underspend within Parks and Recreation is expected to offset the shortfall in golf income, currently anticipated to be £33,900.

2. Seafront Management – Underspend (£33,000)

Expenditure on the Seafront budget is being held back in order to offset the projected overspend on the Events budget.

3. Golf Courses - Overspend £33,900

Golf income earned is lower than was budgeted. Poor weather conditions experienced in the first three months of the year and a general downturn in the number of people playing golf has had an adverse impact on the number of customers using the golf course over this period. Season ticket sales remain consistent with expectations but income that has been received from green fees is lower than anticipated.

7. Sports Development - Overspend £5,800

Savings approved in City Council Budget Meeting February 2012 included a 2 year incremental saving that was to reduce the number of posts within Sports Development by one further post with effect from April 2013. This reduction was delayed whilst awaiting the outcome of a subsequent staffing restructure taking place as a result of Head of Service responsibility changes. As a result of this delay budgeted savings have not been met. However, this is partially offset by the expenditure on leisure card supplies and services projected to be less than budget.

8. Departmental Establishment - Overspend £40,000

The Windows 7 savings of £50,000 are still to be allocated across Cultural Services, this is partially offset by a £10,000 reduction in administration supplies and services costs.

9. Libraries – Overspend £34,000

Increased employee costs are being incurred as a result of more casual staff being required to operate the service than originally anticipated. This, along with a failure to achieve the full February 2013 savings target, increased cleaning costs for Central and Southsea Libraries as well as a reduction in the amount of income being received has created considerable budget pressure for the service. Expenditure is being held back on the book fund to mitigate the overspending.

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10. Museum Services- Underspend (£68,000)

Staff vacancies and a delay in filling a vacant post have resulted in a projected underspend. This will be used to offset the variances above.

12. Community Centres - Underspend (£6,000)

The full budget for Portsdown Hill Community Centre is not required this year as the centre is not due to open until October 2013. This will be used to offset variances above.

13. Events – Overspend £38,000

It was agreed at the beginning of the year that the existing programme of events would continue into 2013/14. In order to achieve this, budget provision has been made by reducing expenditure in other areas of Cultural Services.

CAPITAL

The revised 2013/14 capital estimates for this Portfolio are summarised at Appendix B. A brief description and status of each scheme is included below.

1. Mountbatten Centre Redevelopment (Total Scheme Budget £20,140,900 - complete)

Overview of scheme

The provision of a 50-metre swimming pool and refurbishment of the existing centre, the athletics and the cycle tracks.

Progress

Scheme is complete; facility is fully open for public use. There are retention payments yet to be paid. The scheme will be completed within budget.

Completion date

The final account is programmed for March 2014.

2. Southsea Seafront Improvements (Total Scheme Budget £147,087)

Overview of scheme

Various works to the seafront.

Progress

Cleaning of Southsea Castle walls has been completed and works to the railings are continuing. Quotations for lighting from Blue Reef Aquarium to Clarence Pier are being sought. Cost approximately £66,000.

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Completion date

The above works are likely to be completed in 2013/14. Future works will require further approval and will be completed within the timescale agreed at that time.

3. Bransbury Park New Changing Facilities (Total Scheme Budget £165,000- £3,595 underspend at completion)

Overview of scheme

To provide changing facilities for the hard court area and health consulting room.

Progress

Scheme is now complete.

Completion date

Retention payment has now been released.

4. Milton Village Hall - Phase 2 Front Extension (Total Scheme Budget £103,100 – complete)

Overview of scheme

Milton Village Hall is a two room community centre leased to a charitable association and situated on Milton Park. The recent extension of the second hall has made the centre more viable.

The Association were approached by Langstone Church and agreed the proposal to develop a community cafe at the hall. The church was able to bring a £20,000 capital sum to support the project. In addition external funding of £55,000 was received from Veolia, as part of this agreement a payment of £5,612 was made to the landfill operator.

Progress

Phase 2 of the project has now been completed and the café is now open. The grant from Veolia has been received.

Completion date

Scheme is now complete

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5. Play Pathfinder

(Total Scheme Budget £2,678,509 - complete)

Overview of scheme

Grant funding from DCSF to work with children, young people and their communities to develop innovative play sites (including a new staffed adventure playground) with challenging equipment and natural landscapes, which will give all children the opportunity to play actively outdoors. The play sites will also be accessible for disabled children.

Progress

Major works are complete and the defect periods on the various works have now passed.

Completion date

Scheme is now complete.

6. Re-provision of Hillside Centre

(Total Scheme Budget £1,495,000 – on target)

Overview of scheme

Re-provision of Wymering Community Centre following destruction of original building by fire, primarily funded by insurance receipts.

Progress

The contractors are on site and the programme is on target, the Centre is due to open in October 2013.

Completion date

Financial completion is anticipated in 2014/15.

7. Indoor Tennis Centre

(Total Scheme Budget £1,167,387 – on target)

Overview of scheme

Re-provision of tennis centre at the Mountbatten Centre.

Progress

Tender process has been undertaken. Planning application has been submitted.

Completion date

Project is due for completion in 2013-14, with financial completion in 2014/15.

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8. Stamshaw and Tipner Leisure Centre (Total Scheme Budget £189,006 – £3,136 underspend on completion)

Overview of scheme

Demolition of part of the centre as it was in very poor condition, construction of new office and entrance and some internal refurbishment.

Progress

Works are complete.

Completion date

Scheme is now complete

9. Southsea Library and Access Point (Total Scheme Budget £1,449,151 – £37,649 underspend on completion)

Overview of scheme

Southsea Library involved the relocation of the Elm Grove library to the 'old' Woolworths site in Palmerston Road. The new site includes an information centre and IT facilities with the potential to develop the upstairs floors in the future.

Progress

Works are now complete. The Southsea Library and Customer Service Centre officially opened on the 29th July 2011.

Completion date

Works are complete.

10. Green Flag (Total Scheme Budget £10,000)

Overview of scheme

A Section 106 funded (developer contribution) project. The project is to make improvements to Parks to achieve the Green Flag quality standard.

Progress

Green Flag application to be prepared and improvement works to be identified to support the application.

Completion date

Work is in progress.

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11. Hilsea Splash Pool (Total Scheme Budget £400,000-on target)

Overview of scheme

Re-provision of splashpool at Hilsea.

Progress

Project completed and opened on the 1 June 2012. Retention monies are to be released within 12 months.

Completion date

Scheme is practically complete, financial close will be in 2013/14.

12. Hot Walls Lighting (Total Scheme Budget £100,000-on target)

Overview of scheme

The replacement of the non-operational spot lighting at Hot Walls on both the seaward and landside

Progress

LED lighting on seaward side of the Hot Walls has been installed.

Completion Date

The remaining works will be completed as part of the Arches project in 2014/15.

13. Zetland Field-Floodlighting (Total Scheme Budget £14,000-on target)

Overview of scheme

Section 106 funded project. Provision of user operated floodlights to existing ball court.

Progress

Works to install floodlights commenced January 2013.

Completion date

All works and associated reinstatement due to complete in 2013/14.

14. Seafront HLF Bid (Total Scheme Budget £1,000,000)

Overview of scheme – see project 21 Canoe Lake HLF Bid

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Progress – as Canoe Lake HLF

15. Canoe Lake HLF Bid (Total Scheme Budget £400,000)

Overview of scheme

This project runs concurrently with project 5.18 Seafront HLF Bid. The Bid is for a 9 to 1 ratio of matched funding to improve existing heritage features and infrastructure. PCC funding of £140k, the total project cost including the grant funding would be £1.8M.

Progress

The application was not successful.

16. Southsea Seafront Beach Huts (Total Scheme Budget £300,000)

Overview of scheme

Scheme is being reviewed following public consultation.

Progress

The planning application has been withdrawn. A consultation took place. Further work is required on the number type and location of proposed huts.

Completion date

Unknown at this time

17. Hilsea Splashpool Toilets (Total Scheme Budget £65,195-complete)

Overview of scheme

Initially this scheme was part of the Hilsea Splashpool development but due to the urgency of the toilet provision this part of the project was extracted from the larger scheme.

The original proposal was for the refurbishment of the existing toilets already on the site, however, after some work had been carried out it was considered that the siting of a pre-fabricated toilet would be a more cost effective solution. Additional costs of £9,196 were incurred for which a revenue contribution to capital has been approved.

Progress

Completed and opened on 1st of June 2012.

Completion date

Complete

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18. ARTches Point Battery Kiosk (Hotwalls Café) (Total Scheme Budget £45,000-complete)

Overview of scheme

Provision of a small catering kiosk in one of the arches at Point Battery

Progress

Scheme complete, kiosk opened for business on the 20 August, 2012

Completion date

Complete

19. ARTches Coastal Communities Grant Bid (Total Scheme Budget £1,751,000)

Overview of scheme

A bid is being prepared to seek funding for the development of the Artches area of Old Portsmouth creating a sustainable artist space.

Progress

Stage 1 bid has been approved, work is continuing to bring project to RIBA D for the Stage 2 bid submission. Decision due January 2014.

Completion date

2014/15

20. Milton Tennis Court Re-surfacing (Total Scheme Budget £75,000-on target)

Overview of scheme

The re-surfacing of tennis courts at Milton Park.

Progress

Works are in progress

Completion date

2013/14

21. Drayton Park Tennis Court Re-surfacing (Total Scheme Budget £135,000)

Overview of scheme

The re-surfacing of tennis courts at Drayton Park.

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Progress

Negotiations are taking place to amend the scheme to provide a Multi Use Games Area (MUGA).

Completion date

2014/15

22. Lighting for the Square Tower and the Round Tower (Total Scheme Budget £50,000)

Overview of scheme

Provide new lighting to the Square and Round Towers

Progress

Works are in development stage.

Completion date

2014/15

23. Rock Gardens – replacement of CCTV (Total Scheme Budget £20,000)

Overview of scheme

Replace CCTV in the Rock Gardens

Progress

Electricity supply requires investigation prior to commencement of works.

Completion date

2014/15

24. New Library - Drayton (Total Scheme Budget £100,000)

Overview of scheme

Provision of new library at Drayton.

Progress

The purchase of a new vehicle to provide mobile library service is to be investigated.

Completion date

2014/15

25. Southsea Seafront Investment (Total Scheme Budget £250,000)

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Overview of scheme

A major project to transform the D-Day Museum - match funding for "D-Day 75" Heritage Lottery Fund bid.

Progress

Preliminary briefing document submitted June 2013, Round 1 decision due September 2013.

Completion date

2015/16

26. Relocation of Archive Store to Southsea Library (Total Scheme Budget £600,000)

Overview of scheme

Relocation of Archive Store to Southsea Library

Progress

Development work is in progress

Completion date

2015/16

27. Kings Theatre – Capital Grant (Total Scheme Budget £200,000)

Overview of scheme

Support to Kings Theatre to reach RIBA B, the minimum level required for their proposed HLF bid.

Progress

Work is in progress

Completion date

2013/14

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Signed by (Head of Service):

Appendices:

Appendix A - Revenue Budget
Appendix B - Capital Expenditure

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

| Title of document | Location |
|---------------------------|----------|
| Portfolio Net Requirement | |
| | |

The recommendation set out above were approved/approved as amended/deferred/rejected by the Cabinet member for Culture, Leisure & Sport on the 11 October 2013